

Action Log for the **Public** Board of Directors' Meeting

Action Key	Green: Completed	Amber: In progress, not due		Red: Not completed, action due
Action Log Reference	Action (including the title of the paper that generated the action)	Person who will complete the action	Meeting to be brought back to / Date to be completed by	Update report - comments
1. 11/05/23	<p><u>Chair's Report</u></p> <p>The Chief Executive to facilitate a presentation to the September meeting on the work undertaken to date by the Mental Health Collaborative.</p>	Therese Patten	September 2023	<b>Completed: the Committee is asked to consider this action closed.</b> The programme director is attending the Board in September and will present an update on the work.
2. 13/07/23	<p><u>Chief Executive's Report</u></p> <p>The Head of Psychological Therapies to provide a progress update on the Trauma Informed Care Programme in six months' time.</p>	Anita Brewin	December 2023	
3. 13/07/23	<p><u>Chief Executive's Report</u></p> <p>The Chief People Office &amp; The Director of Finance, Contracting &amp; Estates to present a report on the financial impact of industrial action, including information on quality of services, missed appointments and the impact on length of stay.</p>	Mike Woodhead and Bob Champion	September 2023	<b>Completed: the Committee is asked to consider this action closed.</b> A verbal update will be provided at the September Board meeting.

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4. 13/07/23	<u>Board Assurance Framework</u>  <b>The Chief People Officer</b> to share an audit trail of the changes to the refreshed SO2 with members.	<b>Bob Champion</b>	September 2023	<b><u>Complete:</u> the Committee is asked to consider this action closed.</b> Feedback to be provided within the update relating to the updated BAF.
5. 13/07/23	<u>NHS England Equality, Diversity and Inclusion Improvement Plan Briefing</u>  <b>The Head of Equality</b> to ensure that an annual report on the plan's implementation would be added to the Board workplan.	<b>Lisa Wright</b>	September 2023	<b><u>Complete:</u> the Committee is asked to consider this action closed.</b>

**Actions closed at the last meeting**

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