

## Board of Directors

**28 May 2020**

<b>Paper title:</b>	Quality and Safety Committee Annual Report 2019/20	<b>Agenda item</b>  <b>8.4B</b>
<b>Presented by:</b>	Gerry Armitage, Chair of the Quality and Safety Committee Non-Executive Director, Deputy Chair of the Trust	
<b>Prepared by:</b>	Fran Limbert, Corporate Governance Manager and Deputy Trust Board Secretary Bev Bray, Head of Quality Governance and Patient Safety	

Purpose of the report		
Presentation of the Annual Report for the Quality and Safety Committee for 2019/20.	For approval	
	For discussion	
	For information	<b>X</b>

Executive summary		
<p>The Terms of Reference for the Quality and Safety Committee requires it to make an annual report to the Board setting out how it has carried out its duties during the financial year. The report was presented to the Committee for review and approval on 15 May 2020. Following discussion, it was agreed that two revisions would be made to the report:</p> <ul style="list-style-type: none"> <li>- reference to the COVID-19 pandemic and how the Committee had adapted</li> <li>- outlining how the Committee interacts with the Council of Governors.</li> </ul> <p>Following the revisions being made the report is now presented to the Board of Directors for information.</p> <p>The aim of the report is to provide the Board with an outline of the governance processes the Committee has in place; the work it has undertaken during 2019/20; and any key issues it has found necessary to highlight to the Board. Its detail has been drawn from the Terms of Reference, the Committee’s work plan, escalation and assurance reports to the Board, and the minutes of all meetings within the timeframe.</p>		
Do the recommendations in this paper have any impact upon the requirements of the protected groups identified by the Equality Act?	<p style="text-align: center;"><b>State below</b> <b>‘Yes’ or ‘No’</b></p> <p style="text-align: center;"><b>No</b></p>	If yes please set out what action has been taken to address this in your paper

Recommendation
The Board is asked to note the content of the report and to be assured that the Committee has worked within its Terms of Reference and has escalated appropriately any key issues through the escalation and assurance reports made by the Chair of the Committee.

Strategic vision				
Please mark those that apply with an X				
Providing excellent quality services and seamless access	Creating the best place to work	Supporting people to live to their fullest potential	Financial sustainability growth and innovation	Governance and well-led
				X

Care Quality Commission domains				
Please mark those that apply with an X				
Safe	Effective	Responsive	Caring	Well Led
				X

<b>Relationship to the Board Assurance Framework (BAF)</b>	<p>The work contained with this report links to the following strategic risk(s) as identified in the BAF:</p> <ul style="list-style-type: none"> <li>• SO 1.1: if demand exceeds capacity, then service quality, safety and performance could deteriorate</li> <li>• SO 2.1: if regulatory standards are not met, then we will experience intervention from regulators and/or damage our public confidence</li> <li>• SO 4.2: if we do not provide a positive service user/carer experience then we may not support recovery, enabling wellbeing or responding to commissioners' requests.</li> </ul>
<b>Links to the Corporate Risk Register (CRR)</b>	<p>The work contained with this report links to the following corporate risk(s) as identified in the CRR:</p> <ul style="list-style-type: none"> <li>• Risks linked to the strategic objectives outlined above in the BAF risks the Committee is listed as a assurance received for.</li> </ul>
<b>Compliance and regulatory implications</b>	<p>The following compliance and regulatory implications have been identified as a result of the work outlined in this report:</p> <ul style="list-style-type: none"> <li>• N/A.</li> </ul>