

Influenza Campaign 2019/20

Healthcare worker flu vaccination best practice management checklist – for public assurance via Trust Board

A	Committed leadership	Trust self-assessment
A1	Board record commitment to achieving the ambition of 100% of front-line healthcare workers being vaccinated, and for any healthcare worker who decides on the balance of evidence and personal circumstance against getting the vaccine should anonymously mark their reason for doing so.	In place
A2	Trust has ordered and provided the quadrivalent (QIV) flu vaccine for healthcare workers	Vaccines received October 2019
A3	Board receive an evaluation of the flu programme 2018/19, including data, successes, challenges and lessons learnt	Included in the infection prevention annual report
A4	Agree on a board champion for flu campaign	Phil Hubbard
A5	All board members receive flu vaccination and publicise this	Photos of Trust board members having the flu jab shared on a screensaver/Twitter/Facebook
A6	Flu team formed with representatives from all directorates, staff groups and trade union representatives	Flu focus groups held in May to develop the programme which included representation from service areas and trade unions.
A7	Flu team to meet regularly from September 2019	In place.
B	Communications Plan	Trust self-assessment
B1	Rationale for the flu vaccination programme and facts to be published – sponsored by senior clinical leaders and trades unions	The rationale for the flu vaccination programme is included in all infection prevention mandatory training sessions.
B2	Drop in clinics and mobile vaccination schedule to be published electronically, on social media and on paper	Published on Connect and information sent direct to individuals as requested.
B3	Board and senior managers having their vaccinations to be publicised	Photos of Trust board members & senior managers having the flu jab shared on a screensaver/Twitter/Facebook
B4	Flu vaccination programme and access to vaccination on induction programmes	All new starters are offered the flu vaccine at induction.
B5	Programme to be publicised on screensavers, posters and social media	In place
B6	Weekly feedback on percentage uptake for directorates, teams and professional groups	Monthly feedback is provided, this is increased if figures/or an area has low uptake.
C	Flexible accessibility	Trust self-assessment

C1	Peer vaccinators, ideally at least one in each clinical area to be identified, trained, released to vaccinate and empowered	The Trust has a small number of peer vaccinators, with the flu vaccine team visiting all sites weekly.
C2	Schedule for easy access drop in clinics agreed	There are clinics at different times across all Trust sites. With the flu vaccine team also attending team meetings
C3	Schedule for 24-hour mobile vaccinations to be agreed	Appointments are available for staff who only work out of hours.
D	Incentives	Trust self-assessment
D1	Board to agree on incentives and how to publicise this	Incentives include flu fighter pens/stickers & home-made cakes.
D2	Success to be celebrated weekly	In place