

Action log for the Board of Directors - public

Log number	Action (including the title of the paper that generated the action)	Person who will complete the action	Meeting to be brought back to / Date to be completed by	Update report - comments
26/11/20-1	<p>Chief Executive's Report</p> <p>Medical Director / Director of Informatics to confirm oversight arrangements at Board/Committee about the implementation of the new electronic prescribing system and associated learning.</p>	<p>David Sims / Tim Rycroft</p>	<p>April 2021</p>	<p>The recommendation of the ePMA board is that the lead committee for the work should be FBIC. The timeline will be reported to QSC for information</p>
26/11/20-3	<p><u>Learning from your Stories: Rapid Process Improvement Workshop (RPIW) – Care Planning and Risk Assessments</u></p> <p>General Manager to share further RPIW outputs with the Board at a future meeting.</p>	<p>Kelly Barker (Patrick Scott)</p>	<p>September 2021</p>	<p>Anticipated for the September 2021 meeting, date to be managed through the Corporate Governance team.</p>
13/05/21-1	<p><u>Matters arising</u></p> <p>A Board level Go See visit would be arranged with the Act as One apprentices, linked to the Trust's CAMHS services and Act as One place work.</p>	<p>Paul Hogg</p>	<p>July 2021</p>	<p>Virtual session to be arranged for Board members by September 2021, facilitated by the Medical Director.</p>
13/05/21-2	<p><u>Chair's Report</u></p> <p>Chief Executive to circulate briefing on the Queen's Speech from NHS Providers to Board members.</p>	<p>Therese Patten</p>	<p>June 2021</p>	<p style="text-align: center;"><u>Completed</u></p> <p>The Board is asked to consider this action closed.</p>

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13/05/21-3	<u>Alert, Advise, Assure Report: Quality and Safety Committee</u> Mrs Hubbard to share with Board members the presentation from Cumbria and Tees Esk and Wear Foundation Trust about their approach to international recruitment.	Phil Hubbard	July 2021	<p style="text-align: center;"><u>Completed</u></p> <p>The Board is asked to consider this action closed as the presentation has been circulated to the Board</p>
13/05/21-4	<u>Integrated Performance Report</u> Chief Executive to arrange for Wes Baker at Mersey Care to be invited to a future Board meeting to present about mental health demand management.	Therese Patten	October 2021	Engagement at Board level with Mr Baker and Mersey Care commenced in May 2021, and the Board will be informed of engagement opportunities in the autumn.
13/05/21-5	<u>Freedom to Speak up Guardian</u> Ms Ryder to: <ul style="list-style-type: none"> (i) agree arrangements with Mrs Hubbard for the Board to complete the FTSUG self-review tool; and (ii) undertake further analysis on bullying and harassment cases. 	Lisa Ryder	September 2021	<ul style="list-style-type: none"> (i) to be undertaken on commencement of the newly appointed FTSU guardian (ii) Board FTSUG Self-Assessment to take place by this autumn with an update reported to the September 2021 Board meeting.
13/05/21-6	<u>Board Sub-Committee Annual Reports</u> Mr Hogg to review the attendance figures in the Finance, Business and Investment Committee's Annual Report.	Paul Hogg	July 2021	<p style="text-align: center;"><u>Completed</u></p> <p>The Board is asked to consider this action closed.</p>