

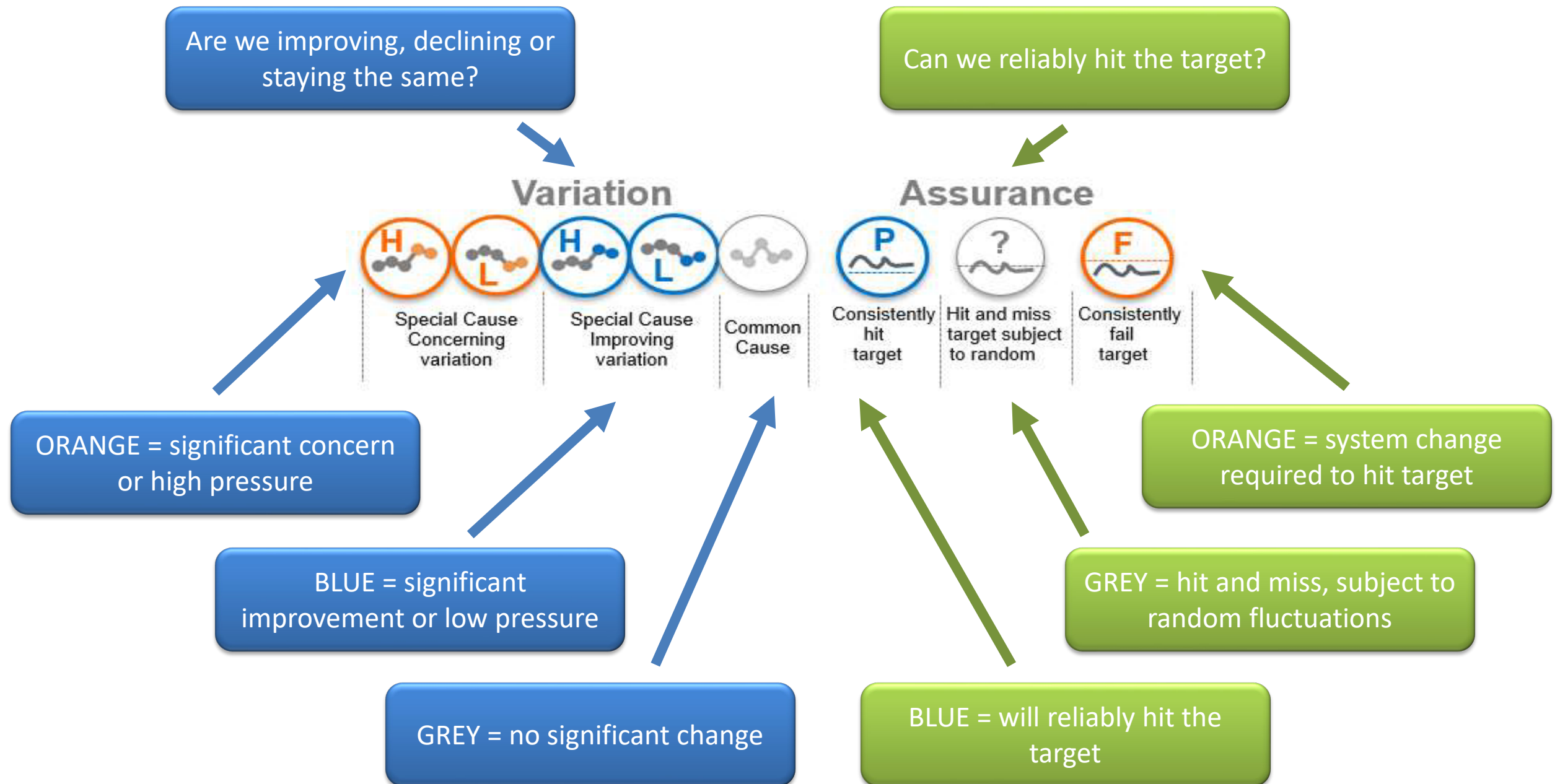
## A note on the charts used in this data pack

Within this data pack there has been a concerted move to using Statistical Process Control (SPC) charts where this is the most appropriate way of visualising data. Where SPC charts are not deemed the most appropriate use of data, alternative charts and display mechanisms have been included. It is important to note that whilst the variation and assurance symbols are predominantly associated with SPC charts, we have taken the approach of standardising their use within this document across all data types to ensure consistency of language and approach. We have also included 'action status' symbols to highlight the current response to the data displayed in each chart.

Following is a description of the meaning of the symbols used throughout this document.

| Variation                            |                                                                                         |                                                                                       | Assurance                                                                  |                                                       |                                                                | Action Status                                                                           |                                                                                   |                                                                                                                                 |                                                                                                                                              |
|--------------------------------------|-----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|----------------------------------------------------------------------------|-------------------------------------------------------|----------------------------------------------------------------|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
|                                      |                                                                                         |                                                                                       |                                                                            |                                                       |                                                                |                                                                                         |                                                                                   |                                                                                                                                 |                                                                                                                                              |
| Common cause – no significant change | Special cause of concerning nature or higher pressure due to (H)igher or (L)ower values | Special cause of improving nature or lower pressure due to (H)igher or (L)ower values | Variation indicates inconsistently passing and falling short of the target | Variation indicates consistently (P)assing the target | Variation indicates consistently (F)alling short of the target | Watching brief – continue to observe in order to better understand the current position | Improvement – continue actions to support improvement until steady state achieved | Deterioration or maintained under-performance – instigate or review actions to ensure drivers of current position are mitigated | Steady state – continue to monitor achievement of level of performance which is satisfactory, and which requires no intervention to maintain |

