



**Bradford District Care NHS Foundation Trust Charitable Fund**

**Charity Registration Number 1130011**

**Annual Report**

**Year Ended: 31 March 2022**

## **Bradford District Care NHS Foundation Trust Charitable Fund**

### **Trustees' Annual report for the year ended 31 March 2022**

#### **Foreword**

The Corporate Trustee presents the Annual Report for the Bradford District Care NHS Foundation Trust Charitable funds together with the audited financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015. The Charity's report and accounts include all the separately established funds for which Bradford District Care NHS Foundation Trust are the sole beneficiaries.

The Corporate Trustee considers that there are no material uncertainties about the Charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

The Charity has a corporate trustee: Bradford District Care NHS Foundation Trust. The members of the Trust Board who served during the financial year were as follows:

<b>Executive and Associate Directors</b>	
Therese Patten	Chief Executive
Phil Hubbard	Director of Nursing, Professions and Care Standards
Patrick Scott	Chief Operating Officer and Deputy Chief Executive (to 25th March 2022)
Tafadzwa Mugwagwa	Interim Chief Operating Officer (from 14 March 2022)
David Sims	Medical Director
Paul Hogg	Director of Corporate Affairs
Mike Woodhead	Director of Finance, Contracting and Estates
Sandra Knight	Director of Human Resources and Organisational Development (to 11th March 2022)
Bob Champion	Interim Director of Human Resources and Organisational Development (from 28 February 2022)
Tim Rycroft	Chief Information Officer

<b>Non-Executive Directors</b>	
Cathy Elliott	Chair (to 5th December 2021)
Carole Panteli	Non-Executive Director, and Interim Trust Chair (from 6th December 2021)
Gerry Armitage	Non-Executive Director (to 31st March 2022)
Simon Lewis	Non-Executive Director
Andrew Chang	Non-Executive Director
Maz Ahmed	Non-Executive Director
Zulfi Hussain, MBE	Non-Executive Director (to 28th February 2022)
Alyson McGregor, MBE	Non-Executive Director (from 1st March 2022)
Mark Rawcliffe	Non-Executive Director (from 1st March 2022)

### **Reference and Administrative Details**

The Charity consists of 13 individual funds at 31<sup>st</sup> March 2022. Charitable funds received by the charity are accepted, held and administered as funds and property held on trust for purposes relating to the health service and which meet the needs of the relevant donors. In accordance with the National Health Service Act 2006 and the National Health Service and Community Care Act 1990 these funds are held on trust by the corporate body.

### **Trustee**

Bradford District Care NHS Foundation Trust is the Corporate Trustee of the Charitable Funds governed by the law applicable to Trusts principally the Trustee Act 2000 and the Charities Act 1993, as amended by the Charities Act 2011. The Trust Board has devolved responsibility for the on-going management of funds to the Charitable Funds Committee which administers the funds on behalf of the corporate trustee.

The names of those people, who served as agents of the corporate trustee in 2021/22, as permitted under regulation 16 of the NHS Trusts (Membership and Procedures) Regulations 1990, were as follows:

Patrick Scott	Chief Operating Officer and Deputy Chief Executive (to 25th March 2022)
Paul Hogg	Director of Corporate Affairs
Mike Woodhead	Director of Finance, Contracting and Estates
Andrew Chang	Non-Executive Director
Zulfi Hussain, MBE	Non-Executive Director (to 28th February 2022)

## **Day to Day Management of the Charity**

Mike Woodhead as Director of Finance, Contracting and Estates during the financial year, under a scheme of delegated authority approved by the corporate trustee, has day to day responsibility for the management of the Charity and must personally approve, on behalf of the corporate trustee, all expenditure over £1,000, with an upper limit of £10,000, using his delegated authority. The Charitable Funds Committee approves all expenditure over £10,000.

Stacey Pearson, Head of Financial Accounting acted as the principal officer overseeing the day to day financial management and accounting for the charitable funds during the year.

Catherine Jowitt, Head of Charity & Volunteering, has responsibility for the strategic leadership and growth of the charity.

