

COUNCIL OF GOVERNORS' MEETING

12 MAY 2016

Paper Title:	Register of Interests and Fit and Proper Person
Lead Director:	Michael Smith, Chair
Paper Author:	Stella Jackson, Deputy Trust Secretary
Agenda Item:	11a
Presented For:	To Note

1. PURPOSE OF THIS PAPER:

Governors are asked to:

- Note the Register of Council of Governors' Interests (attached at Appendix 1);
- Declare any further interests that are relevant and material to the Council of Governors;
- Inform the Council of Governors if any of the recorded interests are no longer applicable or require updating; and
- Inform the Trust Secretary if they do not meet the requirements of the Fit and Proper Person test.

2. REGISTER OF INTERESTS

Governors are required to comply with the Trust's standards of business conduct and to declare interests that are relevant and material to the Council. Governors declared such interests on appointment to the Council of Governors and have declared further interests as these have arisen.

Interests regarded as relevant and material are:

- Directorships, including non-executive directorships held in private companies or PLCs (with the exception of those of dormant companies);
- Ownership or part-ownership of private companies, businesses or consultancies likely or possibly seeking to do business with the NHS;
- Employment with any private company, business or consultancy;
- Significant share holdings (more than 5%) in organisations likely or possibly seeking to do business with the NHS;
- A position of authority in a charity or voluntary organisation in the field of health and social care; or
- Any connection with a voluntary or other organisation contracting for NHS services.

If a Governor has any doubt about the relevance of an interest, they should discuss it with the Chairman who will advise them whether or not to disclose the interest.

The Register of Interests is available for inspection by members of the public and will be reviewed annually by the Council of Governors.

2.1 DECLARATION OF INTERESTS – PROCEDURE TO BE FOLLOWED

The Standing Orders of the Council of Governors provide that the following procedure should be followed:

- At the time Governors' interests are declared, these will be recorded in the Council minutes and entered on a Register of Interests of Governors which is maintained by the Trust Secretary. Any changes in interests should be declared at the next Council meeting following the change occurring.
- During the course of a Council meeting, if a conflict of interest is established, the Governor concerned shall, unless two thirds of those Governors present agree, otherwise withdraw from the meeting and play no part in the relevant discussion or decision.

If Governors hold directorships of companies likely or possibly seeking to do business with the NHS, this information will be published in the Trust's annual report.

There is no requirement for the interests of Governors' spouses or partners to be declared except where a Governor is cohabiting with his spouse or partner, whereby any interest of a spouse or partner in a contract shall be declared.

3. FIT AND PROPER PERSON

The Trust's Licence requires all Governors to be fit and proper in order to hold a public office.

Governors should inform the Trust Secretary immediately should any of the following apply, which may disqualify them from being or continuing to be a Governor:

- You have been adjudged bankrupt or your estate has been sequestrated and (in either case), you have not been discharged.
- You have made a composition or arrangement with, or granted a trust deed for, any creditors and not been discharged in respect of it.
- You are a person who, within the preceding five years, has been convicted of any offence if a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) was imposed on you.
- You are subject to an unexpired disqualification order made under the Company Directors Disqualification Act 1986.

4. RECOMMENDATIONS:

That the Council of Governors:

- Notes the Register of Council of Governor Interests;
- Declares any further interests which are relevant and material;
- Inform the Council of Governors if any of the recorded interests are no longer applicable or require updating; and
- Informs the Trust Secretary if they do not meet the Fit and Proper Person requirements.

**REGISTER OF COUNCIL OF GOVERNORS' INTERESTS
APRIL 2016**

Appointed Constituency

Name	Date of interest	Registered Political Party Membership	Interests	Comments
Cllr Carl Lis	April 2015	Member of the Skipton and Ripon Conservative Party	Councillor, Craven District Council	Conservative Party
Cllr Naseem Shah		Member of the Labour Party and Unite the Union. Parliamentary candidate for Bradford West.		
Cllr Nussrat Mohammed	September 2015	Member of the Labour Party.		
Cllr Mike Gibbons	August 2015	Member of the Conservative Party.	Chair of Keighley and Ilkley Conservative Association	
Shirley Congdon	April 2015	None	Member of Local Education and Training Board (LETB), Yorkshire and Humber	
Stephen Oversby	April 2015	None	Director, Barnardos.	Registered charity
Yasmin Khan	April 2015	None	Yasmin's spouse is the Chair of Bradford Health Watch and the Chief Executive of CNET.	

