

## BOARD MEETING

29 June 2017

Paper Title:	Assurance Reports from Committee Chairs
Section:	Public - Information
Lead Director:	Committee Chairs
Paper Author:	Committee Chairs
Agenda Item:	<b>9</b>
Presented For:	Assurance

### EXECUTIVE SUMMARY:

To update the Board on any significant issues arising from Board Committee meetings since the last Board meeting in May 2017, namely the Quality and Safety Committee and the Finance Business and Investment Committee.

### RELATED RISK(S):

None

### FINANCIAL IMPLICATION:

There are no financial implications arising from the content of this paper.

### RECOMMENDATIONS:

That the Board:

- notes the issues highlighted from the meetings, seeking any further clarification from the Committee Chairs.

### LEGAL IMPLICATIONS:

None

**PREVIOUS MEETINGS/COMMITTEES:**

Highlight whether the paper has been discussed at any of the following meetings:

Audit Committee*	<input type="checkbox"/>	Quality & Safety Committee	<input checked="" type="checkbox"/>	Remuneration Committee	<input type="checkbox"/>	Finance, Business & Investment Committee*	<input checked="" type="checkbox"/>
Executive Management team	<input type="checkbox"/>	Directors' Meeting	<input type="checkbox"/>	Charitable Funds Committee	<input type="checkbox"/>	MH Legislation Committee*	<input type="checkbox"/>

\*in part at the meeting

## **Assurance Reports from Committee Chairs**

### **Background**

This paper provides a short update on any significant issues raised at Board Committees since the last Board meeting in May 2017.

Key items from the Quality and Safety Committee held on Friday 16 June 2017 and the Finance Business & Investment Committee meeting held on Monday 19 June can be found below.

## **Assurance report from Quality and Safety Committee Friday 16th June 2016**

### **Annual reports**

The annual reports received were of a uniformly high standard.

**Infection prevention:** zero incidence reportable infections acquired within the Trust's services continues. The committee were concerned by the slight increase in needlestick injuries but were assured that lessons learnt from these injuries are actively disseminated.

The Trust has exceeded its target for cleanliness in those areas cleaned by the Trust's hotel staff. Hotel services were especially commended in the report and by the committee service user representative. An action plan has been agreed for those areas cleaned by NHS providers which is monitored monthly.

The Trust was the highest achieving Mental Health and Community Services Trust for flu vaccination.

### **Clinical Audit**

A wide range of audits were reported from all Business Units. It is an ongoing challenge to engage clinical services in creating and implementing action plans in response to local as well as national and priority audits. The committee were assured that clinical audit is a standing item on Business Unit Quality and Safety committees.

### **Resilience**

The committee were assured by the annual report that both table top exercises and business continuity during actual incidents demonstrate a robust system to manage and sustain resilience.

### **Safeguarding**

The committee noted the integration of Safeguarding for Adults and Children that has occurred this year has been perceived to be beneficial by both practitioners and Safeguarding board.

Positive feedback was received from the Joint Area Targeted inspection (by education, health, police and probation regulatory bodies) on the local response to abuse and neglect.

Internally there is a high uptake of training and safeguarding advice and supervision.

Work will be undertaken in the coming year to strengthen the Trust's Prevent response.

### **Medicines Management**

The team is now closer to its full complement of manpower. Team health and wellbeing has improved and the team are continuing a wide range of clinical support and assurance activities.

The committee was assured that the issues with cold chain management on inpatient wards have been addressed.

### **Effectiveness of QSC**

The committee received an Internal Audit report giving full assurance on the effectiveness of QSC. The committee confirmed the Quality Governance Improvement Plan arising from Monitor and from the external review of its effectiveness has been completed. A new plan will be developed based on feedback from committee members in the Internal Audit report. It was agreed that the actions taken in response to the external review and the impact on committee effectiveness will be shared with all board sub-committee chairs.

### **Mortality Review**

The committee were assured that: regular reviews of deaths are now being undertaken; the Trust remains active in the regional network; this work is now embedded and progressing steadily in line with the national guidance, and will now monitor bi-annually, with quarterly exception reporting.

### **Board Walkabouts**

The committee recommended that Level 5 Information Services should be the focus of a walkabout, following the recent incident impacting on an already stretched team, and that Zulfi Hussain should be the NED walker about.

### **Quality Impact Assessment**

# **FBIC Assurance Report to Board**

From meeting on 19 June 2017

## **Issues where FBIC recommends attention at Board**

The committee noted that the overall financial position of the Trust was broadly in line with, or slightly better than, the plan at this early stage in the financial year but that some elements of the CIP programme were either not yet fully developed, or were likely to provide lower savings in 2017/18 than anticipated. It explored the issues relating to changing shift patterns, bed reductions, and corporate service overheads in some depth. It was assured that each was being pursued with care, that QIAs were being carried out with rigour, and that robust and appropriate judgements were being made. It was agreed that progress should be reported to future meetings at summary level (with attention to the 2018/19 impacts as well as the current year), with detailed reports on the areas where plans were not yet agreed,.

It received initial reports on the Digital Strategy and Worksmart programme. Once further developed these will be reported to Board, with attention to their linked implementation plans at FBIC.

## **Issues where FBIC can provide assurance to Board**

The committee was assured that the Trust has a determined approach to developing Service Line Reporting arrangements, with the intention of establishing the well-evidenced cost and income analyses that would allow use in 2018/19 (in advance of current national expectations).

It also noted progress on establishing a basis for outcome-based payments for IAPT services with effect from April 2018, but noted that further work with the CCGs and VCS was required before agreed arrangements were confirmed.

It noted that the Trust currently meets the tightened national expectations over the costs of medical locums.

## **Other matters considered at the meeting**

The committee received an update on the several strands of work being pursued as part of the Trust's Market Development Strategy.

Rob Vincent, FBIC Chair