## **Principal Office**

Bradford District Care NHS Foundation Trust  
Trust Headquarters  
New Mill  
Victoria Road  
Saltaire  
Shipley  
Bradford  
BD18 3LD

## **Principal Professional Advisors**

### **Bankers**

Barclays Bank PLC  
10 Market Street  
Bradford

### **Auditors**

KPMG LLP  
1 Sovereign Square  
Leeds  
LS1 4DA

## **Structure, Governance and Management**

The charity's unrestricted fund was established using the model declaration of trust, and all funds held on trust at the date of registration were either part of this unrestricted fund or registered as separate restricted funds within the charity.

Subsequent donations received by the charity that are attributable to the original funds are added to those fund balances within the existing charity. The corporate trustee fulfils its legal duty by ensuring that funds are spent in accordance with the objectives of each fund and by designating funds the corporate trustee respects the wishes of our generous donors to benefit patient care and advance the good health and welfare of patients, carers and staff.

Where funds have been received which have specific restrictions set by the donor, these have been managed accordingly.

Non-Executive members of the Trust Board are appointed by the Council of Governors and Executive members of the Trust Board are subject to recruitment by the Trust Board. Members of the Trust Board are not individual trustees under Charity Law but act as agents on behalf of the corporate trustee.

Acting for the corporate trustee, the Charitable Funds Committee is responsible for the overall management of the charitable funds and is required to:

- Control, manage and monitor the use of the charity's resources
- Manage and monitor the receipt of all income
- Ensure that "best practice" is followed in the conduct of all its affairs fulfilling its legal responsibilities
- Ensure that the approved Investment Policy, approved by the Trust Board as corporate trustee, is adhered to (if applicable) and that performance is continually reviewed and that ethical considerations are applied
- Keep the Trust Board fully informed on the activity, performance and risks of the charity

The Committee met three times during 2021/22:

- 24 June 2021;
- 23 September 2021; and
- 16 December 2021.

One other meeting was arranged virtually on 10 June 2021 to approve specific papers.

Membership of the Charitable Funds Committee is made up of two Non-Executive Directors, the Director of Finance, Contracting and Estates and the Chief Operating Officer. The Director of Corporate Affairs and the Head of Financial Accounting attend each meeting.

During this period, the Committee was chaired by a Non-Executive Director (NED), Dr Zulfi Hussain.

The table below show attendance for substantive members of the Committee for the meetings that took place during 2021/22.

**Attendance at Charitable Funds Committee meetings by substantive members**

Name	Number of business meetings attended	24 June 2021	23 September 2021	16 December 2021
Zulfi Hussain	3/3	*√	*√	*√
Andrew Chang	2/3	-	√	√
Paul Hogg	3/3	√	√	√
Mike Woodhead	3/3	√	√	√
Patrick Scott	1/3	√	-	-

\* indicates Chair of the meeting  
 - indicates apologies at the meeting

**Attendance at Committee meetings by formal attendees**

Name	Number of business meetings attended	24 June 2021	23 September 2021	16 December 2021
Paul Hogg	3/3	√	√	√
Catherine Jowitt	3/3	√	√	√
Stacey Pearson	3/3	√	√	√
Helen Verity	3/3	√	√	√

The accounting records are administered by the finance department of Bradford District Care NHS Foundation Trust. In September 2020 the day to day operations of the charitable funds was taken over by a Charity Team including a Fundraising Officer and Administrator.

## **Risk Management**

The major risks to which the charity is exposed have been identified and considered. These have been reviewed and systems established to mitigate those risks. During the year where the charity has funds available for investment the Trustees consider those investments to carry a minimal risk. When investments are established, performance is reviewed and presented to the committee annually.

Internal audit reviews are undertaken by NHS Audit Yorkshire. The last review carried out was 2019/20, resulting in a “significant assurance” audit opinion, with two minor recommendations that were implemented.

## **Partnership Working and Networks**

Bradford District Care NHS Foundation Trust is the main beneficiary of the charity and Bradford District Care NHS Foundation Trust is a related party by virtue of being the corporate trustee of the charity. By working in partnership with the Trust, the charitable funds are used to best effect. When deciding upon the most beneficial way to use charitable funds, the corporate trustee has regard to the main activities, objectives, strategies and plans of the Trust.

