Appendix 2 - Board Business Cycle 2017/2018

	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Sep-18	Oct-18	Nov-17	Dec-17
Standing Items											
Patient and Carer Experiences											
Chief Executives Report (public)											
Integrated Performance Report	Compliance	Quality	Enablers	Compliance	Quality	Enablers	Compliance	Enablers	Compliance	Quality	Enablers
Board Business Cycle											
Quality and Safety Feedback											
Chief Executive's Report	Private	Private	Private	Private	Private	Private	Private	Private	Private	Private	Private
Serious Incident Update	Private	Private	Private	Private	Private	Private	Private	Private	Private	Private	Private
Strategy and Planning											
Staff Survey Results		Private									
BME Diversity in Employment Strategy Update											
Communications Strategy Review											
FT Membership Strategy	(CEO report)										
Annual Plan - Five Year Forward Review Mental Health Progress Update											
Workforce Strategy											
Equalities in Employment Strategy									Oct-18		
Review of Strategic Leadership Priorities (6 monthly)						Private					Private
Review of Bradford Children's Services - procurement		Private				Private					
Stakeholder Engagement Strategy Update	Private										
Organisation Strategy											Private
Update on clinical information system		Private		Private					Private		Private
West Yorkshire Mental Health Collaboration - Committees in Common MoU		Private							Private		
Local Authority Budget Implications (Children's services)			Private							Private	
Corporate Benchmarking/Organisational Design (tbc)											
Quality											
Review of Patient and Carer Stories											
Safer Staffing Levels Six Monthly Review											
Compliance Against CQC Registration											
Medical Appraisal and Revalidation											
Medical Leadership											
Freedom to Speak Up Guardian Annual Report											
Public Satisfaction Survey Update											
Transforming Care Programme Board Six Monthly Update											
Grenfell Fire Tragedy: Update regarding actions taken by the Trust (Matters arising)									Private		
Mental Health Clinical Information System Update	Private (2018)	Private (2018)	Private (2018)	Private (2018)	Private (2018)						Private (2018)
Specialist Dentistry Procurement (timetabling tbc)											
Governance and Compliance											
NHS Improvement Quarterly Submissions											
Corporate Risk Register											
Board Assurance Framework											
Register of Board Member Interests											
Committee Annual Reports (Audit, QSC, FBIC, MHLC)											
Approval of Annual Report and Accounts											
Annual Report by the SIRO											
Approval of Quality Account											
Reporting on Use of Trust Seal											
Annual Members' Meeting											
Health and Safety Report											
Workforce Equality Standards Report											
Constitution Review (tbc)											
Well-Led Framework Self-Assessment											
Well Led Independent Review (Sept 2016 paper)											
Review of the Protocol for Matters Reserved for Private Board Meetings											
General Data Protection Regulation Overview											
Governance Manual Annual Review											
Forward to Excellence											
Quality improvement workshop with NHS Improvement (AM)											Dec (14)
Population demand and capacity/Well North (AM) - tbc											
Organisational Strategy tbc											