

<p>Agenda item</p> <p><b>5</b></p>
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**Action log for the Council of Governors public meeting**

Log number	Action (including the title of the paper that generated the action)	Person who will complete the action	Meeting to be brought back to / Date to be completed by	Update report - comments
16/5/19-1	<u>Chair's Report</u> <b>Workforce Director</b> to share details of whether the Trust is registered with the Mindful Employer charter with governors.	<b>Sandra Knight</b>	July 2019	<b><u>Completed</u></b> The Council is asked to consider this action closed. A response has been shared with governors.
16/5/19-2	<u>Chair's Report</u> <b>Corporate Governance Manager</b> to arrange a Membership Development Committee to discuss aspirations and plans for future governor public engagement.	<b>Fran Limbert</b> <b>(Paul Hogg)</b>	Autumn 2019	<b><u>Completed</u></b> The Council is asked to consider this action closed. The Membership Development Committee met on the 2 October 2019 to discuss this with a draft membership strategy proposal being presented the December 2019 Council of Governors meeting.
18/7/19-1	<u>Minutes/Matters Arising from the Public Meeting Held on 16 May 2019</u> <b>Nick Smith</b> to facilitate a Bite Size training session for the governors on Peer Support.	<b>Fran Limbert</b> <b>(Paul Hogg)</b>	Autumn 2019	To be programmed in for 2020.

Log number	Action (including the title of the paper that generated the action)	Person who will complete the action	Meeting to be brought back to / Date to be completed by	Update report - comments
18/7/19-2	<u>Feedback from Governors and Open House Meetings</u> <b>Corporate Governance Manager</b> to share report drafted by Sid Brown on the NHS Provider membership and public engagement event.	<b>Fran Limbert</b>  <b>(Paul Hogg)</b>	Summer 2019	<b><u>Completed</u></b> The Council is asked to consider this action closed. This has been shared with governors.
18/7/19-3	<u>Integrated Performance Report</u> <b>Governors</b> to express their interest to the Chair to form part of the task and finish group to review the governor integrated performance report.	<b>All Governors</b>	Summer 2019	
18/7/19-4	<u>Governance Matters</u> <b>Governors</b> to express their interest to the Corporate Governance Manager for coordinating the Governor Stall at the Annual Members' Meeting.	<b>All Governors</b>	Summer 2019	<b><u>Completed</u></b> The Council is asked to consider this action closed.
18/7/19-5	<u>Governance Matters</u> <b>Interim Head of Quality and Governance</b> to share details of the Board Walkabout visits to services on 31 October 2019 with the governors.	<b>Louise Hussain</b>  <b>(Debra Gilderdale Phil Hubbard)</b>	October 2019	<b><u>Completed</u></b> The Council is asked to consider this action closed. This has been shared with governors in the Friday Folder.