

24 March 2016

To All Board Members

New Mill
Level 2
Victoria Road
Saltaire
West Yorkshire
BD18 3LD

Tel: 01274 363484
Fax: 01274 363515

www.bdct.nhs.uk

Dear Board Member

BDCFT Board Meeting – 31 March 2016

A copy of the agenda and papers for next Thursday's Board meeting is attached. The meeting will be held at Trust Headquarters, New Mill, Victoria Road, Saltaire, BD18 3LD in the Conference Room on Level 5.

Refreshments will be available from 8.45am. The private part of the meeting is scheduled from 9.00am – 1.00pm, which will focus mainly on the 2016/17 Annual Plan. As discussed at the last Board meeting, the papers associated with the Annual Plan will follow next week after the Bank Holiday.

There will be a lunch break and the Public Board meeting will commence at 2.00pm and is expected to finish at 4.00pm.

There will then be a Nominations Committee from 4.15pm to discuss Non-Executive Director appointments. Some Board members will be involved in the Annual Planning Session with Governors from 5.00 – 6.30pm.

If you have any queries next week about the Board papers, please contact the relevant Director to discuss.

Yours sincerely



Paul Hogg
Trust Secretary