Bradford East Constituency

Name	Date of interest	Registered Political Party Membership	Interests	Comments
Amanda Martin-Richards	April 2015	None	Foster Carer, City of Bradford Metropolitan District Council	
Kevin Russell	April 2015	Member of the Labour Party	Chairman, Mindworks	Voluntary organisation. Provides information to employers about mental health in the workplace.
	April 2015		Volunteer Community Health Champion, Champions Show the Way	A service provided by the Trust.
	November 2015			
Waafa Nawaz	April 2015	None	Director, Cepheus Procurement Solutions Ltd	Sole Director of this Private Limited Company
			Trustee, Naye Subah	Provides daycare and a support service for women with mental health difficulties.

Bradford South Constituency

Name	Date of interest	Registered Political Party Membership	Interests	Comments
George Deane	April 2015	None	Chair, Black Health Forum Daughter will shortly commence work at the Trust.	A voluntary organisation which aims to reduce health inequalities.
Michelle Eggett	April 2015 February 2016 April 2016	None	Student representative at Bradford University. Volunteer mentor/study coach at Centrepoint Trustee at Volunteer Centre Bradford. Board of Trustees Member, Bradford Counselling Services Ltd	Centrepoint is a charity for young people who are homeless or at risk of homelessness.
Sandra McIntosh	April 2015	Member of the Labour Party	None	

Bradford West Constituency

Name	Date of interest	Registered Political Party Membership	Interests	Comments
Colin Perry	April 2015	None	Trustee, Bradford and Airedale Mental Health Advocacy Group	A user-led mental health service.
David Spencer	April 2015	Member of the Conservative Party.	Chair, Patient Participation Group, Kensington Partnership, Kensington Health Centre, Bradford	A GP Multi-Practice
Mahfooz Khan	April 2005	None	Client Liaison Officer, Legal Marketing Services	A private company that deals with claims relating to industrial deafness.

Craven Constituency

Name	Date of interest	Registered Political Party Membership	Interests	Comments
Hazel Chatwin	April 2015	None	Vice Chair, Craven Community and Voluntary Services (CVS) Member of Healthwatch Bradford and District Member of Healthwatch, North Yorkshire	An organisation which provides support to community and voluntary organisations in Craven.

Keighley Constituency

Name	Date of interest	Registered Political Party Membership	Interests	Comments
Barry Eccles	April 2015	None	None	
Nicholas Smith	April 2015 November 2015	None	None Investigating the potential provision of a WRAP service to the Trust	

Rest of England Constituency

Name	Date of interest	Registered Political Party Membership	Interests	Comments
Hayley Lomas	April 2015	None	Governor, Royds Hall Community School, Huddersfield Magistrate, Bradford Magistrates Courts Independent Monitoring Board Member, HM Prison New Hall	A community school for 4-16 year olds. A prison for women

Shipley Constituency

Name	Date of interest	Registered Political Party Membership	Interests	Comments
Ann West	May 2015	Member of the Green Party	None	
Sarah Jones	April 2015	None	Director, Bolsover Property Ltd Director, Toekomst UK	Property investment company Financial and non-financial investment company

Staff Constituency

Name	Date of interest	Registered Political Party Membership	Interests	Comments
Cathy Woffendin	April 2015	None	None	
Debbie Cromack	April 2015	None	None	
Liz Howes	April 2015	None	Director, Huddersfield Counselling Service	Private Limited Company
Noel Waterhouse	April 2015	None	None	
Val Convery	April 2015	None	None	