## A note on SPC charts – high level key



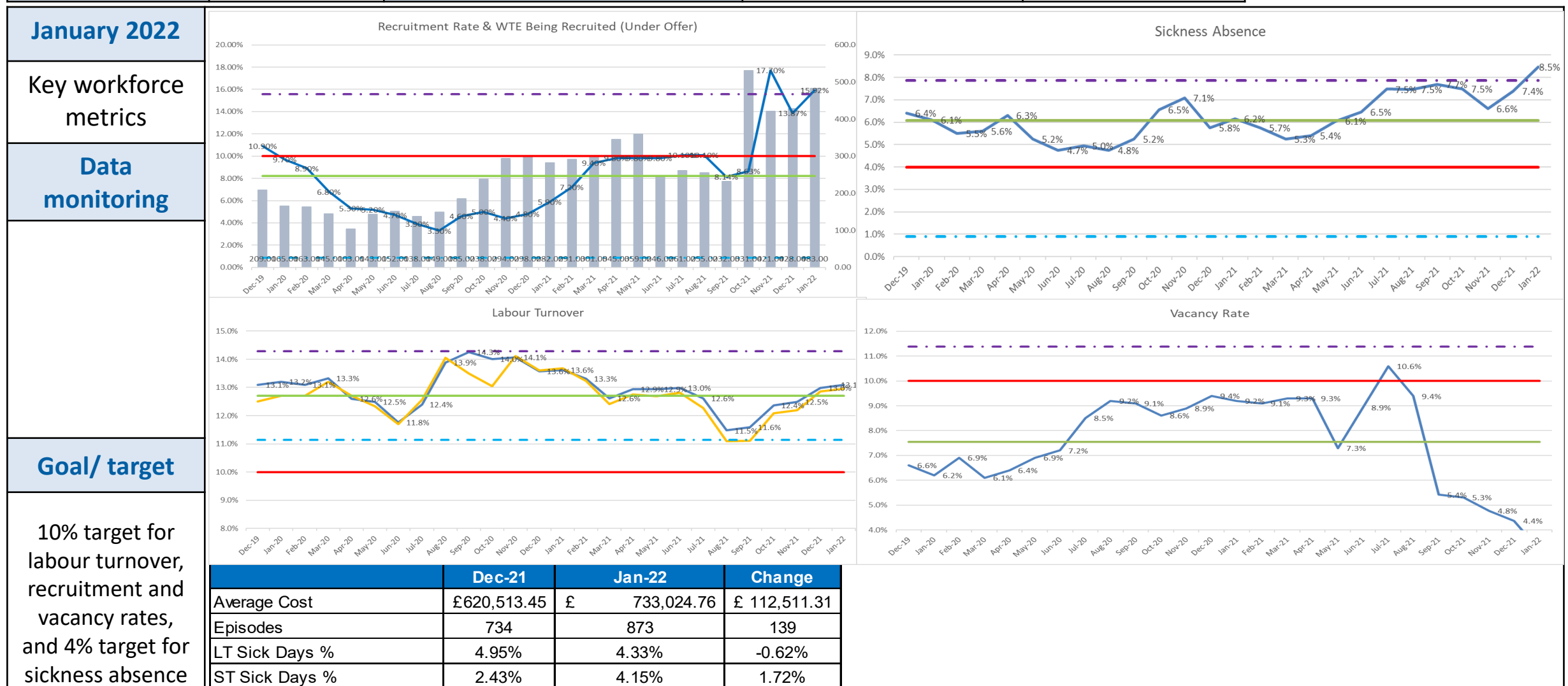
## Workforce Dashboard (January 2022)

| Metric                                                                                                            | Goal & Assurance/ Action status |                                                                                                                                                                             | Current & Variation |                                                                                                                                                                             | Highlights/ Exceptions                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Key Workforce Metrics – Recruitment Rate                                                                          | 10%                             |       | 15.9%               |       | Recruitment rate increasing from start of new financial year, now above target                                                              |
| Key Workforce Metrics – Sickness Rate                                                                             | 4%                              |       | 8.47%               |       | Sickness rate increased by 1.1% from December 2021                                                                                          |
| Key Workforce Metrics – Labour Turnover (LTO) Rate                                                                | 10%                             |       | 13.09%              |       | LTO continues to be above target but has remained static since April                                                                        |
| Key Workforce Metrics – Vacancy Rate                                                                              | 10%                             |       | 3.2%                |       | Vacancy rate reduced from December, and both below target and LTO rate                                                                      |
| Mandatory Training Summary                                                                                        | 80%                             |     | 91.1%               |     | Performance has been impacted by COVID-19- specifically for face to face training. Overall compliance remains above 80%                     |
| Appraisal Rates Summary                                                                                           | 80%                             |   | 87.2%               |   | Performance has been consistently above 80% target from Oct 2020                                                                            |
| Clinical Supervision Rates Summary                                                                                | 80%                             |   | 81.63%              |   | Compliance rate had been consistently above target                                                                                          |
| <b>Safer Staffing</b> – Compliance Levels/ Heat Map/ WTD Breaches / Bank and Agency - Fill Rates/ Booking reasons | -                               |   | -                   |   | Fill rates and bank and agency usage remain high due to Specialing, COVID impact. Working Time Directive breaches still difficult to manage |
| DBS Status checks                                                                                                 | 95%                             |                                                                                                                                                                             | 98%                 |                                                                                                                                                                             | Issue with update service failures due to out of date bank details in place at time of re-check                                             |
| Professional Registration                                                                                         | 95%                             |                                                                                                                                                                             | 99%                 |                                                                                                                                                                             | % compliance included – actions taken where necessary (1 expired)                                                                           |

|               |                       |                       |                                                                        |               |                                                                                                              |
|---------------|-----------------------|-----------------------|------------------------------------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------|
| Lead Director | Sandra Knight         | Narrative agreed at   | Quality Director call out                                              | Action Status |  Overall – Watching Brief |
| Owner/Source  | Deputy Director of HR | Accountable Committee | Finance, Business & Investment, Quality & Safety, Workforce & Equality |               |                                                                                                              |

Bradford District Care  
NHS Foundation Trust

| KPI | Target | Mean | Lower Control Limit | Upper Control Limit |
|-----|--------|------|---------------------|---------------------|
|     |        |      |                     |                     |

