

Board of Directors – Meeting held in Public

14 September 2023

Paper title:	Chief Executive's Report	Agenda Item 9.0
Presented by:	Therese Patten, Chief Executive	
Prepared by:	Therese Patten, Chief Executive	
Committees where content has been discussed previously	N/A	
Purpose of the paper Please check ONE box only:	<input type="checkbox"/> For approval <input checked="" type="checkbox"/> For information <input checked="" type="checkbox"/> For discussion	
Link to Trust Strategic Vision Please check ALL that apply	<input checked="" type="checkbox"/> Providing excellent quality services and seamless access <input checked="" type="checkbox"/> Creating the best place to work <input checked="" type="checkbox"/> Supporting people to live to their fullest potential <input checked="" type="checkbox"/> Financial sustainability, growth and innovation <input checked="" type="checkbox"/> Governance and well-led	
Care Quality Commission domains Please check ALL that apply	<input checked="" type="checkbox"/> Safe <input checked="" type="checkbox"/> Caring <input checked="" type="checkbox"/> Effective <input checked="" type="checkbox"/> Well-Led <input checked="" type="checkbox"/> Responsive	

Purpose of the report

The purpose of the report is to provide commentary on strategic, operational and systems issues.

Executive Summary

The purpose of this report is to inform the Trust Board of significant issues that occurred in the past months. The areas covered in this report are:

- Awards and Recognition
- Supporting our People
- Regulatory Matters and Visits
- Sustainability
- Media Coverage

- COVID-19

Do the recommendations in this paper have any impact upon the requirements of the protected groups identified by the Equality Act?

Yes (please set out in your paper what action has been taken to address this)

No

Recommendation(s)

The Board of Directors is asked to note the contents of the paper and seek any further clarification as appropriate.

Relationship to the Board Assurance Framework (BAF)

The work contained with this report links to the following strategic risks as identified in the BAF:

- SO1:** Engaging with our patients, service users and wider community to ensure they are equal partners in care delivery (QSC)
- SO2:** Prioritising our people, ensuring they have the tools, skills and right environment to be effective leaders with a culture that is open, compassionate, improvement-focused and inclusive culture (WEC)
- SO3:** Maximising the potential of services to delivery outstanding care to our communities (QSC)
- SO4:** Collaborating to drive innovation and transformation, enabling us to deliver against local and national ambitions (Board)
- SO5:** To make effective use of our resources to ensure services are environmentally and financially sustainable and resilient (FBIC)
- SO6:** To make progress in implementing our digital strategy to support our ambition to become a digital leader in the NHS (FBIC)

Links to the Strategic Organisational Risk register (SORR)

N/A

Compliance & regulatory implications

N/A

Board of Directors – Meeting held in Public

14 September 2023

Chief Executive's Report

The Chief Executive report provides an overview of news, events and significant issues that have occurred during the month that require Trust Board to be aware of and/or to discuss.

1 Awards and Recognition

Living our Values Awards

Every month, colleagues and teams are recognised in our Living our Values awards, for actively demonstrating one of our Trust values in their work. The most recent winners are mentioned below, congratulations to each of you.

	Number of nominations	Winners
June	5	<ul style="list-style-type: none">▪ Becki Badon, Public Health Nurse for Looked After Children▪ Dawn Storey, Facilities Coordinator▪ Ann Armstrong, Administration Support Assistant
July	3	<ul style="list-style-type: none">▪ Bethany Gledhill, Community Staff Nurse▪ Carla Smith, Development Lead District Nurse▪ Louise Fraser, Systems Development Officer and Matthew Hildreth, Digital Developer

Thanks a Bunch Nominations

	Nominations	Awards	Single nominations	Team nominations	Grouped nominations	Single award	Team award	Group award
Jun-23	18	9	16	1	1	8	1	0
Jul-23	12	10	12	0	0	10	0	0

I am pleased that as with previous months we continue to see nominations coming from across the Trust.

The Long Service event will take place on 20th September to celebrate those staff members who reached 25 and 40 years' service during 2022 and 2023, 66 staff members will receive an award (40 achieving 25 years, 16 achieving 40 years). I am delighted that 48 staff members will join me at the face-to-face celebration.

2 Supporting our People

The new Trust Welcome was launched in April this year as part of the Trust's commitment to provide the best onboarding experience and welcome for our new starters. They get a warm welcome from the Chair and Executive Team, key information about working in the Trust and

information about the support and benefits that are available to them. There is also the opportunity to browse a marketplace with more than 17 stalls providing a range of information about other colleagues and teams around the Trust. To date we have had 190 staff attend, all of whom have enjoyed the experience and report to have found it beneficial. A further 47 people were booked to attend induction at the end of August.

