

21 May 2018

Rashpal Khangura
Director
KPMG LLP
1 Sovereign Street
Leeds

Executive Office
New Mill
Victoria Road
Saltaire
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Tel: 01274 228350

Dear Rashpal,

QUALITY REPORT 2017/18 - BOARD REPRESENTATION LETTER

This representation letter is provided in connection with your limited assurance engagement regarding the Quality Report of Bradford District Care NHS Foundation Trust ("the Trust") for the year ended 31 March 2018 for the purpose of forming a conclusion, based on limited assurance procedures, on whether anything has come to your attention that causes you to believe that:

- the Quality Report is not prepared in all material respects in line with the criteria set out in the NHS Improvement publications the *NHS Foundation Trust Annual Reporting Manual 2017/18* and *Detailed requirements for quality reports for foundation trusts 2017/18*;
- the Quality Report is not consistent in all material respects with the sources specified in the NHS Improvement guidance; and
- the indicators in the Quality Report identified as having been the subject of limited assurance in the Quality Report are not reasonably stated in all material respects in accordance with the NHS Improvement *Detailed requirements for quality reports for foundation trusts 2016/17* and the six dimensions of data quality set out in the *Detailed Requirements for external assurance for quality reports for foundation trusts 2016/17* (the Guidance').

The Board confirms that:

- a) The Quality Report has been prepared in accordance with the NHS Foundation Trust Annual Reporting Manual 2017/18 and supporting guidance;
- b) The content of the Quality Report is not inconsistent with the internal and external sources of information set out in Section 2.1 of the Guidance;
- c) The Quality Report presents a balanced picture of the NHS foundation trust's performance over the period covered;
- d) The performance information reported in the Quality Report is reliable and accurate;
- e) There are proper internal controls over the collection and reporting of the measures of performance included in the Quality Report, and these controls are subject to review to confirm that they are working effectively in practice;
- f) The data underpinning the measures of performance reported in the Quality Report is robust and reliable, conforms to specified data quality standards and prescribed definitions, is subject to appropriate scrutiny and review; and

g) The Quality Report has been prepared in accordance with NHS Improvement's annual reporting manual and supporting guidance (which incorporates the Quality Accounts regulations) as well as the standards to support data quality for the preparation of the Quality Report.

This letter was tabled and agreed at the meeting of the Board of Directors on 24 May 2018.

Yours sincerely,

Liz Romaniak
Interim Chief Executive, for and on behalf of the Board of Bradford District Care NHS Foundation
Trust