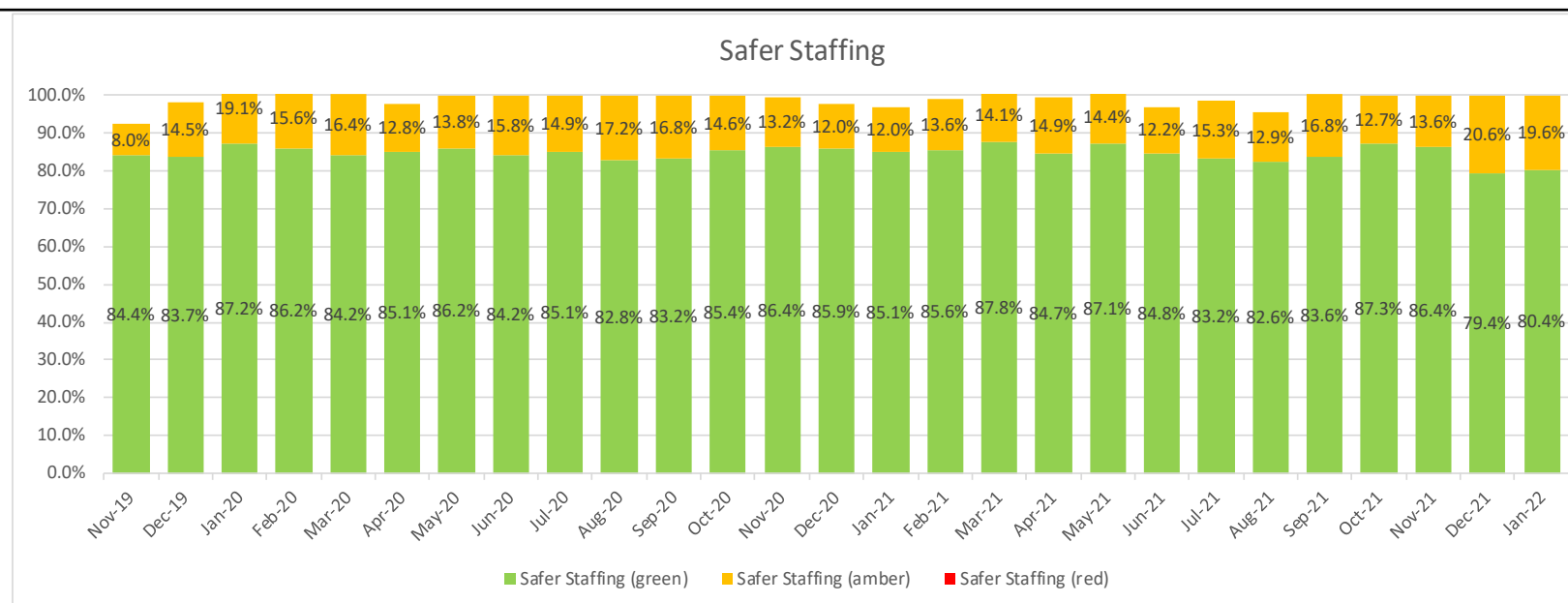


| Detail                                                                                                          | What does the chart say?                                                                                                                 | Issues                                                                                                                                                                                                                                                                                                                                                                                                  | Actions / Mitigation / Forward view                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SPC charts to monitor the current trends around labour turnover (LTO), sickness, vacancy and recruitment rates. | Normal variation within the SPC ranges for all elements, with exception of sickness which has been climbing and remains high in January. | <p>Sickness absence increased slightly from December, and remains higher than pre-COVID rates mainly due to the additional short term Covid cases, and a higher proportion of long term cases relating to Anxiety, Stress and Depression than before the pandemic.</p> <p>Labour turnover has increased this month, and remains above target. Remains concentrated across all operational services.</p> | <p><u>Sickness</u> – COVID-19 monitoring continues via daily absence reporting submissions to NHS Improvement, with process for managing Long COVID symptoms in place. Anxiety, stress and depression still at high levels for non-COVID absence - Continue to promote the Trust Health and Wellbeing offer. A Health &amp; Wellbeing lead has been appointed to support teams with team risk assessments and bespoke interventions to improve wellbeing.</p> <p><u>Labour Turnover</u> – Looking at introducing exit questionnaire via ESR. Will monitor and review update of this new approach and analysis data at team /ward level to gain a better understanding of reasons for leaving.</p> <p><u>Recruitment/ Vacancies</u> – Workforce plan submitted to NHS Improvement in November 2021 included detailed recruitment plan by month for the second half of the financial year.</p> |



|                      |                            |                              |                           |                      |
|----------------------|----------------------------|------------------------------|---------------------------|----------------------|
| <b>Lead Director</b> | Phillipa Hubbard           | <b>Narrative agreed at</b>   | Quality Director call out | <b>Action Status</b> |
| <b>Owner/Source</b>  | Grainne Eloi/ Kelly Barker | <b>Accountable Committee</b> | Quality & Safety          | Under-performance    |

|                                                          |              |                               |                               |                             |
|----------------------------------------------------------|--------------|-------------------------------|-------------------------------|-----------------------------|
| <b>January 2022</b>                                      | <b>Month</b> | <b>Safer Staffing (green)</b> | <b>Safer Staffing (amber)</b> | <b>Safer Staffing (red)</b> |
| Safer Staffing – Compliance Levels                       | Nov-19       | 84.4%                         | 8.0%                          | 0.0%                        |
|                                                          | Dec-19       | 83.7%                         | 14.5%                         | 0.0%                        |
|                                                          | Jan-20       | 87.2%                         | 19.1%                         | 0.0%                        |
|                                                          | Feb-20       | 86.2%                         | 15.6%                         | 0.0%                        |
| Data Monitoring                                          | Mar-20       | 84.2%                         | 16.4%                         | 0.0%                        |
|                                                          | Apr-20       | 85.1%                         | 12.8%                         | 0.0%                        |
|                                                          | May-20       | 86.2%                         | 13.8%                         | 0.0%                        |
|                                                          | Jun-20       | 84.2%                         | 15.8%                         | 0.0%                        |
| Improving fill rate of required shifts over last quarter | Jul-20       | 85.1%                         | 14.9%                         | 0.0%                        |
|                                                          | Aug-20       | 82.8%                         | 17.2%                         | 0.0%                        |
|                                                          | Sep-20       | 83.2%                         | 16.8%                         | 0.0%                        |
|                                                          | Oct-20       | 85.4%                         | 14.6%                         | 0.0%                        |
| Goal/Target                                              | Nov-20       | 86.4%                         | 13.2%                         | 0.0%                        |
|                                                          | Dec-20       | 85.9%                         | 12.0%                         | 0.0%                        |
|                                                          | Jan-21       | 85.1%                         | 12.0%                         | 0.0%                        |
|                                                          | Feb-21       | 85.6%                         | 13.6%                         | 0.0%                        |
| 100% filled at appropriate levels.                       | Mar-21       | 87.8%                         | 14.1%                         | 0.0%                        |
|                                                          | Apr-21       | 84.7%                         | 14.9%                         | 0.0%                        |
|                                                          | May-21       | 87.1%                         | 14.4%                         | 0.0%                        |
|                                                          | Jun-21       | 84.8%                         | 12.2%                         | 0.0%                        |
| Amber - % of shifts filled below requested levels        | Jul-21       | 83.2%                         | 15.3%                         | 0.0%                        |
|                                                          | Aug-21       | 82.6%                         | 12.9%                         | 0.0%                        |
|                                                          | Sep-21       | 83.6%                         | 16.8%                         | 0.0%                        |
|                                                          | Oct-21       | 87.3%                         | 12.7%                         | 0.0%                        |
| Red - % of shifts unfilled with Registered Staff         | Nov-21       | 86.4%                         | 13.6%                         | 0.0%                        |
|                                                          | Dec-21       | 79.4%                         | 20.6%                         | 0.0%                        |
|                                                          | Jan-22       | 80.4%                         | 19.6%                         | 0.0%                        |



| Detail                                                                               | What does the chart say?                                                                                 | Issues                                                                                                                                                                  | Actions / Mitigation / Forward view                                                                                                                                                                                                                                                                                          |
|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Proportion of required shifts filled to required levels of safety.                   | Shows no shifts recorded as 'red' – i.e. no registered staff on shift.                                   | High patient acuity on some wards leading to reliance on temporary staff. COVID-19 has impacted on available pool of temporary staff to draw from.                      | Monitored through daily lean management. Safer staffing group reviews and escalate concerns to Quality and Safety Committee.                                                                                                                                                                                                 |
| Red shifts would indicate no registered staff assigned to work on a particular shift | Amber shifts (i.e. no. of staff working is lower than required staffing level) show a fluctuating trend. | There are a number of shifts being covered by band 7 and above workers in order to meet safer staffing levels however these hours are not being captured on the roster. | Workforce Planning surgeries held with each ward to review and plan staffing levels (to include forecast for winter pressures and stabilisation solutions). Work is underway to calculate the additional hours being worked by band 7 and over workers and a plan is being put in place to determine how this could be paid. |

