

COUNCIL OF GOVERNORS' MEETING

12 NOVEMBER 2015

Paper Title:	Council of Governors' Business Cycle
Section:	Public
Lead Director:	Michael Smith, Chair
Paper Author:	Stella Jackson, Deputy Trust Secretary
Agenda Item:	12
Presented For:	Discussion

PURPOSE OF THIS PAPER:

To provide Governors with a schedule of business items for consideration at future meetings.

EXECUTIVE SUMMARY:

The work programme, attached at Annex A, incorporates proposed agenda items for forthcoming Council of Governor meetings. It also incorporates proposed future bite-size training topics.

RECOMMENDATIONS:

That the Council of Governors':

- considers the work programme at Annex A, particularly items for the February 2016 meeting; and
- notes any additional items as a result of today's meeting for inclusion in the programme.

ANNEX A: COUNCIL OF GOVERNORS' WORK PROGRAMME 2015/16

Subject Group	13 August 2015	12 November 2015
Standing Items	Chair's Report on Board of Director Meetings Integrated Performance Report Council of Governors' Work Programme Governor Feedback	Chair's Report on Board of Director Meetings Integrated Performance Report Council of Governors' Work Programme Governor Feedback
Bitesize Training	Quality Account	Annual Planning Awayday
Quality and Strategy	Quality Account Annual Planning 15 Step Quality Visits	Membership Strategy update Annual Plan Priorities Presentation on the work of the Quality and Safety Committee
Governance	Governor Committees Report Glossary of Terms Lead Governor Appointment (Annual) Governor Committee Membership (Annual) Annual Members' Meeting/Annual General Meeting Quality and Safety Committee Presentation	Governor Committees Report Process of Performance Evaluation of Chairs and NEDs

COUNCIL OF GOVERNORS' WORK PROGRAMME 2015/16

Subject Group	11 February 2016	12 May 2016
Standing Items	Chair's Report on Board of Director Meetings Integrated Performance Report Council of Governors' Work Programme Governor Feedback	Chair's Report on Board of Director Meetings Integrated Performance Report Council of Governors' Work Programme Governor Feedback
Bitesize Training	You and Your Care Strategic Reference Group	
Quality and Strategy	Annual Plan Priorities Presentation on the work of the FBIC	Annual Plan Priorities Presentation about the MHLC Quality Goals
Governance	Governors Committees Report Presentation about the Audit Committee Annual Report and Accounts Register of Interests COG Performance Review Chair and NED Appraisals	Governors Committees Report External Auditor Appointment Lead Governor Appointment Committee Appointments Skills Audit Refresh

COUNCIL OF GOVERNORS' WORK PROGRAMME 2015/16

Subject Group	11 August 2016	10 November 2016
Standing Items	Chair's Report on Board of Director Meetings Integrated Performance Report Council of Governors' Work Programme Governor Feedback	Chair's Report on Board of Director Meetings Integrated Performance Report Council of Governors' Work Programme Governor Feedback
Bitesize Training		
Quality and Strategy	Annual Report and Accounts Annual Members' Meeting Quality Account Annual Plan Priorities	Annual Plan Priorities
Governance	Governors Committees Report Lead Governor Appointment (Annual) Governor Committee Membership (Annual)	Governors Committees Report

Future Bitesize Training Sessions: to be timetabled into the Work Programme:

Agile Working
 Equality and Diversity/BDCT Workforce
 Constitution and Licence
 Risk Identification and Management