

AAAD: Effective Oversight: Escalation and Assurance

Report to:	Board of Directors (Public)	Meeting date:	TBC
Report from:	Charitable Funds Committee	Meeting date:	26/03/2025
Quorate?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Members present	Mark Rawcliffe (Chair/NED), Kelly Barker, Mike Woodhead		
In attendance	Catherine Jowitt, Jacqueline Dawson, Claire Blamires, Stacey Pearson, Joseph Courtney (1 item), Jess Greenwood-Owens		
Observers	N/A		
Apologies	Fran Stead, Rachel Trawally, Maz Ahmed (NED)		
Best Use of Resources	Theme 1: Financial sustainability	BUoR:T1	
	Theme 2: Our environment and workspaces	BUoR:T2	
	Theme 3: Giving back to our communities	BUoR:T3	
Agenda items	<ul style="list-style-type: none">• Learning from your experience – Allotment and Mental Health• Charity Risk Register (enclosure)• Charity – Strategic Update (enclosure)• Approval of fund objectives & managers (verbal)• Transactions & balances (enclosure)• Chamber of Commerce Membership – update (verbal)• Committee annual effectiveness review (verbal)• Notification of future meeting dates (verbal) – please see dates on agenda• Alert, Advise, Assure + Decision: Confirmation of Escalation & Assurance Report to the Board of Directors (verbal)• Annual Work Plan 2024 - 25: Charitable Funds Committee (enclosure)• Any Other Business• Meeting Evaluation (verbal)		
Alert items agreed by Committee	<ul style="list-style-type: none">• There were no items identified		
Advise items agreed by Committee	<ul style="list-style-type: none">• An update on the activity of the charity and a first draft of the charity strategy for 2025-2028 was provided.• The Committee were supportive of the proposed key areas of focus in the draft charity. The alignment to the values was welcomed. Key links would need to be made between workstreams.• The Chair welcomed the strategy ambitions, raising the profile of the charity and alignment to the trust strategy.• The Charity Strategy would go through a period of consultation and then return to the Committee for discussion/approval.		

Assure items agreed by Committee	<ul style="list-style-type: none"> The Committee heard about the personal experience of a user of the Allotment and welcomed the huge impact of the initiative for some Mental Health service users. A film showcasing activities and interviews was available: https://vimeo.com/1074611197 The Chair commented on the positive developments in the Charity's performance over the past 18 months and noted the diversification of income streams through grants, fundraising, sponsorship, and legacy support. Staff had attended a networking event to benchmark against other Trusts for the Charity Strategy, this was praised. 		
Decisions made by Committee	<ul style="list-style-type: none"> The Committee members agreed (via email following the meeting) that some Legacy money received by the Charity should be shared between Airedale Centre for Mental Health and the Lynfield Mount Development. The Committee members agreed that Laura Frost should be assigned as the Fund Manager for that (via email following the meeting) Approved the previous minutes of the meeting (would be circulated via email) 		
New risks identified by Committee	No items were raised.		
Items to be considered by other Committees/Groups	No items were raised.		
Feedback following discussion at 'parent' meeting	No items were raised		
Report completed by	Jess Greenwood-Owens Corporate Governance Officer	Date	16/05/2025
On Behalf of Chair	M Rawcliffe		