

Board of Directors

26 November 2020

Paper title:	Review of Standing Financial Instructions and Scheme of Delegation	Agenda item 16.1.0
Presented by:	Claire Risdon, Interim Executive Director of Finance	
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Purpose of the report		
<p>The purpose of this paper is to summarise the suggested changes required to the Standing Financial Instructions and Scheme of Delegation due to the Trust's Director of Finance, Contracting and Facilities leaving the Trust in October 2020.</p> <p>The Audit Committee reviewed the amendments on the 9th November 2020 and are recommending the changes noted in the paper to Trust Board.</p>	For approval	✓
	For discussion	
	For information	

Executive summary
<p>The Board of Directors approved the revised Standing Financial Instructions (SFI's) and Scheme of Delegation (SoD) at their meeting on the 26th March 2020.</p> <p>As a consequence of the substantive Director of Finance, Contracting and Facilities leaving the Trust in October it has been necessary to enact the following delegation arrangements in place during the interim with the proposed amendments to the SFIs as follows:</p> <ul style="list-style-type: none"> - Replace the Director of Finance, Contracting and Facilities (DFCF) to the Interim Executive Director of Finance (IDOF) - Replace Deputy Director of Finance to the Interim Deputy Director of Finance <p>The proposed amendments within the SoD include:</p> <ul style="list-style-type: none"> - Replace the Director of Finance, Contracting and Facilities (DFCF) to the Interim Executive Director of Finance (IDOF) - Replace the Deputy Director of Finance to the Interim Deputy Director of Finance

The arrangement is for an interim period of 4 to 5 months and the SFI's and SOD will revert back to the March approved version on the commencement of the new Director of Finance, Contracting and Facilities.

Enclosed are:

Appendix 1: Detailed SFI's with the proposed amendments – includes track changes
Appendix 2: Detailed SoD with the proposed amendments – includes track changes.

Do the recommendations in this paper have any impact upon the requirements of the protected groups identified by the Equality Act?	State below 'Yes' or 'No'	If yes please set out what action has been taken to address this in your paper
	No	

Recommendation

The Board of Directors is asked to:

- Approve the revised amendments to the Standing Financial Instructions and Scheme of Delegation for the interim period.

Strategic vision				
Please mark those that apply with an X				
Providing excellent quality services and seamless access	Creating the best place to work	Supporting people to live to their fullest potential	Financial sustainability growth and innovation	Governance and well-led
				X

Care Quality Commission domains				
Please mark those that apply with an X				
Safe	Effective	Responsive	Caring	Well Led
				X