

Bradford District Care Foundation Trust
Cottingley Surgery
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Cottingley
BD16 1AQ

Tel. 01274 322662
Mobile. 07525 244084
Email. volunteer@bdct.nhs.uk

4 January 2021

Dear Applicant,

Thank you for your interest in the Patient/Carer Experience Volunteer role for Bradford District Care NHS Foundation Trust.

Volunteers supporting health and social care are classed as **Key Workers** and are able to move around in their volunteer role. However, please consider the following before applying for any of our Volunteer roles –

- All volunteers should follow the recommended good practice of frequently washing hands and social distancing.
- Any volunteer who feels unwell should not attend their volunteering role. If you have a high temperature, a new continuous cough or a loss or change to your sense of smell or taste then you should self-isolate for 10 days if living alone, or 14 days in a household.
- If you are in the clinically vulnerable or clinically extremely vulnerable high-risk groups, you are now being advised to take extra steps to protect yourself. If you fall into either of these categories you may still be able to undertake a volunteering role, however please do contact us to discuss this further. To ensure you are safe in your volunteering role, we carry out a full COVID19 risk assessment for every individual.

If you are well and wish to volunteer for the NHS we will be incredibly grateful for your support during this very challenging time.

Please could you complete the attached Application Form and return it back to me at volunteer@bdct.nhs.uk. Once we have received your application, you will be contacted by a member of the Volunteer Service. Please ensure you have the correct contact details on your application form as these will be used to contact you to arrange a suitable date for a telephone interview. At this point, we will discuss the role available to you, and the requirements expected to become a Volunteer for BDCFT during COVID19.

You will be expected to complete our Volunteer Induction which at this time is **only available online**, therefore you will need to have access to the internet. Please

ensure you can complete this before committing to the volunteer role, as you will be unable to volunteer if you are not fully inducted. Additionally, you are required to attend a Volunteer Workshop, where you will be introduced to the Volunteer Service Team and also receive specific training for the role. More details will be provided on this nearer the time.

It is also compulsory that you complete an online Occupational Health check. A link to complete this will be sent to you after your telephone interview.

Hopefully, this gives you all the information you need at this stage. If you have any questions, please don't hesitate to contact me.

I look forward to receiving your application.

Yours sincerely

Clare Bancroft

Volunteer Service Manager
Bradford District Care NHS Foundation Trust