

**Public Trust Board Meeting**  
**Thursday 24 May 2018**  
**New Mill, Saltaire**

**AGENDA**

**Standing items**

**1.30 pm start**

1.	Welcome and Apologies for Absence	MS	<i>To note</i>	-
2.	Declarations of Interest	MS	<i>To note</i>	-
3.	Issues Received from the Public	MS	<i>To note</i>	-
4.	Patient and Carer Experiences	DG	<i>For reflection</i>	20
5.	Minutes/Matters Arising of the Meeting Held on 26 April 2018	MS	<i>For approval</i>	5
6.	Chair's Report (including items discussed during Private Board)	MS	<i>For information</i>	5
7.	Chief Executive's Report	LR	<i>For discussion</i>	10
8.	Safer Staff Levels – Six Month Review	DG	<i>For assurance</i>	15
9.	Review of Patient and Carer Stories	DG	<i>For discussion</i>	10
10.	Integrated performance Report	NC	<i>For discussion</i>	20
11.	Transforming Care Programme Board Six Monthly Review	DG	<i>For assurance</i>	15
12.	Mental Health Clinical Information System Update	AMcE	<i>For assurance</i>	10
13.	West Yorkshire Mental Health Collaboration – Committees in Common Memorandum of Understanding	PH	<i>For assurance</i>	10
14.	Operational Plan 2018/19	LR	<i>For approval</i>	10
15.	Compliance Against CQC Registration	AMcE	<i>For assurance</i>	10
16.	Provider Licence Self Certification	LR	<i>For approval</i>	10
<i>Items 17 – 20 are unable to be published or made available publically until they have been submitted to our regulators and laid before parliament (20 mins in total)</i>				
17.	Adoption of the Trust's Annual Accounts 2017/18	LR	<i>For approval</i>	-
18.	Approval of the Annual Report 2017/18	PH	<i>For approval</i>	-
19.	Approval of the Annual Governance Statement	PH	<i>For approval</i>	-
20.	Approval of Quality Report	AMcE	<i>For approval</i>	-
21.	Board Business Cycle	PH	<i>For discussion</i>	5

**For Information**

22.	Quality and Safety feedback from Board Members	ALL	<i>For information</i>	5
23.	Annual Report by the SIRO*	TR	<i>For assurance</i>	-

24.	Annual Reports from the Board's Sub-Committees* <ul style="list-style-type: none"> <li>• Quality and Safety Committee*</li> <li>• Mental Health Legislation Committee*</li> <li>• Finance, Business and Investment Committee*</li> </ul>	SB ZH RV	<i>For assurance</i>	- - -
25.	Board effectiveness follow up actions*	MS	<i>For approval</i>	-
26.	Committee and Council of Governor Approved Minutes*	PH	<i>For information</i>	-
27.	Any Other Business	MS		
28.	Date and Time of Next Meeting – 1.30pm on Thursday 24 May 2018, Bradford Digital Health Enterprise Zone, The Digital Exchange, 34 Peckover Street, Bradford, BD1 5BD	MS	<i>For information</i>	-

\*Starred items will be taken without discussion unless a Board member notifies the Chair or Director of Corporate Affairs in advance that they wish the item to be open for debate.

**Close by 4.30pm**