

Council of Governors

Thursday 4 March 2021

Paper title:	Governor Election – Spring 2021	Agenda item 12
Presented by:	Paul Hogg, Director of Corporate Affairs	
Prepared by:	Fran Limbert, Deputy Trust Board Secretary	

Purpose of the report		
<p>This paper informs the Council of Governors about arrangements to carry out Governor elections to fill those seats that will become vacant on 30 April 2021 and those currently vacant. It also sets out the timetable for this round of Governor elections and the implication that the election will have on the role of Deputy Lead Governor.</p>	For approval	X
	For discussion	
	For information	X

Executive summary
<p>Election Update:</p> <p>The Council of Governors is advised that the following seats currently vacant will be included in the next round of elections:</p> <ul style="list-style-type: none"> • Public: Bradford South (1 seat) • Public: Bradford West (1 seat) • Public: Craven (1 seat) <p>The Council is also asked to note that the following seats currently have elected Governors in office, but these Governors will come to the end of their term of office on 30 April 2021. Each Governor is eligible to stand for election again for a second term:</p> <ul style="list-style-type: none"> • Public: Bradford East (Rupy Hayre; Zahra Niazi) (2 seats) • Public: Shipley (Dr Sid Brown) (1 seat) • Staff: Clinical (Pamela Shaw) (1 seat) • Staff: Non-Clinical (Craig Berry) (1 seat) <p>The Council is asked to note that the following Governors will reach the end of their second term of office on 30 April 2021 and will not be able to stand again for election. The following seats will therefore become vacant and will be included within the next election:</p>

- Public: Bradford East (Kevin Russell) (1 seat)
- Public: Bradford West (Mahfooz Khan; Colin Perry) (2 seats)
- Public: Keighley (Nick Smith) (1 seat)

On behalf of the Trust thank you to those Governors who will retire on 30 April 2021.

These three groups together make a total of 12 seats in all that will be included in the next round of elections.

In order to ensure that seats are filled as soon as possible and to ensure that the concluding date for all April elections is aligned to the end of April, the next round of elections be held in accordance with the following timetable:

ELECTION STAGE	OPTION 1
Notice of Election / nomination open	Wednesday, 3 Mar 2021
Nominations deadline	Thursday, 18 Mar 2021
Summary of valid nominated candidates published	Friday, 19 Mar 2021
Final date for candidate withdrawal	Tuesday, 23 Mar 2021
Electoral data to be provided by Trust	Thursday, 25 Mar 2021
Notice of Poll published	Thursday, 8 Apr 2021
Voting packs despatched	Friday, 9 Apr 2021
Close of election	Thursday, 29 Apr 2021
Declaration of results	Friday, 30 Apr 2021

The elections will be overseen by Civica care of Electoral Reform Services who will be the returning officer and the Corporate Governance Team will be the Trust's co-ordinating officer to ensure the completion of the elections in accordance with the Trust's internal timetable and the Trust's Constitution (Annex 4) 'Election Rules'.

Deputy Lead Governor Update:

Connected to this election will be an election to the Deputy Lead Governor role due to Colin Perry retiring as a Governor on 30 April 2021 as outlined above. The Council is asked to support an election for the Deputy Lead Governor role taking place in May 2021 with further details provided at the next meeting. The Council is asked to note that the requirement to have a 'Lead Governor' from NHS Improvement will not be compromised with an election concluding 17 May for the Deputy Lead Governor due to Nicky Green fulfilling the Lead Governor role throughout this time.

Appointed Governor Update:

On behalf of the Trust thank you to those Governors that will reach the end of their term of office on 30 April 2021 that represent partner organisations as an Appointed Governor. This includes:

- Barnardo's (Stephen Oversby) who will retire on 30 April 2021 due to serving two terms of office; and
- Bradford Assembly (Tina Butler) who will reach the end of her first term of office on 30 April 2021, but would be eligible to continue for a second term with support from the Assembly.

The Council is asked to note that engagement will take place with Barnardo's and Bradford Assembly to confirm who will represent those organisations as Appointed Governors.

Do the recommendations in this paper have any impact upon the requirements of the protected groups identified by the Equality Act?	State below 'Yes' or 'No'	If yes please set out what action has been taken to address this in your paper
	No	

Recommendation

The Council of Governors is asked to:

- note the timetable for the forthcoming election to the Council of Governors which will conclude at the end of April 2021;
- note the process for the election of a new Deputy Lead Governor;
- note that Appointed Governors representing Barnardo's; and Bradford Assembly will be confirmed by the host organisation to the Trust; and.
- note that a date will be identified, post-lockdown, to celebrate the work of the outgoing Governors.

Strategic vision

Please mark those that apply with an X

Providing excellent quality services and seamless access	Creating the best place to work	Supporting people to live to their fullest potential	Financial sustainability growth and innovation	Governance and well-led
				X

Care Quality Commission domains

Please mark those that apply with an X

Safe	Effective	Responsive	Caring	Well Led
				X

Relationship to the Board Assurance Framework (BAF)

The work contained with this report links to the following strategic risk(s) as identified in the BAF:

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<p>Links to the Corporate Risk Register (CRR)</p>	<p>The work contained with this report links to the following corporate risk(s) as identified in the CRR:</p> <ul style="list-style-type: none"> •
<p>Compliance and regulatory implications</p>	<p>The following compliance and regulatory implications have been identified as a result of the work outlined in this report:</p> <ul style="list-style-type: none"> • CQC Well-Led Compliance • Foundation Trust Code of Governance • NHS Act • Health and Social Care Act • Nolan Principles of Public Life • Provider Licence • Trust Constitution.