

<p>Agenda item</p> <p style="font-size: 24pt; font-weight: bold;">7</p>

Action Log for the Board of Directors - Public

Log number	Action (including the title of the paper that generated the action)	Person who will complete the action	Meeting to be brought back to / Date to be completed by	Update report - comments
26/11/20-1	<p><u>Chief Executive's Report</u> Medical Director / Director of Informatics to confirm oversight arrangements at Board/Committee about the implementation of the new electronic prescribing system and associated learning.</p>	David Sims / Tim Rycroft	23 September 2021	<p>The recommendation of the ePMA board is that the lead Committee for the work should be FBIC. The timeline will be reported to QSC for information</p> <p style="text-align: center;"><u>Completed</u> [The Board is asked to consider this action closed. The item was considered at FBIC on 23 September.]</p>
13/05/21-1	<p><u>Matters arising</u> A Board level Go See visit would be arranged with the Act as One apprentices, linked to the Trust's CAMHS services and Act as One place work.</p>	David Sims (through CP Team)	2021	<p style="text-align: center;"><u>Completed</u> The Board is asked to consider this action closed. The Go See Visit was arranged for 14 October 2021.</p>
13/05/21-4	<p><u>Integrated Performance Report</u> Chief Executive to arrange for Wes Baker at Mersey Care to be invited to a future Board meeting to present on mental health demand management.</p>	Therese Patten	October 2021	<p>Engagement at Board level with Mr Baker and Mersey Care commenced in May 2021, and the Board will be informed of an engagement opportunity in the autumn.</p>

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13/05/21-5	<u>Freedom to Speak up Guardian</u> Ms Ryder to: (i) agree arrangements with Mrs Hubbard for the Board to complete the FTSUG self-review tool; and (ii) undertake further analysis on bullying and harassment cases.	Lisa Ryder	Moved from September to December 2021	(i) to be undertaken on commencement of the newly appointed FTSU guardian autumn 2021; (ii) Board FTSUG Self-Assessment to take place in December with an update reported to the January 2022 Board meeting.
08/07/21-4	<u>Board Assurance Framework (BAF) and Supporting Organisational Risk Register (ORR)</u> Chief Executive to update on the work of the Place-based Health Inequalities Academy as part of a future CEO Report.	Therese Patten	December 2021	
08/07/21-5	<u>Annual Report: Suicide Prevention</u> Mr Scott to pick up engagement with Central and Eastern European communities as part of the work of the Mental Health Legislation Committee, such as a service user story and wider health inequalities matrix work.	Patrick Scott Phil Hubbard	September November 2021	An update to be reported to the September 2021 Board meeting. Owing to unexpected absence, item deferred to November 2021 Public Board
09/09/21-1	<u>Recent Board Service Visits</u> Director of Corporate Affairs to arrange awareness training on Go See visits framework for Board members.	Paul Hogg	After October 2021 Board meeting	Refresher training session being arranged for NEDs meeting on 24 November 2021.

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09/09/21-2	<u>Learning from your stories</u> Director of Nursing, Professions and Care Standards to provide an update on progress of Children's Learning and Disability team (Craven) through most appropriate route.	Phil Hubbard	January 2022	
09/09/21-3	Deputy Director of HR to liaise with service on using story as a case study for HR recruitment purposes.	Fiona Sherburn	December 2021	
09/09/21-4	Director of Corporate Affairs to reflect on diversity of communities when planning future stories.	Paul Hogg (Isla Skinner)	November 2021	Completed Discussion held with Head of Patient Experience & Involvement who is factoring wider diversity into plans with AGMs. The Board is asked to consider this action completed.
09/09/21-5	<u>Chief Executive's Report</u> Director of Nursing, Professions and Care Standards to present a paper on the recent CSE case and any learning for the Trust.	Phil Hubbard	October Board (Private)	Completed The Board is asked to consider this action closed as the update was provided to private Board in October 2021.
09/09/21-6	<u>Chief Executive's Report</u> Director of Corporate Affairs to present draft ICP governance model to Board (private meeting).	Paul Hogg	October Board (Private)	Completed The Board is asked to consider this action closed as the model was provided to private Board in October 2021.
09/09/21-7	<u>BAF and ORR</u> Director of Nursing, Professions and Care Standards to circulate refreshed paper with updated risks to all Board members.	Phil Hubbard	September 2021	Completed The Board is asked to consider this action closed as the report was circulated to Board members by email on 13 September 2021.

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09/09/21-8	<u>EPRR</u> Chief Operating Officer to arrange a briefing meeting with Chris Wright and Carole Panteli (as NED lead for EPRR).	Patrick Scott	October 2021	Briefing meeting rescheduled to 04 Nov 2021 (update as at 05 Oct 2021)