

Family Health Services Privacy Notice

Family Health Services

Family Health Services (Bradford) and 0-19 Services Wakefield are delivered by Bradford District Care NHS Foundation Trust in partnership with other local services delivered by the local authority such as the Early Help and Prevention Teams, Schools and some Voluntary Organisations.

Family Health Services offer a Universal Core Service to all expectant parent's right through until the youngest child in the family leaves school. Services may be delivered in the home, in local community settings or schools. Support is also provided with health-related concerns e.g. feeding, oral health, skin problems, emotional health - which may involve directing you to other services who are better placed to help.

Family Health Services (Bradford) and 0-19 Services Wakefield consist of: -

- **Health Visiting Service**

The Health Visiting Teams supports parents and carers from late pregnancy until your child start their reception year school. They provide care in a range of settings and will monitor your child's growth and development. They make contact at the key milestones in a child's development to ensure that any concerns are identified early so that the right support such as an Education Health Care Plan can be offered.

- **Bradford East Health Visiting Service and MECSH Research Project**

The Health Visiting Team in Bradford East are delivering the Maternal Early Childhood Sustained Home Visiting Programme (MECSH). This is a programme commissioned by Better Start Bradford to be able to give more support to some families from pregnancy until your child is 2 years of age. The Health Visitor will also deliver the service provided by the Health Visiting identified above. The MECSH programme will be evaluated by Better Start Bradford.

- **Family Nurse Partnership (Wakefield)**

The Family Nurse Partnership (FNP), is a home visiting programme, for first time young mums and families. It helps young mums to have a healthy pregnancy, improve their child's health and development, and plan for their own future to achieve their aspirations.

- **School Nurses Service**

The School Nurses work closely with schools to help children and young people to get the best out of life and to benefit fully from education. They support families to deal with any unmet or undiagnosed health needs or special educational needs and disabilities (SEND). To help us plan services and ensure children are not missed for

the School Nursing Screening programme the teams receive the names, addresses, date of birth and the unique pupil number of pupils attending schools within the Local Authority District.

- **School Nursing Special Needs Service (Bradford)**

The Special Needs team work very closely with Special schools to help support children and young people who have complex health needs and/or have an Education, Health Care plan (EHCP) in place. They offer a wide range of health advice to families and to school staff to help these children to access and achieve their optimal learning, social and play potential.

- **School Immunisation Team**

The Immunisation team deliver the national immunisation programme to all school age children whether they are attending a school setting or being home educated. They are available to offer advice on immunisations and vaccinations to children/young people and parents.

- **Oral Health Improvement Team (Bradford)**

The Oral Health Team offer a wide range of oral health improvement activities as part of our Building Brighter Smiles programme. These range from fluoride varnish applications, advice on how to brush babies' teeth, healthy eating for pre-school aged children and tooth brushing support in primary schools to compliment this activity at home.

How We Use Your Information

It is our public task to provide healthcare and we have a legal duty to keep a record of the care we provide. We will need to access your current electronic healthcare records to help us to provide your family with safe and effective care.

When a child is registered with the health visiting service, we also access the health record for the main carer. Information about you will only be recorded whilst your child is under the care of the health visiting service, once your youngest child reaches the age of 5 you will be discharged from the service.

We will also record information about any care or support we provide within this shared electronic health record which is kept securely. Only health professionals currently offering you or your child a service have access to your electronic health record.

Any historical paper health records will be stored until the child has reached their 25th birthday in case the information proves to be important when making future care decisions.

With the consent of the parent, guardian or if appropriate, the child, we may share relevant information if this will help to support a specific need.

We also have a duty of care to ensure that a child is not in danger or at risk of harm. If we have concerns, we may share information with Children's Social Care or the GP to ensure that the child is protected. Information may be shared without consent if a practitioner has reason to believe that there is good reason to do so, and that the sharing of information will enhance the safeguarding of a child in a timely manner".

From time to time we support research projects. We would only provide information in a way that an individual could not be identified unless you had consented to be a part of the project. In this instance you will have been provided with detailed information about what information will be collected, how it will be used and who will have access to it. Examples of current research projects that we support include Born in Bradford, Better Start Bradford and Connected Yorkshire.

If you decide you no longer wish to receive support from our service, please contact a member of our team by calling

01274 221223 for Health Visiting

01274 221203 for School Nursing, School Nursing Special Needs or School Immunisation Team.

01924 310130 for 0-19 Services Wakefield

If you would like to receive a copy of any of the information we hold on you please email dpa.requests@bdct.nhs.uk or write to: The Information Governance and Records Management team, New Mill, Victoria Road, Saltaire, West Yorkshire, BD18 3LD or phone **01274 363629**. If you are concerned about any of the information contained in your records, please contact the team to discuss your rights.

If you have any concerns about how we use your information you can contact our Data Protection Officer, Gaynor Toczec on dpo@bdct.nhs.uk.

If, for any reason, you are unhappy with our response you can contact the Information Commissioners Office for further guidance. Call the helpline on **0303 123 1113** (local rate number) Or see the ICO website <https://ico.org.uk> Write to: The Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AE.