

**Service Improvement Steering Group**

**INNOVATION SUB GROUP**

**TERMS OF REFERENCE**

**Membership**

	<b>Role</b>	<b>Member</b>
1	Service Improvement & Innovation lead (Chair)	Val Rhodes
2	Professional Heads	Simon Gelsthorpe
3		John Grimshaw
4	HR representative	Sharon Burkey
5		Dave Barraclough
6	Medical representation	Mahmood Khan
7		Jonathan Fisk
8		Steve Hopker
9	Finance representative	Anne Marie Dewhirst
10		Jane Bridger
11	Performance and planning	Debbie Webster
12	IT Representative	Tony Middleton
13		Robert Grimes
14	Service user & carer involvement	Shahid Islam
15	Service users	Sara Firth
16		Peter Relton
17		Becky Cutler (SMS)
18		Keith Double (SMS)
19	Care groups	Rochelle Day – CAMHS
20		Helen Siewruk-Barnes – low secure
21		Marjorie Rogan - LD
22	Governance facilitator	Helyn Aris (older peoples rep)
23	Equality & Diversity	Liz Parsons
24	Research	Angela Ross
25	Business partners	Helen Burns
26	Organisational development	Steve Keyes
27	Staff side	Val Collins
28	Food services	Richard Priestly

**Frequency and duration of meetings**

The group meets on a monthly basis and lasts 1.5 hours

The group will initially run for 6 months from Nov 2010 to May 2011 and will then review its purpose & future.

**Reports to:**

The Service Improvement Steering Group – monthly

The members of the group provide links into internal and external relevant groups e.g. research group, service improvement & development group, staff networks, governance groups and service user groups.

**Scope of Group**

- Support a culture which encourages innovation across the organization.
- To create systems and processes in the Trust which enable staff and service users to put develop ideas and innovations
- To develop processes for managing and monitoring staff and service user and carer ideas
- To establish processes for the assessment, development, adoption and diffusion of innovation in the Trust
- To agree on priorities for innovation within the Trust
- To develop an innovation web site within BDCT
- Disseminate and celebrate successful innovations ideas, bids and proposals.
- Supporting service improvement and development within the care groups
- Promote collaboration and shared innovations across the care groups and service areas
- To promote collaborations between BDCT and other wider organisations as a means of developing and sharing innovations.