The wellbeing room for staff at Lynfield Mount Hospital continues to be well used by staff. The team have scheduled additional massage sessions and health MOTs to meet demand. The Men's Health project also runs regular drop-in sessions in the wellbeing room, and on the 12th September there will be a Men's Health drop-in session at New Mill.

Significant Appointment and Recruitment Progress

I am pleased to confirm that Alix Jeavons has been successful at competitive interview for the role of Deputy Director of Operations. Alix has been working with us on secondment and took up the substantive post on 1st September.

Work has begun on a new Retention Toolkit which will initially be shared across AHP, Estates and Admin Services. Career conversations with bank workers are continuing with further calls booked for September, and we have linked in with the Swap Shop team to arrange shadow shifts in areas of interest that are being highlighted in career and/or exit calls. The agency to bank conversion project is also underway, where we are utilising a fast-track recruitment process to onboard current agency staff to staff bank. In August, there were 74 agency Band 2 HCSWs at offer stage and a further 19 applicants at shortlisting.

There is also a huge piece of work on-going with the recruitment of students, with 33 Student Health Care Support Workers and Nurses joining the Trust as substantive workers since July and a further 38 to join us before the end of the year. In total, we have 82 students coming through substantive recruitment, 36 of whom are also able to join the staff bank. This is brilliant work being led by our human resources colleagues.

3 Regulatory Matters and Visits

During this reporting period there has been one Mental Health Act (MHA) visit undertaken by the care Quality Commission (CQC) to monitor the use of the MHA and compliance with the Code of Practice. It was carried out on 27 July 2023 at the Step Forward Centre. To date there has been no outcome shared with the Trust or concerns raised. Once the report is shared this will be reviewed and any improvement actions will be commenced and progress submitted to CQC in the usual way.

Since the last Board report one action plan has been submitted in response to the MHA visit which took place on Maplebeck ward on 18 May 2023. The issues identified for improvement were described in the last report and all have been acted upon.

Patient Safety Incidents and Never Events

Since the last report there have been no Never Events reported. There are four new Patient Safety Incidents reported since the last report:

- July – 3 suspected suicide

- August – 1 suspected suicide

Currently we have 14 open investigations with one being an external investigation, this is a double homicide and NHSE have commissioned NICHE to complete the investigation. Five investigations were completed in the reporting period.

Inquests

Four inquests were concluded during this period, of which only one requested a Trust staff member to attend to provide evidence. In relation to the remainder of the inquests during this period, two we knew were going ahead but were informed in advance that no witnesses were required to attend and the final inquest we did not know about. There were no HMC actions nor criticism of the Trust from the Coroner in any of the inquests during this period.

Reportable issues

The following events were externally reported:

CQC & NHSE Reportable	Nil		
CQC reportable	Ilkley	AWOL	Failed to return from authorised leave – returned 2 days later
	Ilkley	AWOL	Failed to return from authorised leave – returned the same day
	Ilkley	AWOL	Abscond from escorted leave. He was returned by police approximately 33 hours later
NHSE reportable	Nil		

4 Sustainability

The Trust Green Plan KPI summary (appendix 1) shows our headline progress against targets in 2022-23. Additional recent highlights include:

- Carbon figures look good for 22-23 and are the result of a change in the way we are reporting emissions associated with Scope 3 emissions (procurement) to account for inflation. Previous year's figures and the baseline have also been updated, external consultants are peer reviewing and quality checking our calculations.
- The additional solar panels at Airedale Centre for Mental Health are yet to be fully commissioned. Our maintenance team are liaising with the contractor for final connections to be completed, which we hope will be within the next few weeks.
- Further air source heat pump consultancy work with a view to capital works will be commissioned in the coming quarter and we expect to apply for Salix Public Sector Decarbonisation Scheme funding.

- Plans are beginning with the Community Services care group to analyse mileage with a view to identifying areas where it can be reduced, it is anticipated that this will then be replicable across other services.
- The Trust's recently approved Climate Change Adaptation Plan, jointly created with BTHFT and AGH, is gaining national recognition and has been discussed at the recent Bradford District and Craven Partnership Board.

