

Name of meeting: Board of Directors - Public

Date: Thursday 28 May 2020

Time: 10.10am

Venue: virtual meeting to be held on Microsoft Teams

Agenda

We welcome stakeholders to submit questions to the Board of Directors. Questions can be submitted in advance of the meeting (contact details are at the end of the agenda).

This meeting will be held virtually using Microsoft Teams (details of how to express your interest in joining this meeting can be found at the end of the agenda).

| | | Lead | Time |
|---|---|------------|---------|
| 1 | Apologies for absence (verbal) | GA | 10.10am |
| 2 | Declaration of any Conflicts of Interest (verbal) | GA | |
| 3 | Questions Received (verbal) | GA | |
| 4 | Minutes of the previous meeting held 26 March 2020 (enclosure) | GA | |
| 5 | Matters arising (verbal) | GA | |
| 6 | Action Log (enclosure) | FL | |
| 7 | Chief Executive's Report and COVID-19 (enclosure) <i>Presentation</i> | BK and PHu | |
| | 7.1 COVID-19 Revisions to Trust Policies and Procedures (enclosure) | PHu | |
| | 7.2 COVID-19 Virtual Board Quality and Safety Visits (enclosure) | PHu | |

Quality

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| 8 | Escalation and Assurance Reporting (verbal) | All | 10.40am |
| | 8.1A Audit Committee held 26 May 2020 (verbal) | AC | |
| | 8.1B Audit Committee Annual Report 2019/20 (enclosure) | AC | |

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| 8.2A | Finance, Business and Investment Committee held 26 May 2020 (verbal) | AC | |
| 8.2B | Finance, Business and Investment Committee Annual Report 2019/20 (enclosure) | AC | |
| 8.3A | Mental Health Legislation Committee held 21 May 2020 (verbal) | CP | |
| 8.3B | Mental Health Legislation Committee Annual Report (enclosure) | CP | |
| 8.4A | Quality and Safety Committee held 15 May 2020 (enclosure) | GA | |
| 8.4B | Quality and Safety Committee Annual Report 2019/20 (enclosure) | GA | |
| 8.5 | Ethics Committee (enclosure) | BK | |
| 9 | Corporate Risk Register (enclosure) | PHu | 11.00am |
| 10 | Board Assurance Framework (enclosure) | PHo | |
| Break (11.10am until 11.15am) | | | |
| 11 | Chair's Report (enclosure) | GA | 11.15am |
| 12 | Integrated Performance Report (enclosure) | Executive Management Team | 11.20am |
| Workforce | | | |
| 13 | Staff Survey 2019 (enclosure) | SK | 11.35am |
| 14 | Freedom to Speak Up Guardian Report (enclosure) | Jenny Wilkes | |
| 15 | Safer Staffing Report (enclosure) | PHu | |

Governance and well-led

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| 16 | Internal Communications Review (enclosure) | PHo | 12.10pm |
| 17 | Senior Information Responsible Officer Annual Report 2019/20 (enclosure) | TR | |
| 18 | Compliance Against Care Quality Commission Registration (enclosure) | PHu | |
| 19 | Management of Deferred Items (enclosure) | Executive Management Team | |
| 20 | Any Other Business (verbal) | GA | 12.20pm |

Date of next public meeting: Thursday 25 June 2020, time to be confirmed

Questions for the Board of Directors can be submitted to:

Name: Paul Hogg (Director of Corporate Affairs)

Email: paul.hogg@bdct.nhs.uk

Phone: 01274 228308

Name: Gerry Armitage (Deputy Chair of the Trust)

Email: gerrard.armitage@bdct.nhs.uk

Phone: 01274 363430

Expression of interest to observe the meeting using Microsoft Teams:

Name: Fran Limbert (Corporate Governance Manager)

Email: fran.limbert@bdct.nhs.uk

Phone: 01274 363544