

COUNCIL OF GOVERNORS' MEETING

11 FEBRUARY 2016

Paper Title:	Performance Evaluation of the Council of Governors – Proposed Process
Lead Director:	Michael Smith, Chair
Paper Author:	Stella Jackson, Deputy Trust Secretary
Agenda Item:	10
Presented For:	Approval

PURPOSE OF THIS PAPER:

The purpose of this paper is to:

- set out a process and timetable for the Council of Governors' effectiveness review;
- outline the involvement of Governors in that process; and
- ensure that the Trust is compliant with Monitor's Code of Governance on the subject of the collective performance evaluation of the Council of Governors.

EXECUTIVE SUMMARY:

Monitor's Foundation Trust Code of Governance requires the Council of Governors to assess its own collective performance and its impact and effectiveness on:

- Holding the Non-Executive Directors individually and collectively to account for the performance of the Board of Directors;
- Communicating with their member constituencies and the public and transmitting their views to the Board of Directors; and
- Contributing to the development of the Trust's forward plan.

The Code also requires that the Council of Governors uses the performance process to review its role, structure, composition and procedures.

The Council of Governors was established in May 2015 and it is proposed that the performance evaluation covers the period May 2015 – April 2016.

PROPOSED PROCESS:

The following process is proposed:

Step 1	The Deputy Trust Secretary to develop a performance review questionnaire which contains questions relating to the criteria contained within the Code of Governance	By 11 April 2016
Step 2	The questionnaire to be circulated to Governors by:	29 April 2016
Step 3	The questionnaire to be completed and submitted by:	27 May 2016
Step 4	The results of the evaluation and proposed action plan is shared with Governors	11 August 2016 Council of Governors' Meeting

RECOMMENDATIONS:

That the Council of Governors':

- Agrees the focus of the evaluation, as outlined within the Executive Summary;
- Considers whether the evaluation should review any other areas not referred to in this paper;
- Agrees to participate in the evaluation process; and
- Agrees the proposed process.