

Name of meeting: Board of Directors – Public

Date: Thursday 14 September 2023

Time: 9.00am until 12.30pm

Venue: Hybrid meeting to be held on Microsoft Teams and in person in Room 2.10 New Mill

AGENDA

We welcome stakeholders to submit questions to the Board of Directors. Questions can be submitted in advance of the meeting (contact details are at the end of the agenda).

This meeting will be held virtually using Microsoft Teams (details of how to express your interest in joining this meeting can be found at the end of the agenda).

	Lead	Time
1. Welcome and apologies for absence (verbal)	LP	9.00am
2. Declaration of any conflicts of interest (enclosure)	LP	-
3. Learning from your experience – Bradford and Airedale Neurodevelopmental Service (verbal with supporting presentation)	PH and Kirsten McEwan	9.05am
4. Questions received (verbal)	LP	-
5. Minutes of the previous meeting held on 13 July 2023 (enclosure)	LP	
6. Matters arising (verbal)	LP	-
7. Action log (enclosure)	LP	
STRATEGIC CONTEXT AND PARTNERSHIPS		
8. Chair’s report (enclosure)	LP	9.35am
9. Chief Executive’s report (enclosure)	TP	
10. Mental Health, Learning Disability and Autism Collaborative update (verbal with supporting presentation)	Keir Shillaker	10.00am
11. Board Assurance Framework (enclosure)	PH	10.30am
Break (10.40am – 10.50am)		

	Lead	Time
QUALITY, SAFETY AND RISK		
12. Alert, Advise, Assure and Decision Report: Mental Health Legislation Committee held on 27 July 2023 (enclosure)	SL	10.50am
13. Alert, Advise, Assure and Decision Report: Quality and Safety Committee held on 20 July 2023 (enclosure)	AM	
14. Winter Planning (enclosure)	KB	11.00am
15. NHS England Emergency Preparedness, Resilience and Response Assessment, and Declaration (enclosure)	KB	
PEOPLE & CULTURE		
16. Alert, Advise, Assure and Decision Report: Workforce and Equality Committee held on 27 July 2023 (to follow)	MR	11.10am
16.1 Proposal to rename the Workforce and Equality Committee (verbal)	BC	
17. Workforce Race Equality Standard and Workforce Disability Equality Standard Approval (enclosure)	BC	11.15am
18. Medical Appraisal and Revalidation Annual Report (enclosure)	DS	
FINANCE, PERFORMANCE AND SUSTAINABILITY		
19. Integrated Performance Report (enclosure)	KB	11.35am
20. Finance Report (enclosure)	MW	
21. Alert, Advise, Assure and Decision Report: Finance and Performance Committee held on 29 June (enclosure) and 27 July 2023 (to follow)	MR and MA	12.10pm
21.1 NHS England Quarterly Submissions (enclosure)	MW	
22. Alert, Advise, Assure and Decision Report: Charitable Funds Committee held on 11 July 2023 (enclosure)	MR	12.15pm
23. Alert, Advise, Assure and Decision Report: Audit Committee held on 6 July 2023 (enclosure)	CM	12.20pm
FOR INFORMATION		
24. West Yorkshire Mental Health Services Collaborative Committees In Common – AAA Report – July 2023 (enclosure)	For Information	-

	Lead	Time
25. Board of Directors public meeting work plan (enclosure)	For Information	-
26. Any other business (verbal)	LP	12.25pm
27. Comments from public observers (verbal)		
28. Meeting evaluation (verbal)	LP	

The Board resolves to hold the remainder of the meeting in private due to the confidential or commercially sensitive nature of the business to be transacted.

Date of next meeting in public:

Thursday 9 November 2023

Final details to be confirmed by Corporate Governance Team

Questions for the Board of Directors can be submitted to:

Name: Fran Stead (Trust Secretary)

Email: fran.stead@bdct.nhs.uk

Phone: 01274 228308

Name: Linda Patterson (Chair of the Trust)

Email: linda.patterson@bdct.nhs.uk

Phone: 01274 363484

Expressions of interest to observe the meeting using Microsoft Teams:

Email: corporate.governance@bdct.nhs.uk

Phone: 01274 251313