|                      |                             |                              |                           |                      |
|----------------------|-----------------------------|------------------------------|---------------------------|----------------------|
| <b>Lead Director</b> | Phillipa Hubbard            | <b>Narrative agreed at</b>   | Quality Director call out | <b>Action Status</b> |
| <b>Owner/Source</b>  | Kelly Barker / Grainne Eloï | <b>Accountable Committee</b> | Quality & Safety          | Under-performance    |

| January 2022                                                                                                                 | Heat Map - Inpatient Wards                                                                  |                          |                      |                    |                        |            |                                               |                            |                      |                    |                        |            |                                         |                           |                         |                            |                           |                    |  |
|------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|--------------------------|----------------------|--------------------|------------------------|------------|-----------------------------------------------|----------------------------|----------------------|--------------------|------------------------|------------|-----------------------------------------|---------------------------|-------------------------|----------------------------|---------------------------|--------------------|--|
| Safer Staffing – Compliance Levels                                                                                           |                                                                                             |                          |                      |                    |                        |            |                                               |                            |                      |                    |                        |            |                                         |                           |                         |                            |                           |                    |  |
| Data Monitoring                                                                                                              |                                                                                             |                          |                      |                    |                        |            |                                               |                            |                      |                    |                        |            |                                         |                           |                         |                            |                           |                    |  |
| Care Hours Per Patient per Day increasing over last quarter (which will have positive impact on quality of service delivery) |                                                                                             | Registered Safe Staffing |                      |                    |                        |            |                                               | Unregistered Safe Staffing |                      |                    |                        |            |                                         | Care Hour per Patient Day |                         |                            |                           |                    |  |
|                                                                                                                              |                                                                                             | Fill Rate % Days         | % of Temp staff Days | Fill Rate % Nights | % of Temp Staff Nights | Sickness % | AL % Roster                                   | Fill Rate % Days           | % of Temp staff Days | Fill Rate % Nights | % of Temp Staff Nights | Sickness % | AL % Roster                             | Planned Registered CHPPD  | Actual Registered CHPPD | Planned Unregistered CHPPD | Actual Unregistered CHPPD | Actual CHPPD Total |  |
|                                                                                                                              | Fern                                                                                        | 90.12%                   | 19.18%               | 93.33%             | 69.64%                 | 1.84%      | 3.44%                                         | 152.34%                    | 63.08%               | 178.33%            | 83.18%                 | 3.34%      | 2.71%                                   | 3.1                       | 3.1                     | 3.9                        | 10.5                      | 13.6               |  |
|                                                                                                                              | Heather                                                                                     | 94.44%                   | 25.88%               | 96.67%             | 58.62%                 | 0.99%      | 6.76%                                         | 142.22%                    | 53.13%               | 160.00%            | 78.65%                 | 7.75%      | 7.92%                                   | 3.1                       | 2.9                     | 4.3                        | 8.6                       | 11.5               |  |
|                                                                                                                              | Bracken                                                                                     | 91.11%                   | 19.51%               | 93.33%             | 92.86%                 | 4.76%      | 5.86%                                         | 97.85%                     | 58.79%               | 110.07%            | 85.37%                 | 7.01%      | 7.07%                                   | 2.6                       | 2.3                     | 4.8                        | 5.2                       | 7.5                |  |
|                                                                                                                              | Ashbrook                                                                                    | 110.47%                  | 44.21%               | 96.67%             | 75.86%                 | 2.42%      | 5.87%                                         | 271.03%                    | 65.17%               | 326.67%            | 88.44%                 | 8.45%      | 11.42%                                  | 2.3                       | 1.9                     | 3.0                        | 7.4                       | 9.3                |  |
|                                                                                                                              | Maplebeck                                                                                   | 102.27%                  | 12.22%               | 108.33%            | 76.92%                 | 1.92%      | 2.30%                                         | 396.40%                    | 70.45%               | 403.33%            | 91.46%                 | 6.59%      | 6.71%                                   | 2.8                       | 2.0                     | 3.6                        | 8.2                       | 10.2               |  |
|                                                                                                                              | Oakburn                                                                                     | 100.00%                  | 43.82%               | 100.00%            | 65.00%                 | 2.06%      | 6.02%                                         | 374.77%                    | 76.68%               | 398.89%            | 94.71%                 | 7.25%      | 4.08%                                   | 2.8                       | 2.7                     | 3.6                        | 6.8                       | 9.5                |  |
|                                                                                                                              | Baildon                                                                                     | 90.00%                   | 18.52%               | 100.00%            | 23.33%                 | 7.80%      | 2.36%                                         | 107.78%                    | 31.96%               | 103.33%            | 27.96%                 | 0.65%      | 2.86%                                   | 3.5                       | 4.2                     | 7.0                        | 8.4                       | 12.6               |  |
|                                                                                                                              | Ilkley                                                                                      | 78.33%                   | 8.51%                | 100.00%            | 26.67%                 | 7.76%      | 12.78%                                        | 86.67%                     | 34.62%               | 91.11%             | 28.05%                 | 6.83%      | 3.74%                                   | 3.2                       | 3.5                     | 5.3                        | 5.9                       | 9.4                |  |
|                                                                                                                              | Thornton                                                                                    | 73.26%                   | 31.75%               | 83.33%             | 100.00%                | 4.66%      | 2.39%                                         | 113.16%                    | 47.09%               | 190.00%            | 83.63%                 | 12.05%     | 4.23%                                   | 3.5                       | 3.8                     | 7.3                        | 10.8                      | 14.7               |  |
|                                                                                                                              | Assessment & Treatment Unit (LD)                                                            | 77.01%                   | 25.37%               | 53.33%             | 28.13%                 | 5.56%      | 6.99%                                         | 110.53%                    | 49.52%               | 181.67%            | 93.58%                 | 5.22%      | 3.77%                                   | 6.8                       | 6.7                     | 15.5                       | 31.1                      | 37.8               |  |
|                                                                                                                              | Clover (PICU)                                                                               | 84.00%                   | 39.29%               | 95.00%             | 66.67%                 | 11.64%     | 3.78%                                         | 338.33%                    | 71.43%               | 263.33%            | 90.13%                 | 8.00%      | 9.53%                                   | 7.0                       | 7.0                     | 10.5                       | 18.8                      | 25.9               |  |
|                                                                                                                              | Step Forward (Rehab)                                                                        | 73.33%                   | 13.64%               | 100.00%            | 20.00%                 | 3.49%      | 4.19%                                         | 171.67%                    | 29.13%               | 174.58%            | 80.58%                 | 12.61%     | 6.26%                                   | 2.9                       | 2.4                     | 3.9                        | 2.7                       | 5.2                |  |
|                                                                                                                              | Dementia Assessment Unit (DAU)                                                              | 70.24%                   | 5.08%                | 96.67%             | 65.52%                 | 9.13%      | 3.58%                                         | 100.57%                    | 33.90%               | 109.04%            | 73.58%                 | 9.27%      | 3.98%                                   | 3.0                       | 2.1                     | 7.1                        | 4.9                       | 6.9                |  |
| Total                                                                                                                        | 87.84%                                                                                      | 25.43%                   | 92.75%               | 64.69%             | 4.83%                  | 4.97%      | 179.64%                                       | 60.09%                     | 197.98%              | 83.70%             | 7.24%                  | 5.66%      | 3.2                                     | 3.0                       | 5.3                     | 8.4                        | 11.3                      |                    |  |
| 90% for fill rates,<br><br>10% for annual leave,<br><br>4% for sickness                                                      | This is based on the total number required in the month against the total number who worked |                          |                      |                    |                        |            |                                               |                            |                      |                    |                        |            |                                         |                           |                         |                            |                           |                    |  |
|                                                                                                                              | Fill rates                                                                                  |                          |                      |                    |                        |            | RAG Ratings                                   |                            |                      |                    |                        |            |                                         |                           |                         |                            |                           |                    |  |
|                                                                                                                              | Over 100% - Blue<br>>90% - Green<br>80-90% - Amber<br><80% - Red                            |                          |                      |                    |                        |            | >14.1% - Red<br>10-14% - Amber<br><10 - Green |                            |                      |                    |                        |            | >5% - Red<br>4-5% - Amber<br><4 - Green |                           |                         |                            |                           |                    |  |