## **Objectives**

The charity’s main objective is:

The trustee shall hold the trust fund to apply the income, and at its discretion, so far as may be permissible, the capital, either for the general or specific purposes of Bradford District Care NHS Foundation Trust or for all or any charitable purpose or purposes relating to the National Health Service (hereinafter referred to as “the objects”).

## **Annual Review**

It has been an incredibly busy first full year for Better Lives. Building on the successful re-launch of the charity in 2020, over the last 12 months the charity has increased its activity within the organisation, funding more applications for support than ever before, and engaging more staff, family and friends in supporting fundraising activities.

Our purpose, vision, charitable aims and values remain the same:

**Our purpose** is to enhance the care provided by Bradford District Care NHS Foundation Trust through charitable activity.

**Our vision** is to create better lives by improving the physical and mental wellbeing of our patients, service users, carers and staff.

**Our charitable aims** are to create better lives by: • improving service user experience and outcomes, • improving our care environments, • supporting the health and wellbeing of our staff and volunteers, • enabling our staff to enhance their knowledge and skills, • any other activity which supports the purpose and vision of the charity.

**Our Values** link to the Trust's own values: We Care: We act with respect and empathy, and always value difference; We Listen: We understand people's views and respond to their individual needs; We Deliver: We use donations wisely to make a positive difference

**We use charitable funds to:**

Support service users and staff to enhance care which

- Goes beyond the NHS core budget
- Makes a difference
- Improves health & wellbeing
- In the main, improves services for groups of patients rather than focus on individual patients. On occasions support for individual patients is supported e.g. palliative care.
- Improve experiences, equipment, and environments
- Provide therapeutic activities

Overall, the charity supports more than 50 services within the Trust.

The Charity Strategy aims to continue at pace the improvements already made by the charity since its re-launch in 2020, ensuring that the charity is well governed, income is proactively sought from diverse sources to support the future sustainability of the charity and most importantly ensure the charity funds are deployed in such a way that they have the greatest impact on the health and wellbeing of our patients, service users, carers, staff and volunteers.



## Better Lives Fundraising Events



- **5K in May**

Many staff took part in the 5K in May challenge, raising funds and awareness for Better Lives. Running, walking and cycling. One supporter did 5K a day, every day for the entire month.

- **NHS Big Tea**



To celebrate the birthday of the NHS, we introduced Morrisons to NHS Charities Together and they became the headline sponsor nationally for the NHS Big Tea.

Locally we had several small events, due to COVID restrictions, both in store at Morrisons, and DAU hosted their own afternoon tea for their patients and staff.



- **The Yorkshire 3 Peaks**



The Yorkshire 3 peaks was delivered in collaboration with Bradford Hospitals Charity and Calderdale and Huddersfield NHS charity, we had a team of 24 walkers, setting off at 7.30 am, and aiming to complete the walk in 12 hours, which the majority did! A fabulous team effort, great camaraderie throughout, and wonderful support from volunteers and Kuta Outdoors.

- **Staff Fundraising**



Various staff members have taken up their own fundraising challenges in their own time, Lorna did the Yorkshire 3 peaks and left one of our painted rocks (by another talented member of staff, Sarah) on each of the peaks.

Sarah started painting rocks in 2020 and has continued to do so raising an amazing amount of money and creating fantastic works of art and personalised gifts.



- **World Mental Health Day Walk**

Better Lives hosted a gentle, yet challenging 16 mile canal walk from Skipton to New Mill in Saltaire in glorious October weather. The walk coincided with World Mental Health Day and staff were able to promote the charity and mental health to the general public in Roberts Park at the end of the walk.

Morrisons in Skipton supported the event with snacks and water and was the start point for the walkers, and it finished in Roberts Park with drinks and caked donated by the Half Moon Café.



- **Christmas fundraising**

The Charity finished off 2021 with a Christmas gift appeal for services users within our inpatient wards so that each person received a gift for Christmas. The NHS Cadets completed a bag pack at Asda in Shipley and staff and volunteers held bucket collections at the Bradford pantomime at the Alhambra where Better Lives was introduced to the audience by Billy Pearce.





