

**Annual Members' Meeting  
Tuesday 29 September 2020  
Meeting held virtually on Microsoft Teams**

<b>Present:</b>	Cathy Elliott	Chair of the Trust
	Cllr Aneela Ahmed	Appointed Governor: Bradford Council
	Ishtiaq Ahmed	Appointed Governor: Sharing Voices
	Sid Brown	Public Governor: Shipley
	Tina Butler	Appointed Governor: Bradford Assembly
	Stan Clay	Public Governor: Bradford South
	Nicky Green	Public Governor: Keighley (Lead Governor)
	Mahfooz Khan	Public Governor: Bradford West
	Abdul Khalifa	Staff Governor: Non-clinical
	Steve Oversby	Appointed Governor: Barnardo's
	David Pearson	Public Governor: Craven
	Colin Perry	Public Governor: Bradford West
	Safeen Rehman	Public Governor: Rest of England
	Kevin Russell	Public Governor: Bradford East
	Nick Smith	Public Governor: Keighley
	Joyce Thackwray	Public Governor: Bradford South
	Craig Berry	Public Governor: Bradford South
	Linzi Maybin	Public Governor: Bradford South
	John Bridgeman	Public Governor: Bradford South
<b>In Attendance:</b>	Therese Patten	Chief Executive
	Maz Ahmed	Non-Executive Director
	Andrew Chang	Non-Executive Director
	Cathy Elliott	Chair of the Trust
	Paul Hogg	Director of Corporate Affairs
	Phillipa Hubbard	Director of Nursing, Professions and Care Standards
	Dr Zulfi Hussain MBE	Non-Executive Director
	Steven Jolly	
	Aisha Karim	Executive Support Assistant
	Sandra Knight	Director of Human Resources and Organisational Development
	Fran Limbert	Deputy Trust Board Secretary and Corporate Governance Manager (Committee Secretariat)
	Simon Lewis	Non-Executive Director
	Ella Mitchell	Executive Support Assistant
	Carole Panteli	Non-Executive Director
	Liz Romaniak	Director of Finance, Contracting and Estates and Deputy Chief Executive
	Tim Rycroft	Chief Information Officer
	Patrick Scott	Outgoing Interim Chief Executive and Chief Operating Officer

Awais Siddique  
Dr David Sims

Corporate Business Manager  
Medical Director

30 Members of the Trust and members of the public.

## Minutes

Item	Discussion
83	<p><b>Welcome and Apologies for Absence</b> (agenda item 1)</p> <p>The Chair of the Trust opened the virtual meeting at 3:00pm and welcomed the public, members, governors, Trust colleagues and Board members. Ms Elliott encouraged attendees to submit questions during the session through the use of the Microsoft Teams Question and Answer (Q&amp;A) function and informed attendees that these would be answered in the virtual Q&amp;A session at the end of the meeting.</p> <p>Ms Elliott informed attendees of the Trust’s response to the onset and significant challenge of COVID-19 and how the Trust had adapted to rapidly responding to the pandemic. It was recognised that the Trust had put in considerable effort to continue to prioritise the delivery of services, and had achieved this by developing, refining and enacting business continuity plans and incident command frameworks to ensure staff had been as safe as possible in order to support service users and carers at this time. She added that the Trust had adapted and strengthened its use of technology given new working environments as a result of the pandemic. It was also noted that the Trust maintained the focus on good governance throughout the pandemic, despite challenges associated with focusing energy and resources on service delivery. Ms Elliot thanked staff who have been working throughout the pandemic for their determination, attitude and commitment to the Trust, service users and carers.</p> <p>Ms Elliott added that there had been a focus on quality improvement for all services over the last year with a spotlight on the Care Trust Way as a culture of continuous improvement. This work continued to build on the Trust’s strategic priorities and supported new ways of working, as well as the development of creative solutions to challenges that arose as a result of the pandemic. This work was evidenced by the outcome of the Care Quality Commission (CQC) inspection in March 2020, published in May 2020, that rated as ‘Good’ the Trust’s Acute wards for Adults of working age and psychiatric intensive care units.</p> <p>Apologies for absence had been received from the Surji Cair, Public Governor for Shipley and Sandra Knight, Director of Human Resources and Organisational Development. The Annual Members’ Meeting was quorate.</p>
84	<p><b>Declarations of Interest</b> (agenda item 2)</p> <p>There were no declared conflicts of interest in respect of any agenda items.</p>

