

TRUST BOARD MEETING

Thursday 29 March 2018

Paper Title:	Quality and Safety Walkabouts
Section:	Public - Information
Lead Director:	Mike Smith, Chair
Paper Author:	Paul Hogg, Director of Corporate Affairs
Agenda Item:	8

KEY ISSUES AND REQUIREMENTS OF THIS REPORT:

Reports to the Board on quality and safety walkabouts have historically been provided by way of a verbal update.

Discussions with the Chair, Non-Executive Directors and within the Quality and Safety Committee have suggested that this item could be done via a short cover paper detailing the number of walkabouts in the previous month and the Directors involved in each walkabout. The letters from the walkabouts will be circulated prior to Board as part of the Board paper pack. Where timings mean that the letter is not finalised prior to Board, it will be circulated the following month. It is proposed that this agenda item will then become a starred item.

It is proposed that this change will:

- Provide all Board members with a greater awareness of the walkabouts (as they will see all letters);
- Allow the time historically used for verbal updates to be allocated to other agenda items;
- Allow Board members to ask the Chair for this item to be un-starred if there is an issue requiring Board attention.

The Quality and Safety Committee agreed at its meeting on 23 March that it would continue to receive a report on quality and safety walkabouts, triangulating any themes or common issues, every 6 months. During March 2018 there are two walkabouts scheduled:

- 15 March – Speech and Language Therapy team (Sandra Knight and Zulfi Hussain); and
- 27 March – Craven Podiatry (Mike Smith and Paul Hogg)

Letters from these walkabouts will be included in the April Board meeting pack.

RISK ISSUES IDENTIFIED FOR DISCUSSION:

None.

LINKS TO STRATEGIC OBJECTIVES

Patient Experience	Quality	Value for Money	Relationships
Quality and safety walkabouts provide an opportunity for Board members to meet staff and listen to issues relating to all four strategic objectives.			

FINANCIAL IMPLICATIONS:

None.

LEGAL IMPLICATIONS:

None.

PREVIOUS MEETINGS/COMMITTEES:

Highlight whether the paper has been discussed at any of the following meetings:

Audit Committee	<input type="checkbox"/>	Quality and Safety Committee	<input checked="" type="checkbox"/>	Remuneration Committee	<input type="checkbox"/>	Finance, Business and Investment Committee	<input type="checkbox"/>
Executive Management Team	<input type="checkbox"/>	Directors' Meeting	<input type="checkbox"/>	Charitable Funds Committee	<input type="checkbox"/>	MH Legislation Committee	<input type="checkbox"/>

RECOMMENDATIONS:

That the Board:

- Approves the new reporting process for quality and safety walkabouts.