- **P.E.C – our first corporate partner**

P.E.C, a local Bradford shopfitting company led by Sohan Panesar joined in with many of the events, and also hosted their own bikeathon and virtual balloon race. They have gone above and beyond fundraising, supporting the delivery of the Trusts first offsite allotment with their skills, expertise, equipment, and volunteers.



### **COVID 19 & NHS Charities Together**

As a member charity, we have continued to receive grant monies to support staff, service users and volunteers in these unprecedented times. In 2021-2022 we received £38,500 as part of the Stage 3 Recovery Grants programme, this has gone onto fund One Step Beyond, a project to support discharge into community based support through increased access to social prescribing and peer support, (the project officially started on 1<sup>st</sup> April 2022). We also continued to spend previous grant monies to support staff wellbeing through the Lively Up Yourself programme and the staff support fund amongst other tangible items to benefit staff and patients.

### **External Trusts and Foundation income**

We have applied to external funders and through this new income stream have secured funding for our first off-site allotment for our EIP teams and service users. This project enabled cross functional working between the charity, external funders, EIP, service users, volunteers, P.E.C and our energy, waste and sustainability team.



RITA, Reminiscence Interactive Therapy Activities, an innovative, evidence-based, state-of-the-art digital therapy system which allows patients to use apps, games and other leisure activities as part of their hospital recovery for the Dementia Assessment Unit and Bracken Ward at Airedale Centre for Mental Health. The following is an example of how this equipment is making a difference.

In the Dementia Assessment Unit, a service user was not engaging in any therapeutic interventions despite our all the staffs best efforts. However, it was noted he had been singing Doris Day songs all day, and as RITA has a music library, the staff were able to access his music and play this for him. He reacted well to hearing his songs and was observed to be singing along and smiling. The staff were able to 'favourite' these to his personal profile, and now, when other staff click on his file – they will be able to see this and play them. This great tool saves staff time and provides any carer on the ward with the essential information quickly. In the future the patients' profile can be built up to include his favourite films, family photographs and other important information to compliment his medical files. For the patient, these useful tools and stored information may help him to feel less anxious and will help with his therapeutic engagement. Blood pressure monitors, music therapy and materials for the Grow Exhibition at Lynfield Mount, all became possible with the generosity of external funders.





### Summary of funding received

Yorkshire Building Society	Blood Pressure Monitor for staff wellbeing room	£1,542.00
West Yorkshire and Harrogate Green Social Prescribing Grant Fund	Allotment -Early intervention in Psychosis team	£7,630.63
Morrisons Foundation	RITA- DAU & Bracken Ward	£23,148
Sir George Martin Trust	DAU - monies towards the music therapy	£2,175
Asda Foundation	Grow exhibition display cases and art materials for service users at Lynfield Mount	£1,000

## **Charitable Expenditure (Better Lives grants)**

We received applications from services across the Trust and have funded a variety of projects such as:

- **Music Therapy for the Dementia Assessment Unit**



The whole ward benefitted as the atmosphere changed. Patients enjoyed the sessions, even hard-to-engage patients or patients with communication difficulties responded well. Staff observed numerous benefits for patients including communication (patients communicated their wishes, remembered lyrics, showed their music talents), mood (patients were smiling, being animated and attentive), and exercise / mobility (there was some dancing involved!).

Staff will cherish some really nice memories of seeing patients happy and engaged. At times staff was also able to feel comforted by music, on some of their more challenging days on the ward.

- **Pergola for CAMHS**

Children and their families, sometimes with additional needs such as ADHD or Autism often feel uncomfortable when attending Hillbrook Clinic. The building is quite old and some of the rooms are not as homely as one would expect. The service wanted to create a space which was outside but safe where service users might feel more comfortable in a much more therapeutic environment. Better Lives purchased and a pergola which was installed in the Hillbrook garden. Parents and young people use the space where the pergola has been installed and find it a very comforting and therapeutic alternative to sitting in Hillbrook Centre.



