

**Escalation and Assurance Report**

**Report from: Finance, Business and Investment Committee**  
**Date the meeting: 28 July 2022**

<b>Key discussion points and matters to be escalated from the discussion at the meeting:</b>
<b>Alert:</b>
<ul style="list-style-type: none"> <li>• There were no issues identified that required escalation from the meeting.</li> </ul>
<b>Advise:</b>
<ul style="list-style-type: none"> <li>• As part of reviewing the process for National Cost Collection data (due to be submitted by 8<sup>th</sup> August 2022), the committee continued to note concerns around data quality continues to be an issue with activity data from our main patient information system (SystemOne) and the accuracy of activity data at patient level in all systems. Work is taking place to build an action plan to improve data quality and this plan is due to be reviewed by the Committee in November.</li> </ul>
<b>Assure:</b>
<ul style="list-style-type: none"> <li>• The Committee reviewed the YTD financial position to month 3, with the trust reporting a deficit of £58k which is better than plan by £305k. The forecast for the year is breakeven as planned. The Committee received an update on the efficiency programme including progress on accessing recurrent savings opportunities across a range of areas. The Committee noted the reinstatement of agency controls at ICB level from September. The ICB is forecasting to deliver plan.</li> <li>• An update on the financial position of the two provider collaboratives that are live was received, together with the status on formalising the collaborative arrangements for the Assessment &amp; Treatment Unit (ATU). The Committee asked for improved assurance reporting on performance against the assumptions made within the business cases for each of these provider collaboratives.</li> <li>• The Trust is embarking on a journey to moving towards an integrated business partnering model, with integrated reporting, forecasting, and planning. An external consultancy will support this work. This work, together with the data quality improvement work, will allow improved decision making and reporting. The Committee was supportive of this work and asked for further updates to be provided.</li> <li>• The Committee received an update on the Community Estates Strategy. The essence of this is to create a hub and spoke model for delivering community care services across Bradford District &amp; Craven. The Committee received assurance on the progress against actions identified through initial scoping work with external consultants. This included plans in place for 2022/23 to contribute to meeting the sustainability challenge at</li> </ul>

BDCFT as well as associated financial savings. Further work will now take place to link this work to a broader place based estates strategy review.

- The Committee approved the Health, Safety and Security Annual Report for 2021/22 together with the Fire Safety Annual Report, both of which had already been approved by Board.

**Risks discussed:**

- The Board Assurance Framework and Organisational Risk Register were considered.

**New risks identified:**

- None.

**Report completed by: Maz Ahmed, Finance Business & Investment Committee  
Chair  
10 August 2022**