

**Name of meeting: Annual Members Meeting**

**Date: Thursday 21 September 2023**

**Time: 2:00pm until 3:00pm**

**Venue: Kala Sangam Arts Centre, St Peter's House, 1 Forster Square, Bradford, BD1 4TY**

### **AGENDA**

We welcome stakeholders to submit questions to the Board of Directors. Questions can be submitted in advance of the meeting (contact details are at the end of the agenda).

The meeting will be held at Kala Sangam Arts Centre, St Peter's House, 1 Forster Square, Bradford, BD1 4TY (details of how to express your interest in attending can be found at the end of the agenda)

|           |   | <b>Lead</b>   | <b>Time</b>   |
|-----------|---|---|---------------|
| <b>1</b>  | <b>Welcome &amp; apologies for absence (verbal)</b>                                       | <b>Linda Patterson OBE<br/>FRCP<br/>Chair of the Trust</b>                  | <b>2.00pm</b> |
| <b>2</b>  | <b>Declaration of any conflicts of interest (verbal)</b>                                  | <b>Linda Patterson</b>  |               |
| <b>3</b>  | <b>Minutes of the previous meeting: 28 September 2022 (enclosure)</b>                     | <b>Linda Patterson</b>  |               |
| <b>4</b>  | <b>Matters arising (verbal)</b>   | <b>Linda Patterson</b>  |               |
| <b>5</b>  | <b>Annual Report – “Looking back, with an eye on the future” (enclosure)</b>              | <b>Therese Patten<br/>Chief Executive</b>                                   | <b>2.05pm</b> |
| <b>6</b>  | <b>Annual Accounts &amp; the financial Outlook (verbal)</b>                               | <b>Mike Woodhead<br/>Director of Finance,<br/>Contracting &amp; Estates</b> | <b>2.15pm</b> |
| <b>7</b>  | <b>Presentation from the External Audit (verbal)</b>                                      | <b>Rashpal Khangura<br/>KPMG LLP</b>  | <b>2.25pm</b> |
| <b>8</b>  | <b>Presentation from the Lead Governor on behalf of the Council of Governors (verbal)</b> | <b>Linzi Maybin, Deputy Lead<br/>Governor</b>                               | <b>2.30pm</b> |
| <b>9</b>  | <b>Question &amp; answer session (verbal)</b>   | <b>Linda Patterson</b>  | <b>2.35pm</b> |
| <b>10</b> | <b>Thank you &amp; close of the Annual Members' Meeting (verbal)</b>                      | <b>Linda Patterson</b>  | <b>3.00pm</b> |

Thank you for your interest in attending the Bradford District Care NHS Foundation Trust Annual Members' Meeting 2023.

Questions for the Board of Directors can be submitted to:

Name: Fran Stead (Trust Secretary)

Email: [fran.stead@bdct.nhs.uk](mailto:fran.stead@bdct.nhs.uk)

Name: Linda Patterson (Chair of the Trust)

Email: [linda.patterson@bdct.nhs.uk](mailto:linda.patterson@bdct.nhs.uk)

Expression of interest to attend the meeting can be submitted to:

Name: Holly Close (Corporate Governance Officer)

Email: [corporate.governance@bdct.nhs.uk](mailto:corporate.governance@bdct.nhs.uk)