| Detail                                                                                                     | What does the chart say?                                                                                                                                                                                                             | Issues                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Actions / Mitigation / Forward view                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A heatmap to outline the fill rates, annual leave and sickness levels, against Care Hours Per Patient Day. | <p>Overfill of Unregistered staff to compensate for areas where Registered staff requirements cannot be matched.</p> <p>Some areas of high sickness (mainly unregistered staff) leading to high % of temporary staff being used.</p> | <p>High volume of night shifts continue to be filled with temporary staff.</p> <p>Registered staff fill rates deteriorating with some wards still experiencing high number of vacancies – particularly registered nurses.</p> <p>High patient acuity continues to be experienced across acute wards. High sickness levels recorded across Assessment and Treatment Unit (ATU) and Clover for registered staff, with high sickness for unregistered staff across most acute wards, ATU, Dementia Assessment Unit and Bracken.</p> <p>Fatigue around the pandemic is also still present.</p> | <ul style="list-style-type: none"> <li>Recruitment of bank and agency staff to Airedale Centre for Mental Health wards, helping to stabilise staffing levels.</li> <li>Extra psychological support being provided for staff on Bracken ward due to high levels of sickness.</li> <li>Acute wards at Lynfield Mount Hospital – Recruitment taking place for band 3 and 4 staff (including activity co-ordinators).</li> <li>Focus on staff retention after student training.</li> <li>A review of staff working across different shifts has been undertaken.</li> <li>A patient safety lead has been recruited to engage with wards.</li> <li>Workforce Planning surgeries held with each ward to review and plan staffing levels (to include forecast for winter pressures and stabilisation solutions).</li> </ul> |

# Safeguarding Dashboard (January 2022)

| Metric                          | Goal & Assurance/<br>Action status |                                                                                     | Current & Variation             |     | Average                             |
|---------------------------------|------------------------------------|-------------------------------------------------------------------------------------|---------------------------------|-----|-------------------------------------|
| Safeguarding Adult Referrals    | N/A                                |  | 1                               | N/A | 5.6                                 |
| Safeguarding Children Referrals | N/A                                |  | 23 (Bradford)<br>10 (Wakefield) | N/A | 20.7 (Bradford)<br>10.4 (Wakefield) |
| Duty Calls regarding adults     | N/A                                |  | 51 (Bradford)<br>0 (Wakefield)  | N/A | 67.0 (Bradford)<br>0.0 (Wakefield)  |
| Duty Calls regarding children   | N/A                                |  | 47 (Bradford)<br>26 (Wakefield) | N/A | 49.6 (Bradford)<br>26.0 (Wakefield) |

# Serious Incidents, Duty of Candour & Mortality Dashboard (January 2022)

| Metric                            | Goal & Assurance/<br>Action status |                                                                                       | Current & Variation |                                                                                      | Average |
|-----------------------------------|------------------------------------|---------------------------------------------------------------------------------------|---------------------|--------------------------------------------------------------------------------------|---------|
| Serious Incidents                 | N/A                                |    | 2                   |   | 2.8     |
| Duty of Candour incidents         | 0                                  |    | 1                   |   | 1.1     |
| Suicides                          | N/A                                |    | 2                   |   | 1.4     |
| Expected Deaths                   | N/A                                |    | 15                  |   | 13.5    |
| Unexpected Deaths                 | N/A                                |   | 8                   |  | 6.6     |
| COVID related deaths – community  | N/A                                |  | 6                   | N/A                                                                                  | 3.6     |
| COVID related deaths – inpatients | N/A                                |  | 0                   | N/A                                                                                  | 0.1     |
| Structured Judgement Reviews      | N/A                                |  | 0                   | N/A                                                                                  | N/A     |



# Incidents Dashboard (January 2022)

| Metric                | Goal & Assurance/<br>Action status                                                      | Current & Variation                                                                     | Average |
|-----------------------|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|---------|
| All incidents         | N/A  | 807  | 953.5   |
| Violence & Aggression | N/A  | 146  | 209.7   |
| Medication Errors     | 0    | 29   | 47.5    |
| Near Misses           | N/A  | 5    | 21.0    |

# Staff and Service User Feedback Dashboard (January 2022)

| Metric                | Goal & Assurance/<br>Action status |                                                                                     | Current & Variation |                                                                                     | Average |
|-----------------------|------------------------------------|-------------------------------------------------------------------------------------|---------------------|-------------------------------------------------------------------------------------|---------|
| Formal Complaints     | 0                                  |  | 1                   |  | 6.0     |
| Concerns              | 0                                  |  | 30                  |  | 53.5    |
| Compliments           | N/A                                |  | 14                  |  | 45.3    |
| Freedom To Speak Up   | N/A                                |  | 15                  | N/A                                                                                 | N/A     |
| Friends & Family Test | 90% (tbc)                          |  | 97.9%               | -                                                                                   | -       |

