

**TRUST BOARD MEETING**

**27 April 2017**

Paper Title:	Board Member Register of Interests
Section:	Public
Lead Director:	Michael Smith, Chair
Paper Author:	Paul Hogg, Trust Secretary
Agenda Item:	<b>19</b>

**KEY ISSUES AND REQUIREMENTS OF THIS REPORT**

To note the updated version of the Register of Board Members' Interests.

**RISK ISSUES IDENTIFIED FOR DISCUSSION**

None.

**LINKS TO STRATEGIC OBJECTIVES**

None

**RECOMMENDATIONS**

That the Board:

- note the updated Register of Board Members' Interests at Annex B.

**FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this paper.

Revenue  Capital

**LEGAL IMPLICATIONS:**

There is a legal requirement for the Board to publish its register of interests in the Trust's Annual Report and Accounts.

**PREVIOUS MEETINGS/COMMITTEES:**

Highlight whether the paper has been discussed at any of the following meetings:

Audit Committee	<input type="checkbox"/>	Quality & Safety Committee	<input type="checkbox"/>	Remuneration Committee	<input type="checkbox"/>	Finance, Business & Investment Committee	<input type="checkbox"/>
Executive Management team	<input type="checkbox"/>	Directors' meeting	<input type="checkbox"/>	Chair of Committees' Meeting	<input type="checkbox"/>	MH Legislation Committee	<input type="checkbox"/>

## **Board Member Register of Interests**

### **Background**

1. Annex 7 of the Board Foundation Trust Constitution deals with the duties and obligations of Board members in relation to declaring interests which are relevant and material to papers presented at Board meetings. The relevant section is attached at Annex A. The Standing Orders state that Board members are required to declare such interests, and if in doubt should discuss their concerns with the Chair prior to Board meetings. Declarations of interest are recorded in the minutes of each Board meeting.

2. The Standing Orders also require a Register of Board Members' Interests to be routinely maintained, updated where necessary and published in the Trust's Annual Report and Accounts. All Board members have been asked to update their individual interests and the latest version of the Register is attached at Annex B.

### **Recommendations**

That the Board:

- Receives any amendments from Board members and
- Notes the final Register of Board Members' Interests.

## **Annex 7 – Standing Orders for the Board of Directors**

### **8. Declaration of Interests**

8.1 The Trust's Directors shall declare any interests that they are required to declare in accordance with paragraph 34 of the Constitution.

8.2 If Directors have any doubt about whether an interest should be declared, this should be discussed with the Chairman.

8.3 At the time Directors' interests are declared, they should be entered into the Register of Interests and recorded in the Board minutes. Any changes in interests should be declared at the next Board meeting following the change occurring.

8.4 Where Directors declare directorships of companies in accordance with paragraph 34 of the Constitution, this information should be published in the Board's annual report. The information should be kept up to date for inclusion in succeeding annual reports.

8.5 During the course of a Board meeting, if a conflict of interest is established, the Director concerned should withdraw from the meeting and play no part in the relevant discussion or decision.

### **9. Register of Interests**

9.1 The Chief Executive will ensure that a Register of Interests is established to record formally declarations of interests of Directors.

9.2 These details will be kept up to date by means of an annual review of the Register in which any changes to interests declared during the preceding twelve months will be incorporated.

9.3 The Register will be available to the public and the Chief Executive will take reasonable steps to bring the existence of the Register.

### DECLARATION OF BOARD MEMBERS' INTERESTS - APRIL 2017

<b>Name</b>	<b>Position</b>	<b>Date of interest</b>	<b>Interests</b>	<b>Comments</b>
Michael Smith	Chairman	-	None	-
Nadira Mirza	Non-Executive Director	2000  2011  April 2014	Ishico Lighting Distributors (Owner)  Chair of Governors and Trustee, University Academy, Keighley  Director of Student & Academic Services	
Ralph Coyle	Non-Executive Director	2011	Member of the Court, Leeds University	
Dr Sue Butler	Non-Executive Director	Nov 2013	Chair of Ilkley and District U3A	
Robert Vincent	Non-Executive Director	2012  2013	Director of New Ing Consultants  Director of Dartmouth Residential	Provides support to local authorities Owns a freehold in London
David Banks	Non-Executive Director	1998  1990	Director and 25% shareholder in ProTurn Limited (private company)  Partner in David Banks Associates	Neither ProTurn Limited nor David Banks Associates has ever undertaken any work for any NHS organisation
Zulfiqar Hussain	Non-Executive Director	Feb 2012	Director of Zanji Ltd t/a Deera	

		May 2014 Jan 2005 June 2014	Restaurant Director of Pavilion Café Bar Director of Global Promise Trustee of Yorkshire Cancer Research	
Nicola Lees	Chief Executive	-	None	-
Andy McElligott	Medical Director	-	None	-
Debra Gilderdale	Director of Nursing	-	None	-
Sandra Knight	Director of Human Resources & OD	-	None	-
Liz Romaniak	Deputy Chief Executive/Director of Finance, Contracting & Facilities	-	None	-
Paul Hogg	Trust Secretary	December 2016	Lay Trustee – Leeds Beckett Students' Union	