

COUNCIL OF GOVERNORS' MEETING

13 August 2015

Paper Title:	Developing the Trust's Quality Report/Quality Account
Lead Director:	Andy McElligott, Medical Director
Paper Author:	Debbie Webster, Deputy Director of Quality & Governance
Agenda Item:	4
Presented For:	Consideration and decision

1. PURPOSE OF THIS PAPER:

The purpose of this paper is to provide a brief summary of the requirements of the 2015/16 Quality Report and to propose the way in which governors might be involved.

2. EXECUTIVE SUMMARY:

2.1 Quality Report requirements

Production of a Quality Report or Quality Account is mandatory for all NHS Trusts. BDCFT has previously been required to produce an annual Quality Account; as a Foundation Trust this requirement has changed slightly i.e.

- We now need to produce an annual Quality Report
- This is the same as the Quality Account but with some additions set out by Monitor
- The Quality Report will be a part of the Trust Annual Report

Many sections of the report are mandated (including the actual wording); one of the most important aspects is that we must report on our performance against our agreed quality goals for the previous year and set out our goals for the coming year. An overview of the expected content is as follows:

- Chief Executive statement on quality
- Performance against priorities for improvement in 15/16
- Priorities for improvement for 16/17
- Services provided & income
- Audit, research, CQUINs, information governance
- CQC registration & ratings
- Other quality information the Trust wishes to provide

2.2 Governor engagement

Each year the Trust has engaged with a range of partners, including members, in developing the quality goals for the Trust each year.

We are keen to further develop our approach by ensuring effective engagement with governors; we propose to do this through a 'task and finish' group (see further detail below). In addition the Board of Governors will formally receive the Quality Report as a part of the Trust Annual Report.

In terms of the 'task and finish' group, the following points are of note:

Group purpose is to:

- Support the development and use of an approach to ensure we consult with as many members as possible
- Act as part of our wider editorial group which will review the report content
- Assist in identifying the quality goals for 2016/17

Terms of Reference will be developed following discussion and agreement of the approach to be taken.

Timescales for meeting:

- The first meeting will be held immediately prior to the Trust Annual General Meeting (AGM) on 22nd September
- Meetings will take place between September (as above) and April; frequency will vary depending on the work in hand but will be no more than monthly

Membership:

- 4 to 5 governors including at least one from each of the following: those who have used BDCFT services, those who have worked in BDCFT services, those who are 'community-facing'
- Deputy Director of Quality & Governance
- Quality Performance Manager

RECOMMENDATIONS:

It is recommended that the Council of Governors **considers** whether they would wish to engage in a task and finish group to support development of the Quality Report.

If this proposal is accepted then the Council of Governors will need to **agree** (outside the meeting if necessary) which governors will be involved in this group.