

Name of meeting: Board of Directors – Public

Date: Thursday 8 July 2021

Time: 9.00am until 1.45pm

Venue: virtual meeting to be held on Microsoft Teams

AGENDA

We welcome stakeholders to submit questions to the Board of Directors. Questions can be submitted in advance of the meeting (contact details are at the end of the agenda).

This meeting will be held virtually using Microsoft Teams (details of how to express your interest in joining this meeting can be found at the end of the agenda).

	Lead	Time
1 Apologies for absence (verbal)	CE	9.00am
2 Declaration of any Conflicts of Interest (enclosure)	CE	
3 Learning from your Stories (verbal)		
3.1: Adult Community Care Group	Michelle Holgate	9.00am
3.2: Recent Board Service Visits	Board	9.30am
4 Questions Received (verbal)	CE	9.50am
5 Minutes of the previous meeting held 13 May 2021 (enclosure)	CE	9.55am
6 Matters arising (verbal)	CE	
7 Action Log (enclosure)	PHo	10.00am
STRATEGIC CONTEXT		
8 Chair’s Report (enclosure)	CE	10.05am
9 Chief Executive’s Report and COVID-19 Update (enclosure)	TP, PS & PHu	10.20am
10 Board Assurance Framework & Supporting Organisational Risk Register (combined enclosure)	PHu	10.45am

	Lead	Time
Break (11.00am until 11.05am)		
11 Digital Strategy (enclosure)	TR	11.05am

QUALITY, SAFETY AND RISK

12 Alert, Advise, Assure Report: Mental Health Legislation Committee held on 20 May 2021 (enclosure)	CP	11.20am
13 Alert, Advise, Assure Report: Quality and Safety Committees held on 25 May 2021 & 17 June 2021 (enclosure)	GA	11.25am
14 Integrated Performance Report (enclosure)	PS	11.30am
15 Annual Report: Suicide Prevention (enclosure)	PS	11.45am
16 Independent Review of Serious Incidents (enclosure)	PHu	11.55am
17 Summary of Learning from Deaths (enclosure)	DS	12.10pm

Break
(12.30pm until 12.35pm)

FINANCE, SUSTAINABILITY AND GROWTH

18 Alert, Advise, Assure Report: Audit Committee held on 8 June 2021 (enclosure)	AC	12.35pm
19 Alert, Advise, Assure Report: Finance, Business & Investment Committee held on 27 May 2021 (enclosure)	MA	12.40pm
20 Alert, Advise, Assure Report: Charitable Funds Committee held on 24 June 2021 (enclosure)	ZH	12.45pm
21 Financial Report (enclosure)	MW	12.50pm

WORKFORCE

22 Annual Report: Guardian of Safe Working (enclosure)	SK / Sarojit Ganguly	1.05pm
23 Annual Report: Medical Appraisal & Revalidation (enclosure)	DS	1.10pm

GOVERNANCE AND WELL LED

24 Annual Report: Health, Safety & Security (enclosure)	MW	1.15pm
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	Lead	Time
25 Annual Report: Senior Information Responsible Officer (SIRO) (enclosure)	TR	1.20pm
26 Board Sub-Committee Annual Reports (enclosures) <ul style="list-style-type: none"> - Quality and Safety Committee - Mental health Legislation Committee - Charitable Funds Committee 	Non-Executive Directors	1.25pm
27 Terms of Reference Ratification (enclosures) <ul style="list-style-type: none"> - Mental Health Legislation Committee - Safety & Quality Committee - Remuneration Committee 	Non-Executive Directors	1.30pm

FOR INFORMATION

28 Use of Trust Seal (enclosure)	MW	1.35pm
29 Management of Deferred Items (enclosure)	For information	
30 Any Other Business (verbal)	CE	
31 Meeting Evaluation (verbal)	CE	1.40pm

Date of next public meeting:

Thursday 9 September 2021

Final details to be confirmed by Corporate Governance Team

Questions for the Board of Directors can be submitted to:

Name: Paul Hogg (Director of Corporate Affairs)

Email: paul.hogg@bdct.nhs.uk

Phone: 01274 228308

Name: Cathy Elliott (Chair of the Trust)

Email: cathy.elliott@bdct.nhs.uk

Phone: 01274 363430

Expressions of interest to observe the meeting using Microsoft Teams:

Email: corporate.governance@bdct.nhs.uk

Phone: 01274 363544