**85 Minutes and Matters Arising from the Meeting Held on 10 September 2019** (agenda item 3)

The minutes from the Annual Members Meeting held on 10 September 2019 were agreed as a true and accurate record. It was noted that there were no matters arising from the previous meeting.

**86 Presentation from the Lead Governor** (agenda item 4)

Ms Elliott welcomed the Lead Governor to present the report from the Council of Governors and to reflect on the 2019/20 year.

Ms Green outlined the content of her presentation which would be focused on three areas: membership representativeness; the work of the Council of Governors to fulfil their statutory duties; and further information on current Governors and Governor elections.

Firstly, Ms Green emphasised the importance of members as key links between the Trust and the wider public, and the Trust's duty to provide services that meet the needs of those who require them. She added that Governors were elected by the members and offered an outside objective view. Ms Green explained how vital it was for the Trust membership to be representative of the local population and presented the demographic breakdown of the membership by age, by ethnicity, and by gender. She added how the membership numbers had dropped slightly from the previous year. The Trust had 9,693 public members at the end of the 2019/20 financial year. The lowest number of members were in the 17-21 age group. The current range of Governors were from diverse backgrounds with a wide range of interests and backgrounds. The attendees heard how the Council of Governors had continued to recruit younger members that had an interest in healthcare, primarily through engaging with partners at colleges and universities.

Ms Green explained the statutory duty of Governors to represent to the Trust the views of membership and public, as well as the role of holding the Non-Executive Directors to account for the performance of the Trust and the Board of Directors. Ms Green then went on to outline recent work of the Council of Governors which included the approval of appointments and remuneration of the Non-Executive Directors and approval of the appointment of the Trust's external auditor. The Council of Governors also approved the appointment of the Chair of the Trust. The Trust continued to supported Governors to engage in activities to enable their involvement with, and understanding of, the Trust and to give feedback on behalf of the members. In 2019/2020, the Council of Governors had supported the development and consultation of the Your Voice Matters strategy and the governor membership engagement strategy "Governors' Representing You". The Council of Governors also supported the consultation on the strategic direction of the Trust by engaging with members and representing constituents at Council of Governors' meetings, as well as receiving the Audit Report at the Annual Members' Meeting in 2019. It was noted that the Council of Governors was expected to meet at least four times a year to review key aspects of the Trust's work and Governors continued to attend Board and Committee meetings as part of their role.

It was noted that Governors had undertaken various engagement throughout the year, including the 2019 Annual Members' Meeting at Bradford Football Club and joint Governor and Non-Executive Director events. The Trust had regularly held open house sessions where Governors were invited to join an open discussion on Trust related matters, as well as a range of training sessions and membership events related to a variety of services. The Trust and the Board of Directors had regular communication with the Council of Governors, including a weekly newsletter from the Chair of the Trust which provided updates and information on the current Trust position and key relevant matters as well as any engagement opportunities that were on the horizon. Governors had also been welcomed on engagement visits with Trust Board members to visit in person and virtually services across the Trust in order to gain views from service users and staff members. It was noted that since the onset of the pandemic, these visits had continued, though in a virtual manner.

Ms Green thanked all of the Governors who have served in 2019/20. She added that there would be three vacancies in the upcoming year. On behalf of the Council of Governors, Ms Green thanked the previous Chief Executive, Brent Kilmurray and Chief Operating Officer, Patrick Scott, who stepped in as Interim Chief Executive upon Mr Kilmurray's departure, for their work with the Council of Governors over the year.

