

Board of Directors - **Public**

11 November 2021

Paper title:	Board of Directors Public Meeting Annual Work Plan	Agenda item 26
Presented by:	Paul Hogg, Trust Secretary	
Prepared by:	Helen Robinson, Deputy Trust Secretary	

Purpose of the report		
The purpose of this paper is to provide the Trust Board with an update on the 2021/22 public Board work plan, and to share the draft public work plan for 2022/23 for discussion and approval.	For approval	x
	For discussion	x
	For information	

Executive summary
<p>Demands on Trust Boards are increasing and with them comes pressure to include more items on Board meeting agendas.</p> <p>The public Board work plan aims to define and schedule ahead of time the things the public Board should be working on, and the things it must do to fulfil legal and contractual obligations for the year ahead.</p> <p>Benefits of an Annual Public Board Work Plan:</p> <ul style="list-style-type: none"> • It helps the Board, Executive Directors and Senior Leadership Team see what preparation is needed for the coming year, by when, resulting in better forward planning. • By taking a more holistic view of the challenges in front of the Board, potential inter-relationships between different priorities can be seen more clearly and be scheduled in the most useful sequence. • It helps to ensure that the Board has the right focus and ways of working to allow the sustainable achievement of objectives in accordance with legal and other requirements. • Reaching prior agreement about the Board's priorities makes it easier for the Chair to manage future Board meetings. <p>The work plan forms a starting point for the construction of the agenda for each public Board meeting.</p>

The plan for the next six months cycle of Board Development Sessions scheduled to take place after each private Board meeting in 2022/23 will be discussed with the Chair in November 2021.

Do the recommendations in this paper have any impact upon the requirements of the protected groups identified by the Equality Act?	State below 'Yes' or 'No'	If yes please set out what action has been taken to address this in your paper
	No	

Recommendation
<p>The Board of Directors is asked to:</p> <ul style="list-style-type: none"> Review the Public Board Plan for the remainder of 2021/22, and the draft Public Board Plan for 2022/23; Agree to receive the work plan at each public Board meeting; and Approve the draft Public Board work plan for 2022/23.

Strategic vision				
Please mark those that apply with an X				
Providing excellent quality services and seamless access	Creating the best place to work	Supporting people to live to their fullest potential	Financial sustainability growth and innovation	Governance and well-led
				x

Care Quality Commission domains				
Please mark those that apply with an X				
Safe	Effective	Responsive	Caring	Well Led
				x

Relationship to the Board Assurance Framework (BAF)	The work contained with this report links to the following strategic risk(s) as identified in the BAF: All
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Links to the Corporate Risk Register (CRR)	The work contained with this report links to the following corporate risk(s) as identified in the CRR: All
Compliance and regulatory implications	The following compliance and regulatory implications have been identified as a result of the work outlined in this report: <ul style="list-style-type: none">• Our ability to deliver services in line with regulatory standards and requirements