- **Medicine safes & key safes for Palliative care patients**
- **Therapy Rabbit supplies for Ilkely Ward, Moorlands View**





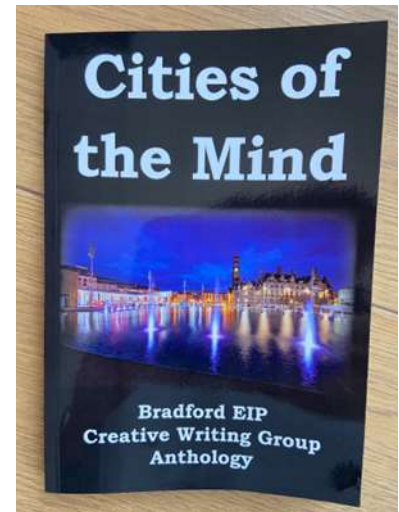
Two therapy rabbits were donated in 2021. The Rabbits provide service users an opportunity to have a sense of responsibility by having something to care for other than themselves. Service users are involved in cleaning, feeding and all round care of the rabbits. A member of staff has completed training on animal therapy and service users can spend time with the rabbits, stroking and cuddling to help with symptom management.

The staff have already seen a stark improvement in one service user who takes a lead with the rabbits. He has had a decrease in his very troubling voice hearing episodes

and his use of PRN medication to manage these has massively reduced going from using diazepam around 2-3 times per week to him only using it on 8 occasions since August.

- **Books and toys for the Child and Parent Psychotherapy service**
- **The Calm Book (Well 'me' ing campaign)**
- **Cities of the Mind book publication,**

An anthology written by EIP service users. This is what one reviewer had to say, "a hugely impactful, insightful book of poetry and creative writing that can break your heart and then mend it a few pages later. I initially started making a note of my favourite bits but these soon became too numerous to single any contributor out, but what comes across is the wealth of talent that's been tapped into. Sometimes inspiring, often genuinely funny, but always written with bravery and capable of doing what the best creative writing often does – enabling the reader to see things from a different perspective".



- **Inpatient Christmas gifts**
- **Peer Support training for Involvement Partners and Carers**
- **Supervision Training for the Volunteer Coordinators**
- **Inpatient Christmas gift allowance**
- **The staff recognition Thanks A Bunch award**

The award is for staff who have gone above and beyond in their role. Any member of staff can be nominated by their colleagues to receive a £25 voucher as a thank you, the scheme has received many positive reactions from staff since its launch.

- “I was really pleased to receive the reward, particularly as the work I did had been particularly challenging and I was feeling a bit low and detached from the service at that point. It made me feel that the work I had done had been valued and re-ignited my motivation”
- “It was really fantastic to receive the award, particularly after a very challenging period. Although I receive 'thank yous' regularly this was special, and I was very touched to have been nominated and selected as a winner.”
- “I was having a tough time at work at the time, and it really made my day and reminded me how rewarding the job could be. I was touched that someone had taken the time to nominate me.”
- “It really made me feel proud that all my hard work has been recognised and I feel a very valued member of the team. I was thrilled to receive the award.”
- “It made me feel valued. I was new to the team, so it made a big difference.”
- “The award made me feel appreciated and that I had done a great job. It’s always nice to hear positive feedback, but for someone to go out of their way and take time to nominate you for an award makes you feel great.”

- **Lively Up Yourself,**

Better Lives funded the programme for 12 months providing 273 fun wellbeing activities for staff including music, dancing quizzes and physical activity. This is some feedback from staff who participated in sessions



- “This was a fantastic session broadcast at the right time on a Friday lunch time, I could feel all the stresses of the week slowly ,melt away as Jon played some lovely familiar tunes”
- “My shoulder was really hurting and it was giving me a headache, the session relieved the pain and spurred me on to do a few more hours of work”
- “Was great to learn some stretches I can do whilst working from home to release the tension in my neck and body, very relaxing”

- “I really enjoy attending Pilates most weeks, its part of my routine on a Tuesday now”

In total we received **140 applications**, 7 were rejected, 11 withdrawn and 122 were accepted and funded as they met the charitable aims.

Total expenditure by the charitable funds during the year was £165,506.

During the year the charity received donations of £35,085 and grants of £70,279, from a variety of sources, of which £38,500 was from NHS Charities Together. The charity also received income relating to investments, of £44. Total income for the charitable fund during the year was £105,408

Total income in the year was £60,098 less than expenditure. The trustees continue to promote the use of the funds for the benefit of service users which is in line with the Charity’s objectives. Spending and fundraising plans continue to be reviewed by the Charitable Funds Committee at each of its meetings.