Ms Elliott thanked Ms Green for the support from the Governors, especially during the COVID-19 period. Ms Elliot reflected on the changes within the Board of Directors in the past year, including the welcoming of two new Non-Executive Directors, Maz Ahmed and Andrew Chang. Ms Elliott also congratulated Dr David Sims, who was successfully appointed as the Medical Director, and Ms Phillipa Hubbard on her appointment as the Director of Nursing, Professions and Care Standards and Director of Infection Prevention and Control, from the Deputy Director of Nursing position both in autumn last year. Ms Elliott also welcomed Ms Therese Patten as the new Chief Executive who had joined the Trust this month. Ms Elliott celebrated the increase in representation from Black and Minority Ethnic backgrounds at Board Level, increasing from 10% to 30%, which was now reflective of the population that the Trust served. She added that the Trust wished to improve representation in its wider workforce to achieve equality, diversity and inclusion (EDI) with workplans in place, and the Trust Board renewed its commitment to EDI by standing with the Black Lives Matter movement from June this year.

## **87 Presentation from the Director of Finance, Contracting and Facilities (agenda item 5)**

The Director of Finance, Contracting and Facilities and Deputy Chief Executive presented a report on the Trust's financial position that outlined the key performance metrics and a forward look at the key challenges and opportunities that the Trust would be facing in the next financial year. Ms Romaniak outlined how 2019/20 had been a challenging year financially for the Trust and went on to outline the Trust's income and expenditure. She added that the combined expenditure was £161.1m for the 2019/20 financial year which was made up of £159.07m operating expenditure and £2.07m impairments, excluding financing costs of £1.14m. She outlined that nursing staff pay expenditure costs increased significantly as a consequence of being in the second year of a national agenda for change pay deal and the impacts of the NHS pension employer changes. She outlined that the income for 2019/20

was £160.6m and added that the largest income source was from the Clinical Commissioning Groups (CCGs) of £110.2m. It was noted that on 1 April 2019 the three local CCGs merged to form one commissioner for Bradford and Craven. Ms Romaniak added that the biggest changes were associated with the Mental Health Investment Standard, investment in community services and the changes in NHS pensions. She also noted the reduction of local authority income of £2m for 0-19 children's services and substance misuse services.

Mrs Romaniak highlighted some of challenges and opportunities that were expected in the upcoming financial year. She explained how COVID-19 would inevitably have a big impact locally and nationally. She commented on the contribution of colleagues and how staff had adapted and highlighted the importance of integrated working with partners. Ms Elliot thanked Mrs Romaniak for the comprehensive presentation on the Trust's financial position.

## **88 Presentation from the Trust's External Auditor (agenda item 6)**

Mr Khangura, Director at KPMG LLP, provided a presentation on the findings from the Trust's 2019/20 Annual Report and Accounts. Firstly, he outlined the scope of the work and outlined responsibilities as an independent provider of the external audit services, including the audit of the financial statements. It was noted that the Trust had undergone a risk assessment under auditing standards, and four key risks were identified. These included the valuation of land and buildings revenue recognition, fraudulent expenditure recognition and the risk of management override of controls to see if appropriate controls were in place. It was noted that the auditors were confident with the data provided and were satisfied with the accuracy of the record keeping.

Mr Khangura stated that the audit found the Annual Accounts for 2019/20 to be a true and fair view of the state of the Trust's affairs with the accounts being prepared in accordance with the Department of Health and Social Care Group Accounting Manual. Mr Khangura added that that the auditors found the Trust had suitable arrangements in place to ensure that appropriately informed decisions were made with resources deployed to achieve planned and sustainable outcomes. He added findings from the financial statement audit had resulted in an unqualified (satisfactory) opinion and shared that the Trust's annual governance statement reflected the Trust's control environment and risk management arrangements.