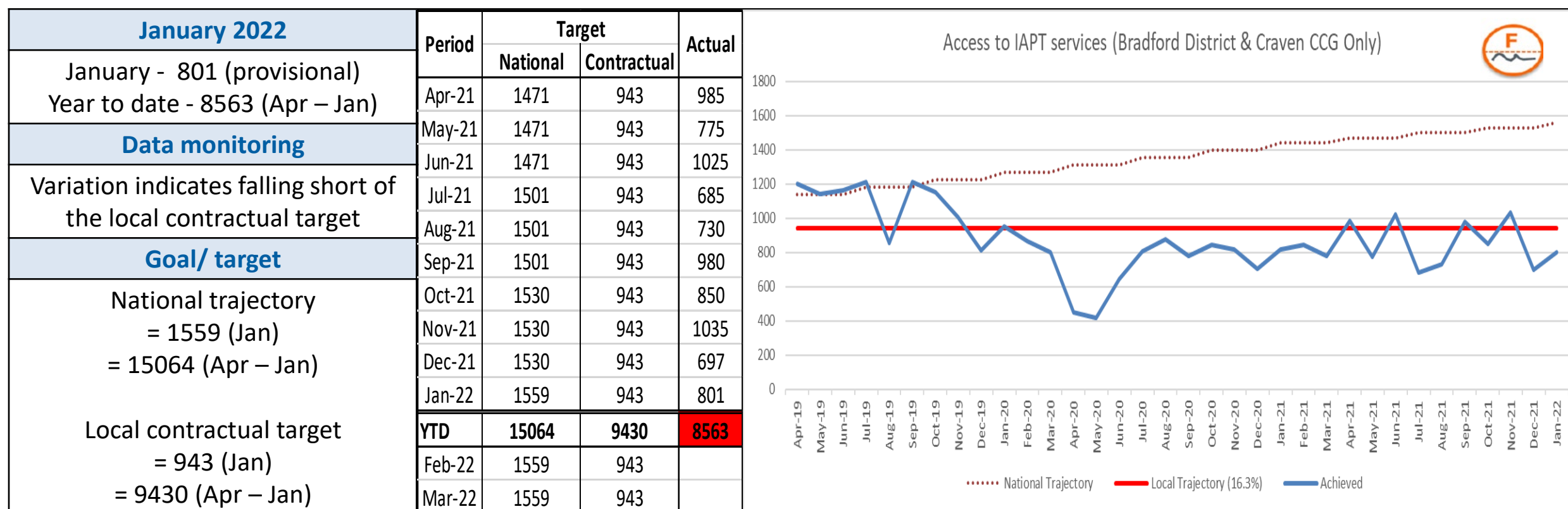
# Quality of Care Delivery Dashboard (January 2022)

| Metric                                                            | Goal & Assurance/<br>Action status |                                                                                       | Current & Variation |     | Average |
|-------------------------------------------------------------------|------------------------------------|---------------------------------------------------------------------------------------|---------------------|-----|---------|
| Infection Prevention & Control                                    | 0                                  |    | 23                  | N/A | N/A     |
| Pressure Ulcers                                                   | 0                                  |    | 10                  | N/A | 21      |
| Insulin Errors                                                    | 0                                  |    | 5                   | N/A | 3.5     |
| Facilities Summary<br>(RIDDOR, Water Safety, Nutrition Standards) | N/A                                |    | 0                   | N/A | N/A     |
| Equipment maintenance                                             | 95%                                |    | 91.5% /<br>78.0%    | N/A | N/A     |
| Ligature assessments                                              | 100%                               |  | 100%                | N/A | 100%    |
| Clinical Audit                                                    | 100%                               |  | 95.0%               | N/A | N/A     |

# NHS Oversight Framework Metrics Dashboard (January 2022)

| Metric                                                                    | Goal & Assurance/<br>Action status |                                                                                                                                                                             | Current &<br>Variation |                                                                                       | Average |
|---------------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------------------------------------------------------------------|---------|
| Improving Access to Psychological Therapies (IAPT) Access Rate            | 943                                |       | 801                    |                                                                                       | N/A     |
| IAPT Recovery Rate                                                        | 50%                                |       | 48.4%                  |    | 53.2%   |
| Waiting times IAPT i) 6 weeks                                             | 75%                                |       | 91.5%                  |    | 96.2%   |
| Waiting times IAPT ii) 18 weeks                                           | 95%                                |     | 99.6%                  |   | 99.6%   |
| IAPT waiting >90 days between 1 <sup>st</sup> & 2 <sup>nd</sup> Treatment | <10%                               |                                                                                        | 31.5%                  |                                                                                       | N/A     |
| Out of Area Placements                                                    | 774 (Q4)                           |                                                                                        | 778                    |                                                                                       | N/A     |
| Data Quality – MHSDS dataset Score                                        | 80% 21/22                          |                                                                                        | 93.8%                  |                                                                                       | N/A     |
| Consultant led waiting times (RTT)                                        | 92%                                |   | 95.8%                  |  | 72.0%   |
| Waiting times – first episode of psychosis                                | 60%                                |   | 74.3%                  |  | 79.5%   |

|                      |                       |                              |                            |                      |
|----------------------|-----------------------|------------------------------|----------------------------|----------------------|
| <b>Lead Director</b> | Patrick Scott         | <b>Narrative agreed at</b>   | Senior Leadership Team     | <b>Action Status</b> |
| <b>Owner/Source</b>  | Business Intelligence | <b>Accountable Committee</b> | Quality & Safety Committee | Underperformance     |

