

**Name of meeting: Board of Directors - Public**

**Date: Thursday 29 October 2020**

**Time: 9.30am until 10.20am**

**Venue: virtual meeting to be held on Microsoft Teams**

**Agenda**

We welcome stakeholders to submit questions to the Board of Directors. Questions can be submitted in advance of the meeting (contact details are at the end of the agenda).

This meeting will be held virtually using Microsoft Teams (details of how to express your interest in joining this meeting can be found at the end of the agenda).

|   | <b>Lead</b>         | <b>Time</b>   |
|---|---------------------|---------------|
| <b>1 Apologies for absence</b> (verbal)                                     | <b>CE</b>           | <b>9.30am</b> |
| <b>2 Declaration of any Conflicts of Interest</b> (verbal)                  | <b>CE</b>           |               |
| <b>3 Questions Received</b> (verbal)  | <b>CE</b>           |               |
| <b>4 Minutes of the previous meeting held 24 September 2020</b> (enclosure) | <b>CE</b>           |               |
| <b>5 Matters arising</b>  | <b>CE</b>           |               |
| <b>6 Action Log</b> (enclosure)   | <b>Fran Limbert</b> |               |

**Quality**

|                                      |            |               |
|--------------------------------------|------------|---------------|
| <b>7 Winter Planning</b> (enclosure) | <b>PHu</b> | <b>9.35am</b> |
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| <b>8 Management of Deferred Items</b> (enclosure) | <b>For information</b> | <b>-</b>       |
| <b>9 Any Other Business</b> (verbal)              | <b>CE</b>              | <b>10.20am</b> |
| <b>10 Meeting Evaluation</b> (verbal)             | <b>CE</b>              |                |

**Date of next public meeting: Thursday 26 November 2020, final details to be confirmed**

Questions for the Board of Directors can be submitted to:

Name: Paul Hogg (Director of Corporate Affairs)

Email: [paul.hogg@bdct.nhs.uk](mailto:paul.hogg@bdct.nhs.uk)

Phone: 01274 228308

Name: Cathy Elliott (Chair of the Trust)

Email: [cathy.elliott@bdct.nhs.uk](mailto:cathy.elliott@bdct.nhs.uk)

Phone: 01274 363430

Expression of interest to observe the meeting using Microsoft Teams:

Name: Fran Limbert (Deputy Trust Board Secretary)

Email: [fran.limbert@bdct.nhs.uk](mailto:fran.limbert@bdct.nhs.uk)

Phone: 01274 363544