Next, Mr Khangura presented information about the value for money findings, including a risk assessment that outlined the financial position and reviewed the financial planning arrangements. This also explored how pressures were managed within the Trust. Mr Khangura believed that that the Trust had successfully responded to issues raised in the CQC inspection and that suitable arrangements had been put in place.

Ms Elliot thanked Mr Khangura and KPMG for the report and the accessible presentation.

## **89 Presentation from the Acting Chief Executive (agenda item 7)**

The Outgoing Interim Chief Executive and substantive Chief Operating Officer presented an overview and highlights from the 2019/20 Annual Report and Accounts. Mr Scott explained

that it had been an unprecedented year for the Trust which had faced one of the toughest challenges yet. He celebrated that the Trust had continued to focus on our people, communities, colleagues, and families. Mr Scott added that as a result of a refocus of resources due to COVID-19, the Annual Quality Report would be published later in the year, in line with national guidance.

Mr Scott summarised the development work of Better Lives, Together, the Trust's strategic framework, progression against its strategic programmes and how the Trust had identified priorities for the coming year. These included working with colleagues from primary care and the Voluntary and Community Sector (VCS) by bringing together physical and mental health in order to develop wellbeing provision within local communities. Mr Scott highlighted the work that continued to support the delivery of the Trust's four strategic goals.

My Scott explained how the Care Trust Way, the Trust's quality improvement processes, had made a significant impact during the last year and celebrated the engagement with teams and services to react and respond to the pandemic. He also discussed the formal quality improvement methodology which had encouraged purposeful coaching conversations and critical digital innovation. Mr Scott acknowledged the successes, awards and national recognition that colleagues had received over the past year in all areas of the Trust and thanked staff for their hard work and contributions throughout the year.

## **90 Welcome from the Trust's Chief Executive** (agenda item 8)

Mrs Elliott welcomed Therese Patten to the Trust as incoming Chief Executive. Ms Patten began by thanking the Trust for the warm welcome she had received since joining. She mentioned how she was looking forward to meeting communities, staff members and service users in the upcoming months. Ms Patten shared her vision and areas of focus for the upcoming year which included the quality and safety of patients, risk management, good governance by looking at performance and assurance, staff wellbeing, delivery of the Better Lives Together strategy, and collaborative working across the local place and system. Ms Patten acknowledged the next few months would be mainly focused on navigating through the next phase of the COVID-19 pandemic and winter pressures.

## **91 Virtual Question and Answer Session** (agenda item 9)

The Chair of the Trust, Ms Elliott, thanked those who had presented and explained that the next part of the meeting was an opportunity to receive questions from members of the public and stakeholders for the Trust's Board of Directors, noting that some questions had been received in advance and encouraged attendees to submit questions using the virtual chat facility on Microsoft Teams.

The following questions were received for the Board of Directors:

Question 1: Matthew Walton, member of the public, asked "considering the high percentage of accesses to patients records by the Trust's staff that are discarded without any record of

the reason for the access, can the Trust explain how they monitor and identify where these accesses have been inappropriate as required by part three of the General Data Protection Regulation?”

Answer: Tim Rycroft, Chief Information Officer replied that the Trust worked to high standards for confidentiality, integrity and availability of the information systems that it uses with the protection of service user data being of the highest importance to colleagues. He outlined the requirement for mandatory training requirements for staff members at the Trust which included information governance, which attendees heard consistently achieved high standards in the national data security tool kit. Mr Rycroft outlined that colleagues would have a legitimate reason for accessing a service user record, with all interactions across the clinical systems recorded to support an audit record trail. He outlined that the electronic patient record system would be accessed using a Smartcard that enabled access rights consistent with an individual's requirements to fulfil their role. Mr Rycroft said that should there be cause for concern for inappropriate access to service user records, an investigation process would take place in line with Trust policies and procedures. He outlined the Subject Access Request process and complaints process that were in operation that would also report any inappropriate data breaches. Periodic and random checks and tests were undertaken in line with Trust policies to provide an audit as an additional assurance within the process.