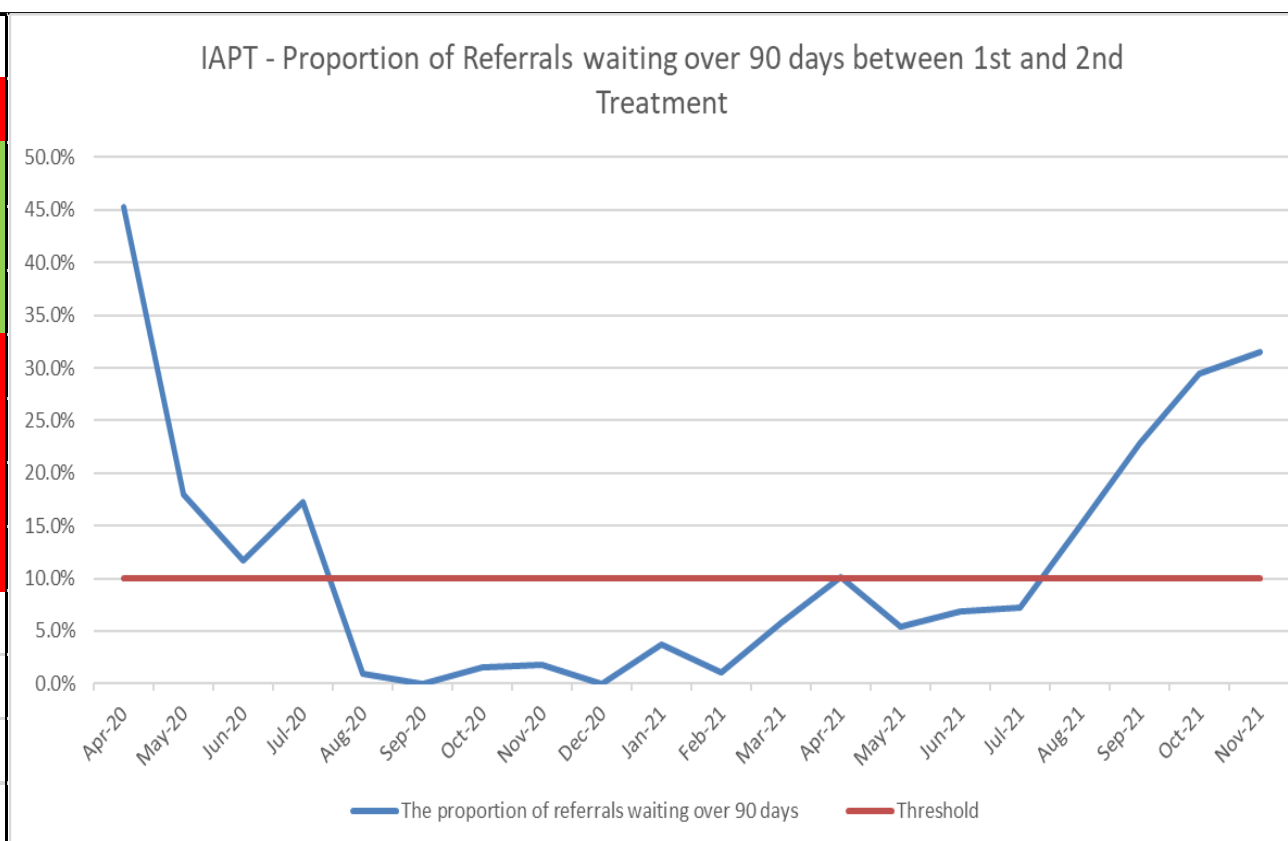


| Detail                                                                                                                                                                                               | What does the chart say?                                                                                                                                                                                 | Issues                                                                                                                                                                                                                                                   | Actions                                                                                                                                                                                                                                                         | Mitigation                                                                                                                                                    | Forward view                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Number of people who first receive Improving Access to Psychological Therapies (IAPT) recognised advice and signposting or start a course of IAPT psychological therapy within the reporting period. | <p>COVID-19 resulted in 65% reduction in referrals. Referrals now returned to pre-COVID levels.</p> <p>Commissioned activity is below the Clinical Commissioning Group (CCG) national access target.</p> | <ul style="list-style-type: none"> <li>Increasing intensity in steps 2 and 3 and reduced need for group therapy.</li> <li>High levels of sickness and maternity leave.</li> <li>Several vacancies, with national shortage of qualified staff.</li> </ul> | <ul style="list-style-type: none"> <li>Targeted recruitment of current vacancies and backfill of staff on maternity leave.</li> <li>CCG commissioned review of IAPT will inform the appropriate access target for the Bradford and Craven population</li> </ul> | <p>As part of the review, a working group has been set up that is looking at staffing, qualification levels, activity data/ demand and delivery pathways.</p> | <ul style="list-style-type: none"> <li>Findings of review and recommendations to be presented to Mental Health, Learning Disability and Neurodiversity Programme Board in May 2022.</li> <li>Prioritisation of mental health investment against NHS Long Term Plan requirements to be agreed as part of 2022/23 operational plan.</li> </ul> |



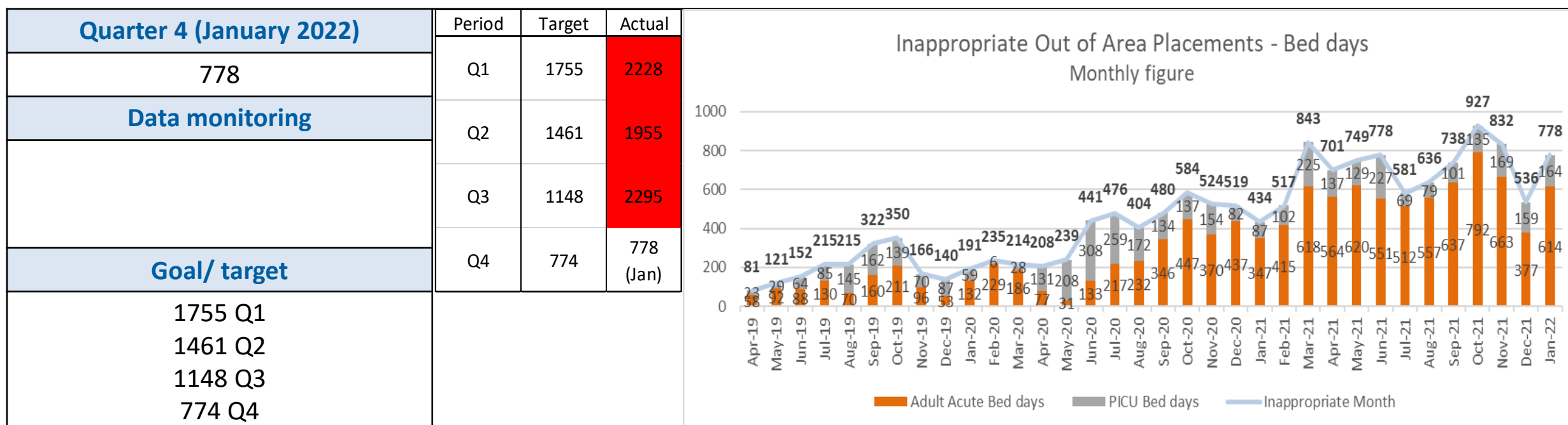
|                      |                       |                              |                            |                      |
|----------------------|-----------------------|------------------------------|----------------------------|----------------------|
| <b>Lead Director</b> | Patrick Scott         | <b>Narrative agreed at</b>   | Senior Leadership Team     | <b>Action Status</b> |
| <b>Owner/Source</b>  | Business Intelligence | <b>Accountable Committee</b> | Quality & Safety Committee | Underperformance     |

| November 2021                                    | Period | Target | Actual |
|--------------------------------------------------|--------|--------|--------|
| 22.8%                                            | Apr-21 | 10%    | 10.1%  |
| Note: November 2021 is the latest published data | May-21 | 10%    | 5.6%   |
|                                                  | Jun-21 | 10%    | 6.9%   |
|                                                  | Jul-21 | 10%    | 7.2%   |
|                                                  | Aug-21 | 10%    | 14.9%  |
| <b>Data monitoring</b>                           | Sep-21 | 10%    | 22.8%  |
|                                                  | Oct-21 | 10%    | 29.4%  |
| <b>Goal/ target</b>                              | Nov-21 | 10%    | 31.5%  |
| <10%                                             | Dec-21 | 10%    |        |
|                                                  | Jan-22 | 10%    |        |
|                                                  | Feb-22 | 10%    |        |
|                                                  | Mar-22 | 10%    |        |



| Detail                                                                                                                                                   | What does the chart say?                                                                                                                                | Issues                                                                                                                                                                                                                                                                                                                         | Actions                                                                                                                                                                                                | Mitigation                                                                                                                                             | Forward view                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| Improving access to psychological therapies (IAPT) - Proportion of referrals waiting over 90 days between 1 <sup>st</sup> and 2 <sup>nd</sup> treatment. | There is some variation, with the proportion of referrals waiting over 90 days increasing since July 2021 but below 10% in 7 of the previous 12 months. | <ul style="list-style-type: none"> <li>Increasing intensity and waits in steps 2 and 3 (4 months) and reduced need for group therapy. 30% of step 3 are PTSD.</li> <li>High levels of sickness (10.79% in January 2022) and maternity leave.</li> <li>Several vacancies, with national shortage of qualified staff.</li> </ul> | Targeted recruitment of current vacancies and backfill of staff on maternity leave<br>CCG commissioned review of IAPT will inform the appropriate access target for the Bradford and Craven population | As part of the review, a working group has been set up that is looking at staffing, qualification levels, activity data/ demand and delivery pathways. | Prioritisation of mental health investment against NHS Long Term Plan requirements to be agreed as part of 2022/23 operational plan. |

