

Agenda item 7
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Action Log for the Board of Directors - Public

Action Reference	Action (including the title of the paper that generated the action)	Person who will complete the action	Meeting to be brought back to / Date to be completed by	Update report - comments
1. 10/03/22 - 1	<u>Recent Board Service Visits</u> The Director of Nursing, Professions & Care Standards to discuss with the Director of Corporate Affairs how actions arising during Go See visits would be tracked and where they should be reported.	Phil Hubbard/ Gilbert George	May 2022	<u>UPDATE August 2022</u> A review of the Go See process is underway with new proposals coming to the Board in December.

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<p>2. 12/05/22 - 4</p>	<p><u>Learning from your Stories: Helen's Story</u> It was agreed that a report on the gaps in the PACS Ombudsman standards would be brought to a future Board meeting.</p>	<p>Phil Hubbard</p>	<p>Sep 2022</p>	<p>July Update: A monthly Board update report has been developed, with an appendix to the first report produced in response to the board request. There is still some development to do in relation to the learning captured, a fortnightly assurance panel is being established and the biannual group is being refreshed to focus on experience and improvement.</p> <p>Gaps between our provision and PHSO standards will be part of those developments, with oversight in the assurance panel and progress updated in the monthly report.</p> <p>It is proposed that this action be closed as an action plan is now in place.</p>
<p>3. 14/07/22 - 1</p>	<p><u>Chief Executive's Report</u> A discussion to be held outside the Board meeting regarding setting up a Transformation Committee.</p>	<p>Gilbert George /Linda Patterson/ Therese Patten</p>	<p>Sep 2022</p>	<p>Work is underway to set up a Board Sub-Committee to deal with transformation</p>

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4. 14/07/22 – 2	<u>Board Assurance Framework and Supporting Organisational Risk Register</u> The summary of the risk title for risks over 15 to be reviewed in order to be more informative for Public Board	Phil Hubbard/ Bev Fearnley	Sep 2022	The template for producing the report has been amended. It is proposed that this action be closed .
5. 14/07/22 - 3	<u>Safer Staffing Bi-Annual Report</u> Consideration to be given as to whether the Model Roster should be reported in to the Quality and Safety Committee for additional scrutiny.	Phil Hubbard/ Bev Fearnley/ Carole Panteli/ Alison McGregor	Sep 2022	On QSC agenda for September 2022. It is proposed that this action be closed .

Actions closed at the last meeting

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13/05/21-4	<p><u>Integrated Performance Report</u> Chief Executive to arrange for Wes Baker at Mersey Care to be invited to a future Board meeting to present on mental health demand management.</p>	Therese Patten	October 2021	<p>Engagement at Board level with Mr Baker and Mersey Care commenced in May 2021, and the Board will be informed of an engagement opportunity in the autumn.</p> <p><u>UPDATE Jan 2022:</u> Ms Patten had asked the Born in Bradford team to use the inequity in opportunity work to look at how data could be used differently in terms of managing services. The aim was to look at health information alongside education and social care information, to consider how services could be delivered differently. Ms Patten to share an update on this work at a future meeting once received.</p> <p><u>UPDATE March 2022:</u> An update would be brought to the May 2022 meeting with a view to this action then being closed.</p> <p><u>UPDATE May 2022:</u> Work had been undertaken in relation to the elective backlog, and a similar piece of work would be carried out for Mental Health and community services for West Yorkshire. It was agreed that this action would be closed and updates brought back when the work was complete.</p> <p>The Board agreed to close this action.</p>

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13/05/21-5	<u>Freedom to Speak up Guardian</u> Ms Wixey to undertake further analysis on bullying and harassment cases.	Phil Hubbard / Rebecca Wixey	Moved to February 2022	(i) Board FTSUG Self-Assessment took place after Private Board on 9 December 2021 and will be included in the postponed paper in February 2022 This was due to be shared with the Board in May 2022, along with the FTSU Annual Report but due to sickness this had been deferred to July 2022. On the July agenda. Completed.
13/01/22 -2	<u>Matters Arising</u> Dr Sims agreed to bring an update on Red Kite View to the April 2022 Board meeting.	David Sims	May 2022	The unit was now almost completely open and patients were flowing through the provision. The Psychiatric Intensive care beds were also now open. Although early days, length of stays already appeared to be shorter. Completed.
10/03/22 - 2	<u>Integrated Performance Report</u> Chief Operating Officer to circulate a summary of the support on offer for all services whilst patients were waiting to be seen.	Tafadzwa Mugwagwa	July 2022	Action transferred from Patrick Scott to Tafadzwa Mugwagwa, update emailed to members on 8 July 2022. Completed.
12/05/22 - 1	<u>Chief Executive's Report and COVID-19 Update</u> The Chief Information Officer would bring an update on options for hybrid technology to the July meeting.	Tim Rycroft	July 2022	Completed. It was agreed that a Committee meeting in the Autumn would be used as a test for hybrid meetings.

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12/05/22 - 2	<p><u>Chief Executive's Report and COVID-19 Update</u> The Interim Director of HR and OD to bring an update on the Smarter Working Programme Update to the June Private Board meeting.</p>	Bob Champion	June 2022	<p>Completed The Board is asked to consider this action closed.</p>
12/05/22 - 3	<p><u>West Yorkshire Suicide Prevention Strategy 2022-2027</u> The Medical Director to challenge the 10% reduction target at place level on behalf of the Trust.</p>	David Sims	July 2022	<p>Completed</p>
08/07/21-4	<p><u>Board Assurance Framework (BAF) and Supporting Organisational Risk Register (ORR)</u> Chief Executive to update on the work of the Place-based Health Inequalities Academy as part of a future CEO Report.</p>	Therese Patten	July or September 2022	<p>The Academy was now up and running and starting to understand its role. An update would be provided in the Chief Executive's report to a future meeting.</p> <p><u>UPDATE May 2022:</u> This item had been deferred by the Trust and would be presented to either the July or September Public Board meeting.</p> <p><u>UPDATE July 2022</u> This work has been included in the Resilient Communities programme being led by Iain McBeath - further discussion to be had in private section.</p>