Question 2: Trevor Ramsey, Trust member, asked “I would like to know what information the Trust has given to Mr Philip Davies, Member of Parliament (MP), for him to ‘talk out’ the Bill that would have stopped prevented restraint of people who use mental health services.

Answer: Paul Hogg, Director of Corporate Affairs, replied to say that the Trust continued to work closely with MPs to brief them on specific items and was not aware that any brief had been given to Mr Davies in relation to this. He welcomed the ongoing partnership arrangements that the Trust has with a variety of stakeholders, including MPs, and explained that the Trust works closely with them, including via the Trust Chair.

Question 3: Trevor Ramsey, Trust member, asked “which service users and carers were involved in delivering mental health awareness training?”

Answer: Paul Hogg, Director of Corporate Affairs, replied to say that the Trust provided ongoing opportunities for service users and carers to continue to be involved with a variety of training including the student nurse programme. He outlined that Bob Colins, Occupational Therapist Allied Health Professionals Team, has been undertaking mental health awareness training for over 18 months which had included facilitating sessions with a variety of stakeholders including Governors and MP's offices. A new programme of involvement leadership skills was being developed by the Patient Experience and Involvement Team, which would be coproduced with service users and carers.

Question 4: Trevor Ramsey, Trust member, asked “when will Vital, the user led mental health charity be able to benefit from Pennies from Heaven?”

Answer: Paul Hogg, Director of Corporate Affairs, replied to say that the scheme supported staff members to donate a small amount from their salary to the Pennies from Heaven scheme. Further work would be undertaken to consider partner beneficiaries as part of the relaunch of the scheme to support Better Lives, the Trust's charity.

Question 5: Colin Perry, Governor: Public Bradford West and Deputy Lead Governor, asked “the COVID-19 pandemic had increased interest from people for a career in the NHS, it had previously been noted nationally that some new recruits leave the NHS rapidly. Has the Trust been successful in appointing new recruits and what plans were in place to support retention of colleagues?”

Answer: Sandra Knight, Director of Human Resources (HR) and Organisational Development, responded. She said that during the pandemic, recruitment at the Trust had continued for temporary and permanent roles, with a scheme in operation for deployment to support service need. Work had taken place to ensure that the Recruitment Team were able to continue providing a service throughout the pandemic, in line with the Business Continuity Plan, where a number of colleagues within HR had been redeployed to ensure that the service continued to be met. An assurance report had been presented to the Workforce and Equality Committee, one of the Board sub-committees, on how recruitment had continued throughout the pandemic and to share learning and successes. Mrs Knight said that the Trust had engaged with the national scheme on retire and return for colleagues who had volunteered to return to temporary employment to support NHS providers response to the pandemic. She said that the Trust employed 65 student nurses that were in years two and three of their qualification to work within Trust services who were employed as Senior Healthcare Support Workers until they qualify within the education scheme and receive professional registration. Analysis work had taken place to review recruitment performance measures during the reporting period of April to August 2019, compared to April to August 2020, which showed that 246 colleagues were recruited during the period in 2020, in comparison to 150 colleagues recruited during that period in 2019. Work continued to ensure that learning and innovation was delivered throughout the pandemic with digital methods of communication and engagement taking place, such as for the Corporate Induction, which would be supported by a local induction within the service. Analysis had been undertaken on starters and leavers within a one-year period, that showed that no trend had been seen to suggest that a high number of colleagues had left the Trust. Mrs Knight outlined details of the Trust’s preceptorship programme for newly qualified nurses and Allied Health Professionals, that was an important part of the supporting framework for new colleagues.

Question 6: Kevin Russell, Governor: Public Bradford East, asked “what process was in place for receiving service user feedback at the Trust and with partner trusts?”

