

Committees in Common – Revisions to the Terms of Reference

This paper provides an overview of the changes agreed to the Mental Health, Learning Disability and Autism (MHLDA) Collaborative's terms of reference for the Committees in Common (CinC).

The agreed changes are:

- Updated language (1c) to reflect new formal West Yorkshire structures due to the formation of the West Yorkshire Integrated Care Board (ICB) and the continued importance of our five places.
- Reflection of the relationship to the wider West Yorkshire Mental Health, Learning Disability and Autism Partnership Board (1d and 3d).
- Clear wording regarding the role for the collaborative in delivery significant service change and transformation as developed as part of the ICB operating model (1e and 1f).
- Recognising the role of the overall ICB strategy comprising MHLDA as a component part rather than a separate strategy in its own right (3a).
- Removing prior references to 'Harrogate' as part of the collaborative and/or wider ICB (various)
- Adding the reference to the CinC agreeing and recommending the lead Chief Executive to represent the MHLDA sector at the ICB board (4b)
- Removing the need for an annual strategic meeting, with an expectation that the regular schedule of CinC meetings is sufficient to pick up this activity (5a)
- Amending the period of time to both review the Terms of Reference and rotate the chair of the CinC from one year to two years, reflecting a cycle of 8 rather than four meetings (5d and 9)
- Amending the meeting format to reflect the fact that the ordinary mode of operation for the CinC is now virtually to reduce the need for unnecessary travel, but that face-to-face meetings can be arranged at the request of the chair (5h)
- Removing the references to partnership 'check and confirm' sessions which no longer exist (8f)
- Added an updated diagram reflecting the CinC's relationship with the ICB, mirroring equivalent framing within the ICB Governance Handbook (Appendix 1)