

## BOARD MEETING

25 May 2017

Paper Title:	Draft Annual Report 2016/17
Lead Director:	Liz Romaniak, Director of Finance, Contracting and Estates
Paper Author:	Paul Hogg, Trust Secretary
Agenda Item:	<b>13a</b>
Presented For:	Approval

### **Purpose of this Report:**

The purpose of this report is to present the draft Annual Report and Accounts for 2016/17 for approval. The Audit Committee will have met on 24 May to consider the reports in detail prior to Board consideration.

### **Summary of Key Points**

#### Annual Report

The content of the Annual Report has been produced in conjunction with a number of colleagues from across the Trust. An early draft was considered at the Audit Committee meeting on 11 April and initial comments received, which have been incorporated into the final draft. The draft version was sent to the external auditor week commencing 8 May for review. Since then further information has been added and some minor amendments made.

#### Annual Governance Statement (AGS)

There was one change requested by Audit Committee: inclusion of a footnote to explain the role of the Caldicott Guardian, given the report is for public consideration. The AGS has also been amended to confirm there were no limited assurance reports during 2016/17.

The external auditor will review the AGS and report to Audit Committee on:

- any inconsistencies between information reported in the statement and their knowledge of the audited body; and
- any failure to comply with mandatory requirements.

#### Quality Report

The Quality Report, which forms part of the Annual Report, has been submitted separately.

### **3. Board Consideration**

The Board is asked to consider the Annual Report (including the Quality Report) in conjunction with the draft Accounts and the recommendation made by the Chair of the Audit Committee.

### **4. Recommendations:**

That the Board:

- Receive an update from the Audit Committee meeting held on 24 May 2017; and
- Approve the Annual Report and Accounts for 2016/17.