|                      |                       |                              |                            |                                                                                 |
|----------------------|-----------------------|------------------------------|----------------------------|---------------------------------------------------------------------------------|
| <b>Lead Director</b> | Patrick Scott         | <b>Narrative agreed at</b>   | Senior Leadership Team     | <b>Action Status</b>                                                            |
| <b>Owner/Source</b>  | Business Intelligence | <b>Accountable Committee</b> | Quality & Safety Committee | <span style="border: 1px solid orange; padding: 2px;">X</span> Underperformance |



| Detail                                                                                                                     | What does the chart say?                                                                                                                                                              | Issues                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Actions                                                                                                                                                                                                                                                                                                                                                                                              | Mitigation                                                                                                                                                                                                                                         | Forward view                                                                                                                                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Inappropriate out of area placements for adult mental health services – number of bed days patients have spent out of area | <p><b>Adult acute:</b> 33 patients out of area in January (614 bed days).</p> <p><b>Psychiatric Intensive Care Unit (PICU):</b> 7 patients out of area in January (164 bed days).</p> | <ul style="list-style-type: none"> <li>High levels of acuity on adult acute wards.</li> <li>Actions to maintain COVID safe ward environments – capacity reduced by 10 beds to support isolation and cohorting of patients.</li> <li>Trajectory does not meet the national expectation of the elimination of out of area placements.</li> <li>CCG/Council commissioned crisis beds, which would reduce demand on acute beds, not expected to be operational in 2021/22 due to staffing availability.</li> </ul> | <ul style="list-style-type: none"> <li>Quality improvement work on purposeful admission and safe discharge, supported by the Kaizen Promotion Office.</li> <li>Independent sector contract initiated January 2021, with assurance framework in place to oversee quality and maximise capacity available. Contract extended to secure 18 beds to support demand and more local placements.</li> </ul> | <p>Flow manager in place, daily partnership calls with police and acute trusts.</p> <p>Out of area oversight structure commenced September 2021.</p> <p>West Yorkshire system wide work on adult acute mental health pathway and PICU pathway.</p> | <p>2021/22 forward trajectory, revised to reflect levels of demand/acuity and assumption that 4 crisis beds will not be operational:</p> <p>Quarter 3 – 2357 bed days<br/>Quarter 4 – 1980 bed days</p> <p>2022/23 forward trajectory being developed as part of operational plan.</p> |

## Metrics Dashboard (December 2021)

| Metric                                                                    | Goal & Assurance/<br>Action status                                                                                                                                          | Current & Variation                                                                       | Average |
|---------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|---------|
| Use of Mental Health Act (MHA) –<br>Sections free from fundamental errors | 98%   | 98.9%  | 99.5%   |
| Use of MHA – Sections Reviewed on time                                    | 98%   | 100%   | 99.2%   |
| Number of Care and Treatment Reviews<br>carried out (new)                 | N/A                                                                                      | 1                                                                                         | 2       |

# Incidents Dashboard (December 2021)

| Metric                                   | Goal & Assurance/<br>Action status                                                                                                                                            | Current & Variation                                                                      | Average per month |
|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|-------------------|
| Full Interventions                       | 0       | 66    | 51                |
| Full Interventions Males only            | 0       | 18    | 34                |
| Full Interventions Females only          | 0       | 48    | 28                |
| Full interventions Male & Female tracked | 0                                                                                         | N/A                                                                                      | N/A               |
| Prone Restraint                          | 0   | 0   | 0.3               |
| Rapid Tranquillisation                   | 0   | 51  | 24                |
| Seclusion                                | 0   | 2   | 5                 |
| Restrictions and Segregation totals      | 0                                                                                        | 75 (down from 90) N/A                                                                    | 63                |
| Blanket Restrictions                     | 0                                                                                        | 74 (down from 88) N/A                                                                    | 61                |
| Individual Restrictions                  | 0                                                                                        | 1 (same as Nov 21) N/A                                                                   | 2                 |
| Long-Term Segregation                    | 0                                                                                        | 0 (down from 1) N/A                                                                      | 0.6               |

# Training Dashboard (December 2021)

| Metric Training                                           | Goal & Assurance/<br>Action status | Current & Variation     | Average |
|-----------------------------------------------------------|------------------------------------|-------------------------|---------|
| Teams where Training Compliance is below 80%              | 80%                                | 41 staff (down from 67) |         |
| Care Programme Approach (CPA) Roles & Responsibilities    | 80%                                | 96.81%                  | 80.70%  |
| CPA Care Planning                                         | 80%                                | 99.07%                  | 84.50%  |
| CPA Clinical Risk                                         | 80%                                | 91.67%                  | 83.20%  |
| Mental Capacity Act                                       | 95%                                | 97.12%                  | 95.60%  |
| Mental Health Act Qualified Staff                         | 80%                                | 96.34%                  | 87.70%  |
| Mental Health Act for Health Care Support Workers (HCSWs) | 80%                                | 99.06%                  | 86.30%  |

January 2022 update: All Face to Face training has been suspended again for a period 5 weeks ending mid-February. E-learning can and does continue and trainers are committed to supporting staff to enrol and complete training as capacity dictates.



## Committee Dashboard (January 2022)

| Metric                                      | Goal & Action status   |                                                                                       | Current Performance |                                                                                       | Comment                                                                                                                                                                                         |
|---------------------------------------------|------------------------|---------------------------------------------------------------------------------------|---------------------|---------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Goal 1</b> – Attract, Retain, Motivate   | -                      |    | -                   |    | Indicators include: Labour Turnover, Vacancy, Recruitment, Safer Staffing and Bank & Agency data                                                                                                |
| <b>Goal 2</b> – Talent                      | -                      |    | -                   |    | Indicators currently include: Appraisal and Clinical Supervision compliance                                                                                                                     |
| <b>Goal 3</b> – Diverse & Inclusive Culture | -                      |    | -                   |    | Indicators include: Workforce Race Equality Standard, Workforce Disability Equality Standard and Gender Pay Gap results                                                                         |
| <b>Goal 4</b> – Staff Engagement            | -                      |   | -                   |   | Staff survey results show number of improvements from previous year's figures                                                                                                                   |
| <b>Goal 5</b> – Leadership                  | -                      |  | -                   |  | Indicators include: Leadership & Management Development Passport programme uptake, Freedom to Speak Up                                                                                          |
| <b>Performance</b> – Workforce Planning     | 5 year plans completed |  | -                   |  | Significant workforce planning activity underway across local services, Trust and ICS                                                                                                           |
| <b>Performance</b> – Mandatory Training     | 80%                    |  | 91.1%               |  | Managing Aggression and Violence – Breakaway, Immediate Life Support, Safeguarding Adults Level 3 currently under target – due to capacity to catch up face to face training following pandemic |
| <b>Performance</b> – Sickness Absence       | 4%                     |  | 8.47                |  | Deterioration on previous two months sickness rate and still significantly above target                                                                                                         |