### **A Review of our Finances, Achievements and Performance**

The net assets of the charity at 31 March 2022 were £177,497 which is £60,097 less than the balance of £237,594 in 2020/21.

The charity continues to rely on donations, legacies and investment income as the main sources of income.

### **Investments**

The corporate trustee previously invested a proportion of its charitable funds with JP Morgan in their UK Equity Fund and the Bond Fund for Charities. The Trust was notified in 2016/17 by J P Morgan of their intention to wind up The UK Equity Fund for Charities and The Bond Fund for Charities.

J P Morgan had stated the reason for winding up the funds was that for a number of years the Fund had failed to attract a significant level of assets and in recent years has suffered outflows resulting in a substantial reduction in the amount of assets under management. Furthermore, it is not believed that substantial assets will be attracted in the future. As a result, National Westminster Bank (who are the Trustee of JP Morgan) in consultation with J P Morgan, has taken the decision to wind up the fund and informed the Charity Commission accordingly. There are no other new opportunities for investing with JP Morgan in the future.

Over recent years the Trust has explored a number of options in relation to the future investment of the funds and the investment portfolios available. In considering the options the Trust will always seek to balance ethical considerations and risk. Investment constraints include companies manufacturing alcoholic and tobacco products and any others which may bring criticism to the Trust in its health

promotion and educational roles. At the charitable fund committee meetings held during 2020/21 it was suggested that investments should be kept under review in the light of plans to develop that charity over the coming years.

### **Reserve Policy**

It is the responsibility of the Corporate Trustee to ensure that the funds are managed according to the regulations laid down by the Charity Commission.

Charitable Funds should only maintain balances which are reasonable in relation to the normal level of income and expenditure. As a guide, the Charity Commission recommends that balances should represent 3-5 years' worth of expenditure, thus reflecting the view that people donate money to be spent rather than saved.

The Corporate Trustee encourages the use of balances so that the service user, staff and carers of Bradford District Care NHS Foundation Trust can see the benefit of these donations.

Since the start of COVID19 over £130 million has been donated to NHS Charities Together to support the health and wellbeing of NHS staff and volunteers, of which the charity has gratefully received some of those donations made nationally. It is important to note in respect of going concern, that the charity does not rely on those donations relating to COVID-19, in order to continue the scope of its operations.

### **Related Party Transactions**

The charity has related party transactions with Bradford District Care NHS Foundation Trust who administer the funds on behalf of the charity. These services are provided under a service level agreement.

During 2020/21 the Charitable Funds Committee approved a revision to the cost for 2020/21 of administering the funds on behalf of the charity that reflects the current resource input in supporting the daily running and statutory reporting for the Charity. The total costs in 2021/22 was £95,826.

### **The Future Vision of the Charity**

The Charity continues to operate in a very difficult financial environment, following launching during COVID and restrictions in the delivery of fundraising events, to the growing cost of living crisis which will have a negative impact on public giving to charities, the Charity continues to try and diversify its income streams whilst balancing the costs of delivering the charity day to day and ensuring charitable funds are spent in a way that they will have the greatest impact.

## **Comment from the Trustee**

On behalf of the staff and patients who have benefited from improved services due to donations and legacies, the corporate trustee would like to thank all patients, relatives, carers and staff who have made charitable donations.

## **Statement of Trustee's responsibilities in respect of the Trustee's annual report and the financial statements**

Under the trust deed of the charity and charity law, the trustee is responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and regulations. The trustee has elected to prepare the financial statements in accordance with UK Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland.

The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustee:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards and the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- state whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements; and
- assess the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and
- use the going concern basis of accounting unless they either intend to liquidate the charity or to cease operations or have no realistic alternative but to do so.

The trustee is required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping accounting records which are sufficient to show and explain the charity's transactions and disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustee to ensure that, where any statements of accounts are prepared by them under section 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. They are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement,

whether due to fraud or error, and have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

The trustee is responsible for the maintenance and integrity of the financial and other information included on the charity's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By Order of the Trustee

Signed:

Dr Linda Patterson  
Chair

Therese Patten  
Chief Executive