5 Media Coverage

Media and news highlights since the last public Board meeting include:

Topic / Dates	Details
Final weekend for Jacob's Well vaccination centre – 25 August	Bradford's Jacob's Well vaccination centre will be finishing this weekend (27 August) as the COVID-19 vaccination programme moves to its next phase. The NHS will be starting to offer autumn boosters from next month which will be available at a range of community-based healthcare sites across Bradford district and Craven.
Older people benefit from Care Trust's mental health exercise group – 21 August	Older people in the community across Bradford, Airedale, Wharfedale and Craven are benefiting from an exercise group to support mental health. Bradford District Care Trust's charity, Better Lives and Skipton Charitable Foundation funded the equipment for the group.
Young person's art exhibition shines spotlight on mental health – 16 August	A young person's art exhibition, on display at a child and adolescent mental health centre provided by Bradford District Care Trust, is having a positive impact on young people's emotional wellbeing across the district.
Facing fears with friendly local Dementia care – 14 August	A dementia diagnosis can feel difficult and frightening for any family, but support is on hand – and Bradford's local Dementia Hub aims to put a friendly face forward to help patients and carers overcome their fears and face the future with positivity.
Local resident backs new name for mental health service that supports thousands of people across the district – 9 August	MyWellbeing IAPT Service, a free NHS talking therapies service which has helped thousands of people with common mental health conditions across Bradford, Airedale, Wharfedale and Craven has been given a new name.
NHS Trust shortlisted for national Helpforce Champions Awards 2023 – 2 August	Catherine Jowitt, Head of Charity and Volunteering at Bradford District Care Trust and the Trust's Volunteer to Career Programme have both been shortlisted for the prestigious Helpforce Champions Awards 23.
People across the district to benefit from funds raised during NHS charity golf day – 24 July	People of the community will benefit from the outcome of the Better Lives, Bradford District Care Trust's charity annual golf day, which raised over £4500.
Parents of children and young people waiting for an autism or ADHD assessment are set to benefit from a new series of webpages – 24 July	Parents of children and young people waiting for an autism or ADHD assessment are set to benefit from a new series of webpages where they can access information about the referral process and various support on offer across the district.

NHS staff lace up their trainers for the Great North Run – 10 July	Grainne Eloi, Joanne Smith and David Gibson, three members of staff from Bradford District Care Trust, are preparing themselves for the Great North Run on Sunday 10 September, whilst raising vital funds for the Trust's Better Lives charity.
Proactive Care Team shortlisted for prestigious national nursing award – 29 June	A pioneering, collaborative approach to finding and supporting people in central Bradford who require healthcare but may not be having all their needs met, has led to our Proactive Care Team (PACT) being shortlisted for a national award – the 2023 Nursing Times HRH The Prince of Wales Award for Integrated Approaches to Care.
NHS Trust set sail on Voyage to Recovery – 28 June	Six patients and three staff from the Early Intervention Psychosis team set sail for five nights last month, on the Voyage to Recovery. They sailed on a 22-metre boat from Holyhead in Wales to Whitehaven in Cumbria. This life-changing opportunity was designed to allow disadvantaged groups to experience new adventures for social connection and personal growth.
NHS Trust offers VIP red bags to support vulnerable adults – 19 June	Following work done on the use of Red Bags in other areas of Yorkshire, Bradford District Care Trust's Learning Disability team have now got funding to extend the use of VIP red bags to reduce health inequalities and ensure vulnerable adults with learning disabilities have a better experience of visiting hospitals in the District.
NHS Trust celebrates dedicated volunteers – 2 June	Volunteers from across Bradford District Care Trust are coming together on Wednesday 7 June for a celebratory afternoon tea at the Mercure Hotel in Bingley.
Carer Confident Trust ready for Carers Week – 1 June	With one in seven people in the workforce caring for someone who is older, disabled or seriously ill, Bradford District Care Trust is delighted to have become the second NHS Trust in West Yorkshire to achieve level 2 Carer Confident accreditation.

6 Covid Public Inquiry – Requests for Evidence

The current phase of the Public Inquiry is concerned with the impact on healthcare. This phase will examine the impact of Government and NHS decision making across all healthcare systems. Public hearings will commence in Autumn 2024, once all evidence has been gathered from Government organisations and agencies. The Public Inquiry aims to conclude deliberations in 2026, with interim reports published in the meantime.

Rule 9 entitles the Public Inquiry to send a written request to organisations for evidence, including the production of documents and/or provision of witness statements. These requests will help the Public Inquiry to understand critical issues such as timelines and decisions made. Not every NHS Trust will receive a Rule 9 request, however a broad mix of types of providers is being selected to give a balanced view of the NHS response overall. These Rule 9 requests have already been despatched to most of the NHS organisations who have been selected to provide evidence. Under the Public Inquiry rules, providers are not permitted to notify any other organisation that they have been asked to provide evidence, nor are they allowed to share their comments or evidence with other health partners.

It is important to note that the Inquiry is not a public authority, and therefore the Freedom of Information Act does not apply. Providers should not respond to any FOI requests for inquiry information from the press or the public, without prior consultation and agreement with the Public Inquiry legal team.

Therese Patten
Chief Executive
September 2023