

<p>Agenda item</p> <p style="font-size: 24pt; font-weight: bold;">7</p>

Action log for the Board of Directors - public

Log number	Action (including the title of the paper that generated the action)	Person who will complete the action	Meeting to be brought back to / Date to be completed by	Update report - comments
31/1/19-4 (linked to 29/11/18-4)	<u>SystemOne</u> Director of Informatics to timetable the benefits analysis work relating to the introduction of SystemOne, 6-8 months after the introduction of the system.	Tim Rycroft	June 2019 January 2020	
28/3/19-2	<u>Staff Survey results - impact</u> Director of Human Resource and Organisational Development to present an update paper to Trust Board on the progress with, and impact from, corporate and locality responses to the Staff Survey.	Sandra Knight	November 2019	<u>Completed</u> The Board is asked to consider this action closed. On the agenda for the public Board meeting on 28 November 2019.
30/5/19-2	<u>Safer Staffing</u> Director of Nursing and Professions. Future safer staffing reports to include data on the different skills mix on the wards as opposed to only nursing data.	Debra Gilderdale Phil Hubbard	November 2019	<u>Completed</u> The Board is asked to consider this action closed. On the agenda for the public Board meeting on 28 November 2019.

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25/7/19-3	<u>Committee Chair's Report</u> Mental Health Legislation and Care Programme Approach Lead to inform the Board of details of the next MHLC development session.	Simon Bins (Patrick Scott)	Autumn 2019	<p style="text-align: center;"><u>Completed</u></p> <p>The Board is asked to consider this action closed. The development session took place on 21 November 2019.</p>
26/9/19-1	<u>Progress Against the Care Quality Commission Action Plan</u> Director of Nursing and Professions to provide an update on progress made against the CQC action plan.	Debra Gilderdale Phil Hubbard	31 October 2019	<p style="text-align: center;"><u>Completed</u></p> <p>The Board is asked to consider this action closed. On the agenda for the private Board meeting on 31 November 2019.</p>
26/9/19-2	<u>Board Sub-committees Chair's Report</u> Chief Executive to consider how the Trust's approach to risk appetite and tolerance could feature as part of the Board Development Session.	Brent Kilmurray	Autumn 2019	<p style="text-align: center;"><u>Completed</u></p> <p>The Board is asked to consider this action closed. It has been added to the list of topics for future Board development events which is held by the Corporate Governance Manager.</p>