

**Action log for the Board of Directors - public**

Log number	Action (including the title of the paper that generated the action)	Person who will complete the action	Meeting to be brought back to / Date to be completed by	Update report - comments
31/1/19-4 (linked to 29/11/18-4)	<u>SystemOne</u> <b>Director of Informatics</b> to timetable the benefits analysis work relating to the introduction of SystemOne, 6-8 months after the introduction of the system.	Tim Rycroft	June 2019  January 2020	<b><u>Completed</u></b> The Board is asked to consider this action closed. It is on the agenda for the Board of Directors meeting to be held on 30 January 2020.
28/11/19-1	<u>Integrated Performance Report</u> <b>Patient Experience Lead</b> to present high-level analysis report to the Quality and Safety Committee on the data presented on the Friends and Family Test for Adult Community Services.	Isla Skinner  (Paul Hogg)	January 2020	<b><u>Completed</u></b> The Board is asked to consider this action closed. It has been handed to the Secretariat of the Quality and Safety Committee and will be added as a matters arising for that meeting.