

BOARD MEETING

28 APRIL 2016

Paper Title:	Assurance Reports from Committee Chairs
Section:	Public - Information
Lead Director:	Committee Chairs
Paper Author:	Committee Chairs
Agenda Item:	9
Presented For:	Assurance

EXECUTIVE SUMMARY:

To update the Board on any significant issues arising from Board Committee meetings since the last Board meeting in March 2016.

RELATED RISK(S):

None.

FINANCIAL IMPLICATION:

There are no financial implications arising from the content of this paper.

Revenue Capital

RECOMMENDATIONS:

That the Board:

- note the issues highlighted from the various meetings, seeking any further clarification from the Committee Chairs.

LEGAL IMPLICATIONS:

None.

PREVIOUS MEETINGS/COMMITTEES:

Highlight whether the paper has been discussed at any of the following meetings:

Audit Committee	<input checked="" type="checkbox"/>	Quality & Safety Committee	<input type="checkbox"/>	Remuneration Committee	<input type="checkbox"/>	Finance, Business & Investment Committee	<input checked="" type="checkbox"/>
Executive Management team	<input type="checkbox"/>	Directors Group	<input type="checkbox"/>	Charitable Funds Committee	<input type="checkbox"/>	MH Legislation Committee	<input checked="" type="checkbox"/>

Assurance Reports from Committee Chairs

Background

This paper provides a short update on any significant issues raised at Board Committees since the last Board meeting in March 2016. The following items are highlighted for information.

Meeting of the Audit Committee, 11 April 2016

The following items are highlighted from the meeting:

- **Internal audit**

The Committee received four "significant assurance" reports from Internal Audit, covering:

- Charitable funds
- Information governance toolkit follow up
- HR payroll related processes and ESR (Electronic Staff Record)
- Bradford NHS payroll services

There were no "limited assurance" reports.

The Committee received assurances that there was nothing to date from internal audit which would adversely impact their opinion around the Annual Reports and Accounts.

- **External audit**

The Committee received assurances that there was nothing to date from external audit which would adversely impact their opinion around the Annual Report and Accounts, although it was appreciated that the year-end audit was at a very early stage.

- **Counter Fraud and Bribery Act**

The Committee reviewed reports from the Local Counter Fraud Specialist which provided assurance that the Trust had in place appropriate policies and procedures to counter fraud and ensure that it was complying with the Bribery Act.

- **Governance reports**

The Committee received an early draft of the Annual Report, Quality Report and Annual Governance Statement, which would be submitted in May to both Audit Committee and then Trust Board for approval.

Meetings of the Mental Health Legislation Committee and Finance, Business and Investment Committee

There will be a verbal report from the Chair of the Mental Health Legislation Committee (meeting took place on 20 April) and the Chair of the Finance, Business and Investment Committee (meeting arranged for 27 April).

Recommendation

That the Board:

- note the issues highlighted from the various meetings, seeking any further clarification from the Committee Chairs.