Answer: Phil Hubbard, Director of Nursing Professions and Care Standards, provided an example of a service user experience that had been presented to the Board of Directors through a formal meeting, with the experience connected both to the Trust and to Bradford Teaching Hospital NHS Foundation Trust (BTHFT). Following the service user experience being presented, Mrs Hubbard had engaged with the Director of Nursing and Professions at BTHFT to share the learning and feedback that had been received from the experience which was then shared with their Board of Directors. Mr Hogg welcomed the opportunity to learn from feedback and experiences which supported improvements being made in the quality of services provided. He said that teams receive feedback directly to support immediate service improvements and developments with triangulation taking place on data received, including the Friends and Family Test, which was reviewed by the Board of Directors and the Quality and Safety Committee. The data is provided to NHS England with feedback and experiences shared at the Trust Wide Involvement Group. He outlined that the Trust’s participation and



involvement strategy, Your Voice Matters, supported further opportunities to receive feedback in support of learning and service users shaping the services that the Trust provided.

Question 7: Councillor Aneela Ahmed, Governor: Appointed Bradford Council, asked “how long does it take for the Trust to reply to a complainant when a complaint is made about a member of staff or department?”

Answer: Phil Hubbard, Director of Nursing Professions and Care Standards, responded and said if the complaint was from a member of staff in regards to another member of staff, the process was to raise their concern with their line manager which would be processed in line with the Trust’s HR procedures. If the complaint was in relation to care received by a service user or carer from a member of staff, a formal complaints process was in operation that supported a response within 30 days for issues raised that could be responded to accordingly within that period. For more complex complaints, it could take between 60 and 90 days for a response with no national timeframe mandated to NHS trusts.

Question 8: An anonymous question was submitted as follows “how is the Trust taking care of its workforce and communities? There is a concern that residents are in fear of COVID-19.”

Answer: Sandra Knight, Director of HR and Organisational Development, responded by saying that the health and wellbeing of colleagues remained at the centre of the Trust’s priorities in response to the pandemic. Proactive action was taken to put in place systems and resources to ensure that colleagues and their network had access to psychological support through an out placement scheme in operation across 24 hours, seven days a week. The Trust’s strong health and wellbeing service had been increased significantly in response to the pandemic which included a helpline to access psychological support and therapists, enhanced ongoing staff engagement. Leaders were using the performance management framework and daily conversations within teams to discuss health and wellbeing of colleagues and to signpost to the wellbeing initiatives. Mrs Knight explained that NHS Charities Together had issued grants to NHS charities to support staff wellbeing which had been used to provide nourishment and wellbeing healthcare products for colleagues onsite and working from home. She outlined that work was taking place in support of the Trust estate being COVID-19 secure with risk assessments being undertaken for priority groups, including colleagues with underlying health conditions, those from a Black Asian and Ethnic Minority (BAME) background and those colleagues working from home. Phil Hubbard, Director of Nursing Professions and Care Standards, provided a response on the point about the fear of COVID-19 in communities, as the Trust’s Incident Director. She said that the Trust continued to work closely with colleagues from Local Authorities, other NHS providers across place, and partners from the Voluntary and Community Sector (VCS). This included ensuring that clear engagement and communication was taking place across a variety of mediums and networks to support public understanding and awareness. Community staff members continued to work within local communities and in partnership with representatives across the place, including faith leaders, in support of engagement and consistent messaging. Work was taking place within inpatient wards where service users were supported to share their experiences.

