

BOARD MEETING

31 MARCH 2016

Paper Title:	Board Business Cycle
Section:	Public
Lead Director:	Mike Smith, Chair
Paper Author:	Stella Jackson, Deputy Trust Secretary
Agenda Item:	14
Presented For:	Discussion

KEY ISSUES AND REQUIREMENTS OF THIS REPORT:

To provide the Board with a schedule of business items for consideration at future Board meetings.

RISK ISSUES IDENTIFIED FOR DISCUSSION:

None.

LINKS TO STRATEGIC OBJECTIVES

Patient Experience	Quality	Value for Money	Relationships
N/A	N/A	N/A	N/A

RECOMMENDATIONS:

That the Board:

- consider the Business cycle at Annex A; and
- note any additional items as a result of today’s Board meeting for inclusion in the programme.

FINANCIAL IMPLICATIONS:

None.

Revenue Capital

LEGAL IMPLICATIONS:

None.

PREVIOUS MEETINGS/COMMITTEES:

Highlight whether the paper has been discussed at any of the following meetings:

Audit Committee	<input type="checkbox"/>	Quality and Safety Committee	<input type="checkbox"/>	Remuneration Committee	<input type="checkbox"/>	Finance, Business and Investment Committee	<input type="checkbox"/>
Executive Management team	<input checked="" type="checkbox"/>	Directors Group	<input type="checkbox"/>	Chair of Committee's Meeting	<input type="checkbox"/>	MH Legislation Committee	<input type="checkbox"/>

APPENDIX B

Forward-2-Excellence and Board development 2016/17

Date	Board development	Forward -2-Excellence
March	Thursday 31 st May Annual Planning / Contracting	
April	Thursday 28 th April Bradford- AWC Sustainable Transformation Plan <i>(The implications/opportunities of the local area economy STP to be submitted the NHSE in June)</i>	
May	Thursday 26 th May West Yorkshire Sustainable Action Plan <i>(NHSE have identified WY as one of 44 national STP regions)</i>	<p>Thursday 12th May The 2016/17 Business Plan – driving our ambitions and mitigating the risks.</p> <p>Our vision is: ‘Working with diverse communities to provide outstanding care to the people we serve.’</p> <p>We know our 2016/17 annual plan will be challenging because we have high ambitions, resources are tight and there are significant risks to successful delivery.</p> <p>The focus of this event is for the Board and Senior Leadership Team to define the Trust’s strategic risks and create a clear and shared understanding what actions we need to take to mitigate them.</p> <p>Event Leader: Paul Hogg Attendees: Trust Board and Senior Leadership Team</p>
June	Thursday 30 th June Developing Relationships between Board, Governors and members <i>(one year in from FT authorisation)</i>	

Date	Board development	Forward -2-Excellence
Tuesday 26 th July	Trust Board time-out session <i>(Well-led Framework -Insights and Actions from 'Board Effectiveness Review' and 'External Stakeholder Survey')</i>	
July	Thursday 28 th July To Be confirmed	<p>Thursday 14th July Parity of Esteem – Local Priorities and System Leadership of the ‘Mental Health Five Year Forward View’</p> <p>National, regional and local developments are bringing Mental Health ‘Parity of Esteem’ into sharper focus. On the national scene, in the first quarter of 2016 we have seen the publication of the Mental Health Taskforce report, Lord Crisp’s Independent Commission on Inpatient Services and the Kings Fund Report on ‘Bringing together physical and mental health (A new frontier for integrated care). In West Yorkshire we are providing leadership to the Urgent and Emergency Care Vanguard, which is unique as the only Vanguard to specifically include Mental Health Urgent and Emergency Care. In our own patch, our CCGs commissioned their own report which identifies the need for an overhaul of Mental Health commissioning. And each of these developments makes important recommendations at a time when resources are constrained due to pressures on Acute Care.</p> <p>The focus of this event is to create a shared view of commissioning priorities and clarity of system leadership for Mental Health services, 2017 onwards to meet the health and wellbeing needs of our local/diverse population.</p> <p>Event Leader: Andy McElligott Attendees: Trust Board and Senior Leadership Team, BTHFT, AHFT, LA Social Care, CCG and GP Federation representatives, with input from ‘experts by experience’. VSC Partners.</p>
August		

Date	Board development	Forward -2-Excellence
September	Thursday 29 th September To be confirmed	<p>Thursday 8th September 2016</p> <p>Healthy communities and personal wellbeing – creating alliances for positive community outcomes</p> <p>By far the majority of day to day care is provided outside the statutory sector, within communities. A safe place to live, a friendly social life and meaningful activity are basic to personal wellbeing. The Trust has established partnerships and less formal relationships with a range of third sector organisations that provide health and well-being support to individuals who may have long term needs or on the path to recovery after an illness. As lead contractor for IAPT services from April 2016, the Trust will be developing practical insights of working with third sector organisations within a new contractual framework.</p> <p>The focus of this event is to draw on experience and best practice (locally and more widely) to address the question ‘What steps do local NHS health providers need to take from now onwards to create a strong and effective alliance with community and third sector assets to deliver new and better solutions for health care, with mutual benefit?’.</p> <p>Event leader: Nicola Lees Attendees Trust Board and Senior Leadership Team, Community leaders, Third Sector representatives, BTHFT, AHFT, CCGs, GP Federations, LA Social Care.</p>
October	Thursday 27 th October 2016/17 Annual Plan Half Year Review	
November	To be confirmed	
December	To be confirmed	<p>Thursday 8th December 2016</p> <p>Improving services and outcomes through Digital Healthcare innovation</p> <p>The Trust is at the start of its Digital journey. The role out of agile working has started to show us new possibilities for the way services are delivered and how we interact with our clients. New shared clinical information and data warehousing has the potential to increase our collective understanding of how services</p>

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		<p>need to be configured and resourced across the health system. And the quality and speed of decision making should be improved .For service users, greater access to personal data and health applications should drive choice and ownership. For staff, this will mean new skills and new ways of working and blurring traditional professional boundaries. The Trust's IM&T strategy continues to evolve and success in exploiting digital healthcare is likely to be a pre-requisite for service retention and a significant competitive advantage for the Trust and the wider local economy.</p> <p>The focus of this event will draw on local experience and international best practice to consolidate our IM&T and OD strategies and create a route map for the roll-out and leadership of digital health care from 2017.</p> <p>Leader: Sandra Knight Attendees: Trust Board and Senior Leadership Team, Digital 'Partners'.</p>
January	To be confirmed	
February	To be confirmed	
March	To be confirmed	To be confirmed

Additional notes:

- The aim is to:
 - Map out an annual programme of 'Forward to Excellence' events
 - Maintain a three month rolling programme of Board Development sessions.
- At the close of each Board Development session, the Board will confirm the purpose of the following month's session.
- Board development sessions will generally be designed to 'action learning' principles.
- Typically a short (ideally one page) briefing setting out essential information and any suggested links for background reading will be circulated in advance of the session.
- Topics not presently included in the current programme:
 - Cultural Excellence - follow-up from George Smalling session (MS & SL meeting with S Knight, N Mirza, N Siddiqi, L Wright and S Haywood-Everett to meet and discuss)

- Legal update on Corporate Manslaughter
- Other priority topics will no doubt flow from corporate objectives and BAF risks.