Patrick Scott, Chief Operating Officer, explained that work was taking place in partnership with Primary Care partners to understand how services could be wrapped around local

communities. Work continued at the Trust to provide support to Care Homes partners, and ongoing engagement with the VCS continued to understand the right service models and learn from people's experiences. He provided an overview of how the Trust's Infection Prevention and Control Team worked with a variety of partners to ensure that outreach and engagement was wide reaching. Work continued within the communities for an adult and children's COVID-19 team, and with local NHS providers to ensure that a seamless and efficient discharge service was in operation to ensure that service users continued to be supported. Mr Scott confirmed that weekly communications had taken place throughout the pandemic with partners cross the West Yorkshire and Harrogate health and care system which looked at shared learning and collaborative working. Ms Elliott outlined that an Open House engagement session with Governors would take place following the meeting today to provide an overview of collaboration initiatives across place. She highlighted that the Trust was part of the West Yorkshire and Harrogate Mental Health Autism and Learning Disability collaborative that was working together in support of transformation for improved service delivery. The Trust was working with partners as part of the Act as One alliance, across the Bradford and Craven place.

The following questions were received for the Board of Directors following the formal Annual Members Meeting 2020:

Question 9: An anonymous question was received as follows, "The plans for wellbeing both for the health practitioners and the people of Bradford, I see so much fear and a neighbour of mine has almost lost the plot. So yes, it is great that we have made it safer physically, yet many are still hurting emotionally, and I can't see the care plan in place".

Answer: Mr Sims replied that the Trust has a wellbeing offer for staff which included support for emotional wellbeing and escalation for those who are struggling. The resources are all available through the Trust's internal staff website. The Trust has had regular conversations with the other health providers in Bradford about supporting staff. Mr Sims added that there were concerns about the children of keyworkers being under particular pressure. The Trust had information to support parents on our wellbeing pages.

Question 10: An anonymous question was received as follows "How can someone apply for one of Governor post which is vacant?"

Answer: Mr Hogg advised that the Trust usually holds elections once a year to fill any Governor vacancies and provides promotional literature about the Governor role, the time commitment and the process of the elections. The Trust had always encouraged elections rather than having uncontested seats in order to actively engage members in the role of Governors. The Trust had one Governor vacancy in the following areas: Bradford South, Bradford West and Craven. Mr Hogg asked if there was an interest for the role for any member in those constituencies they could contact the Trust at [ft@bdct.nhs.uk](mailto:ft@bdct.nhs.uk). The governor elections were planned to be held in Spring 2021, together with other seats vacated by those Governors who will have served two full terms of office.

Question 11: Governor Kevin Russell asked: "How actively does the Trust promote its services to and collaborate with other Trusts in the area?"

Answer: Mr Scott responded by explaining how the Trust had worked proactively with partner organisations, including partners from Healthcare Provider Organisations, the Local Authority

and the Voluntary Care Sector (VCS). The Trust had shared and aligned strategies and strategic priorities and programmes at a local place and Integrated Care Systems (ICS) level. Examples of this collaboration included the Trust's role as co-chair of the Mental Health Provider Forum, leadership of the Bradford and Airedale Children and Young Peoples Mental Health and Wellbeing Strategic programme, and leadership of the West Yorkshire Secondary Care Pathways Programme. Mr Scott added that as a response to the COVID-19 pandemic, the Trust had delivered important work delivered in partnership including: weekly mutual aid calls with West Yorkshire colleagues; development of multi-agency COVID-19 teams for children and adults; the facilitation of a learning week for the VCS utilising the Care Trust Way methodologies; and progress in developing our community service collaborative with primary care colleagues delivering wrap around support to communities.

Question 12: Trevor Ramsay asked: "Does the Trust have anything planned for World Mental Health or International Day of Disabled People?"

Answer: Mr Scott added that the Trust would be supporting World Mental Health Day on 10 October 2020 by promoting and issuing information via its social media channels covering a range of mental health issues. He added that the Trust did not currently do any promotion for International Day of Disabled People, but this would be something the Trust would consider under its renewed EDI work.

## **92 Any Other Business** (agenda item 10)

No other business was raised. At the conclusion of formal business, the Chair closed the Annual Members' Meeting and thanked everyone for attending.